



PUBLIC MEETING

July 16, 2024
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Tuesday, July 16, 2024, at 9:00 AM in Commission Chambers, Rm 330.

Roll Call

Chair Andy Hunthausen called the meeting to order at 9 a.m.

Commissioner Tom Rolfe was present. Commissioner Payne was out of the office on County business. Others attending all or a portion of the meeting included Roger Baltz, Nicho Hash, Keegan Shea, Dan Karlin, Sarah Sandau, Ann McCauley, Myrna Austin, James Thomas, Ty Weingartner, Jenny Chambers, Jesse Whitford, Greg McNally, Jessica Makus, Angie Hubbard, Mac McCarley, Joe Nistler, George Lane, and Brandi Spangler, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Consent Action Items

a. Request for Records Disposal. (Amy Reeves)

[1:13] Roger Baltz, Chief Administrative Officer, reported on consent action item 2a and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

Bid Opening. Fairgrounds Asphalt. (Dan Karlin)

[2:02] Dan Karlin, County Engineer, opened bids for the Fairgrounds Asphalt Supply project. One bid was received from Helena Sand and Gravel of Helena, Montana in the amount of \$695,113.80 for schedule 1 and \$630,410.10 for schedule 2. Staff recommends taking the bids under advisement and coming back on July 30, 2024 with a recommendation.

No public comment was received.

Commissioner Rolfe made a motion for staff to take the bids under advisement and come back July 30, 2024 with a recommendation. The motion was seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

Contract Amendment Between Lewis and Clark Public Health and St. Peter's Health. (Sarah Sandau)

[5:03] Sarah Sandau, Community Health Promotion Division Administrator, presented a contract amendment with St. Peter's Health for an additional amount of \$157,561.97 funded by the Department of Public Health and Human Services Crisis Diversion Grant to implement the Mobile Crisis Response Team Enhancement Project. The amendment expands the term of eligible expenses to June 2024. Staff recommends approval of the contract amendment.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

Grant Award to Lewis and Clark County from the U.S. Department of Energy. (Ann McCauley)

[11:04] Ann McCauley, Grants and Purchasing Director, presented a grant award from the U.S. Department of Energy's Energy Efficiency and Conservation Block Grant (EECBG) in the amount of \$76,220. The period of performance is July 10, 2024 through June 30, 2025. Staff recommends approval of the grant award.

[12:49] Mac McCarley, Public Works Buildings Supervisor, explained that projects will be completed in a more timely manner with this grant award.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

Contract Amendment Between Lewis and Clark County and ArcaSearch. (Myrna Austin)

[14:52] Myrna Austin, Records Division Supervisor, presented a contract amendment with ArcaSearch in the amount of \$12,037.02 to finish missed inventory. Staff recommends approval of the contract amendment.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

American Rescue Plan Act Update and Request for Project Scope and Budget Change. (James Thomas)

[19:48] James Thomas, Information Technology and Services Director, presented a request for project scope change and budget change on the allocation of American Rescue Plan Act (ARPA) funding for IT&S Network Access Security project. Staff recommends approval of the scope and budget change.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

Approval of the Metropolitan Planning Organization Transportation Policy Coordinating Committee Bylaws. (Ty Weingartner, Jenny Chambers, Greg McNally)

[24:17] Ty Weingartner, Helena Greater Area Metropolitan Planning Organization (MPO) Manager presented the Metropolitan Planning Organization Transportation Policy Coordinating Committee (TPCC) bylaws and recommended approval.

[29:07] Jenny Chambers, Public Works Director, explained the former Transportation Coordinating Committee (TCC) priorities still remain but long-range plans and goals are still being discussed. The Custer Avenue project is still being planned by Montana Department of Transportation.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

Approval of the Metropolitan Planning Organization Transportation Technical Advisory Committee Bylaws. (Ty Weingartner, Jenny Chambers, Greg McNally)

[32:43] Ty Weingartner, Helena Greater Area Metropolitan Planning Organization (MPO) Manager presented the Metropolitan Planning Organization Transportation Technical Advisory Committee (TTAC) bylaws and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

Resolution 2024-68 Intention to Create the Ryann's Lane Rural Improvement District No. 2024-6. (Jessica Makus)

[36:35] Jessica Makus, Special Districts Coordinator, presented a resolution to create the Ryann's Lane Rural Improvement District (RID). Each 11 benefiting property owners will be levied a 15-year debt service for \$715 annually for improvements with a maintenance assessment of \$260 annually. Legal notice will be sent to each property owner and published in the Helena Independent Record. Public comment will be accepted until 4pm on August 21, 2024. Staff recommends approval of the resolution and to open the public comment period.

PUBLIC COMMENT:

[43:06] George Lane, 1470 Ryann's Lane, is in support of the resolution.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

Resolution 2024-71 to Create the Scenic Vistas Road Rural Improvement District No. 2024-03. (Planner: Angie Hubbard)

[46:08] Angie Hubbard, Planner II, presented a resolution to create a Rural Improvement District (RID) for Scenic Vistas Subdivision. The creation of the RID will satisfy a condition of the preliminary approval of the subdivision. Each lot will be assessed \$580 based on the total maintenance assessment of \$8,700 per year. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

Resolution 2024-69 to Create the Scenic Vistas Rural Improvement District No. 2024-4. (Jessica Makus)

[50:35] Jessical Makus, Special Districts Coordinator, presented a resolution to create the Scenic Vistas Rural Improvement District to contribute to road maintenance of the Canyon Ridge Road Network. The new subdivision will benefit from 32% of the road network in Canyon Ridge. Each benefiting property will be assessed \$105 per year for a total maintenance assessment of \$1,575 per year. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

Resolution 2024-70 to Create the Scenic Vistas Rural Improvement District for Fire System Maintenance to Contribute to the Fire Suppression System Maintenance of the Canyon Ridge Subdivision No. 2024-5. (Jessica Makus)

[55:42] Jessica Makus, Special Districts Coordinator, presented a resolution to create the Scenic Vistas Rural Improvement District (RID) for fire system maintenance to contribute to the fire suppression system of the Canyon Ridge Subdivision. Each benefiting property will be assessed \$79.80 per year for a total assessment of \$1,197 per year. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

Final Plat Application and Subdivision Improvement Agreement for Scenic Vistas Subdivision, SUBD2024-002. (Applicant: Joe Nistler, Able Planning LLC) (Planner: Angie Hubbard)

[1:00:16] Angie Hubbard, Planner II, presented the final plat application and subdivision improvement agreement for Scenic Vistas Subdivision. The applicant is requesting final plat approval and to enter into a Subdivision Improvement Agreement (SIA). Preliminary plat approval was approved on July 18, 2023 subject to 23 conditions of approval. With the SIA, all conditions have been met. Staff recommends approval of the final plat and SIA.

PUBLIC COMMENT:

[1:04:17] Joe Nistler, appreciates staff, especially Angie Hubbard and her impressive responsiveness.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Adjourn

There being no further business, the meeting adjourned at 10:09am.

Meeting minutes approved on 7-23-24

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS


Andy Hunthausen, Chair


Candace Payne, Vice Chair


Tom Rolfe, Member

ATTEST:


Amy Reeves, Clerk of the Board