

**LEWIS AND CLARK CITY-COUNTY
BOARD OF HEALTH – MINUTES
1930 9th AVE, HELENA, MONTANA 59601
In-Person/Zoom Meeting, 1:00 p.m.
October 27, 2023**

Members Present

Brie MacLaurin, chair
Commissioner Tom Rolfe
Mayor Wilmot Collins
Mayor Kelly Harris
Katherine Weber
Lisa Kaufman
Justin Murgel

Staff Present

Drenda Niemann	Kegan McClanahan
Jolene Helgerson	Julie Bir
Sarah Sandau	Jolene Jennings
Amber Johnson	Ali Mullen
Nina Heinzinger	Joel Peden
Heather Parmer	
Jennifer McBroom	

Members Absent

Dr. Mikael Bedell, vice chair
Rex Wertz

Guests Present

Representative Mary Ann Dunwell

Brie MacLaurin, chair, called the meeting to order at 1:00 p.m. A quorum was established.

REVIEW OF AGENDA

No changes were made. No public comment was given.

MINUTES

Ms. MacLaurin asked if there were any corrections or additions to the August 24, 2023, minutes. There being no changes, the Board approved the minutes as written. No public comment was given.

STAFF ANNOUNCEMENTS

New staff introductions of Ali Mullen, Opioid Misuse Prevention/Safer Communities Montana Coordinator; Joel Peden, Substance Abuse Use Prevention Health Educator; Kegan McClanahan, Groundwater Hydrologist; Sarah Sandau, Community Health Promotion Division Administrator were made. Drenda Niemann, Health Officer announced that Jolene Jennings, Behavioral Health Systems Improvement Specialist, was awarded the Employee of the Quarter. No public comment was given.

ACTION ITEMS

Truck Wreck Protocol: Nina Heinzinger, Licensed Establishment Program Supervisor, presented the Truck Wreck Protocol (on pages 7-15 of the board packet and “Attachment “A”) for board review and approval. Ms. Heinzinger highlighted the purpose of the protocol along with responsibility and authority of the health department. Commissioner Tom Rolfe made a motion to approve the Truck Wreck Protocol as written. Lisa Kaufman seconded the motion. No public comment was given. Motion carried 5-0.

BOARD MEMBER DISCUSSION

FY24 Quarter 1 Finance Report: Heather Parmer, Finance Coordinator, referenced the FY24 comparison to budget and cash flow for July through September 2023 (on pages 17-18 of the board packet). Ms. Parmer noted that the department is 25% through the fiscal year. Total revenue to date is \$157,419 or

12% of the amount budgeted which is not uncommon for the first quarter as tax revenue is collected by the county in November and May; actual expenditures are \$798,951 or 29% of the amount budgeted. Revenues are under expenditures by \$439,570; total ending cash is \$110,424. Ms. Parmer said that the current cash is at a 19-day reserve which is below the 90-day recommendation. Ms. Parmer shared a more detailed FY24 overall revenue comparison report (see Attachment “B”) which showed an increase of \$100,000 between FY23-24.

CONNECT Referral System Update: Julie Bir, CONNECT Referral Systems Coordinator, presented an update on the CONNECT Referral System (see Attachment “C”) in which she highlighted what the program is about, program goals, who the program serves and how it works.

Communications Boot Camp: Amber Johnson, Communications Coordinator, presented the Courageous Conversation Boot Camp (see Attachment “D”) in which she provided ways to talk and listen to members of the community while discussing and promoting public health.

No public comment was given.

HEALTH OFFICERS REPORT

Public Health Immunization Flu and Covid 19 clinics are now available to the community.

No public comment was given.

PUBLIC COMMENT

Representative Mary Ann Dunwell thanked public health staff for all their hard work.

The meeting adjourned at 2:57 p.m.

Brie MacLaurin, Chair

Drenda Niemann, Secretary