



**LOCAL EMERGENCY PLANNING COMMITTEE AGENDA**  
**September 16<sup>th</sup>, 2025 | 3:00 p.m.**

**Physical Location:** 5316 Birdseye Rd, Helena, Montana 59602

**1. Introductions**

- a. LEPC Board Members:
  - i. *Chairperson* – William Kussman, St Peters Present
  - ii. *Vice Chairperson* – Rocky Infanger, Wolf Creek FD Absent
  - iii. *Secretary* – Mike Chambers, Helena Fire Present
  - iv. *Member At-Large* – Sue Hawthorne, Red Crosss Absent
- b. County Disaster and Emergency Services:
  - i. *Coordinator* – Kyle Sturgill-Simon Present
  - ii. *Deputy Coordinator* – Autumn Ashdale Present
- c. County Communications:
  - i. *Coordinator* – Betsy Kirkeby Present

**2. Old Business**

- a. Approval of Minutes – Will Kussman
  - i. Motion – Autumn Ashdale
  - ii. 2<sup>nd</sup> – Jayson Zander
  - iii. All in Favor

**3. Presentation**

- a. Presentation Name – THIRA Discussion (Kyle/Autumn)
  - i. Threat Hazard Risk Assessment – Our job to evaluate what our threats and hazards and how good are we at managing them.
  - ii. We evaluated that gaps reduced from previous year.
  - iii. Discussion on maintaining scene security and how to prioritise.
  - iv. To be continued next meeting.

**4. New Business**

- a. Congratulations on the School Bond passing

**5. Training**

**6. Upcoming Events**

**7. Attendance**

- a. In Person:
  - i. Kitty Songer
  - ii. Jason Grimmis
  - iii. Jayson Zander
  - iv. Kevin Horne
  - v. Randy Middlebrook
  - vi. Roy Tanniehill
  - vii. Michael Higgins
- b. Virtual:
  - i. James Thomas
  - ii. Jenny Chambers

**Adjournment**

- c. Motion – Jason Grimmis
- d. 2<sup>nd</sup> - Betsy Kirkeby
- e. All in favor