



## **PUBLIC MEETING**

November 14, 2024  
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Thursday, November 14, 2024, at 9:00 AM in Commission Chambers, Rm 330.

### **Roll Call**

Chair Andy Hunthausen called the meeting to order at 9 a.m.

Commissioner Candace Payne and Commissioner Tom Rolfe were present. Others attending all or a portion of the meeting included Roger Baltz, Nicho Hash, Keegan Shea, Dan Karlin, Nina Heinzinger, Jessica Makus, Frank Cornwell, Michelle Pocha, Betsy Baumgart, Ann Perry, Connie Griffith, and Brandi Spangler, Recording Secretary.

### **Pledge of Allegiance**

Everyone recited the pledge.

### **Consent Action Items**

There were no consent action items.

### **Bid Award. Sun Canyon Load and Haul. (Dan Karlin)**

[1:06] Dan Karlin, County Engineer, presented a bid award for the Sun Canyon Load and Haul to Stephens Hay and Cattle, LLC, of Corvallis, Montana for a contract total not to exceed \$88,000. Staff recommends approval of the bid award.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

### **Grant Application to the National Environmental Health Association-Federal Drug Administration. (Nina Heinzinger)**

[3:30] Nina Heinzinger, Licensed Establishment Program Supervisor, presented a grant application to the National Environmental Health Association Food and Drug Administration for the Retail Food Flexible Funding Model Grant Program to advance conformance with the Voluntary National Detail Food Regulatory Program Standards for a total of \$12,500. Staff recommends approval of the grant application.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Resolution 2024-115 to Levy and Assess the Fieldcross-Scratchgravel Rural Improvement District No. 2024-7. (Jessica Makus)**

[15:20] Jessica Makus, Special Districts Coordinator, presented a resolution to levy and assess the Fieldcross-Scratchgravel Rural Improvement District (RID) a special assessment of \$277 for a 15-year debt service with an additional \$145 for annual maintenance. Legal notice was sent to benefiting property owners and published in the Helena Independent Record. Staff recommends approval of the resolution.

**PUBLIC COMMENT:**

[21:10] Michelle Pocha, Fieldcross Lane resident, asked if her road is going to be black topped or gravel? Ms. Makus stated there will only be pavement on the transition from Green Meadow Drive.

[21:46] Betsy Baumgart, 15 Hannah Lane, is in support of the RID.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

**Intercap Loan Application to the Montana Board of Investments. (Jessica Makus)**

[24:53] Jessica Makus, Special Districts Coordinator, presented an Intercap Loan application to the Montana Board of Investments for \$112,987 for the Fieldcross-Scratchgravel Rural Improvement District (RID) road improvements. Staff recommends approval of the loan application.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Resolution 2024-116 to Levy and Assess the Oleo Acres Rural Improvement District No. 2024-8. (Jessica Makus)**

[29:57] Jessica Makus, Special Districts Coordinator, presented a resolution to levy and assess the Oleo Acres Rural Improvement District (RID) special assessment of \$171 for a 15-year debt service with an additional \$150 for annual maintenance. Legal notice was sent to all benefiting properties and published in the Helena Independent Record. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

**Intercap Loan Application to the Montana Board of Investments. (Jessica Makus)**

[35:26] Jessica Makus, Special Districts Coordinator, presented an Intercap Loan Application to the Montana Board of Investments for the Oleo Acres Rural Improvement District (RID) road improvements in the amount of \$49,705. Staff recommends approval of the loan application.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Contract Between Lewis and Clark County and American Hauling and Snow Plowing, LLC. (Jessica Makus)**

[39:38] Jessica Makus, Special Districts Coordinator, presented a contract with American Hauling and Snow Plowing, LLC for Rural Improvement District (RID) winter snow removal services in the 2024/2025 winter season. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

**Contract Between Lewis and Clark County and Hightop Construction, LLC. (Jessica Makus)**

[43:07] Jessica Makus, Special Districts Coordinator, presented a contract with Hightop Construction, LLC for Rural Improvement District (RID) winter snow removal services in the 2024/2025 winter season. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Contract Between Lewis and Clark County and Korpi Lawn & Landscape, Inc. (Jessica Makus)**

[44:47] Jessica Makus, Special Districts Coordinator, presented a contract with Korpi Lawn and Landscape, Inc. for Rural Improvement District (RID) winter snow removal services in the 2024/2025 winter season. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

**Contract Between Lewis and Clark County and MJC Property Maintenance, LLC. (Jessica Makus)**

[46:20] Jessica Makus, Special Districts Coordinator, presented a contract with MJC Property Maintenance, LLC for Rural Improvement District (RID) winter snow removal services in the 2024/2025 winter season. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Amended Engagement Letter Between Lewis and Clark County and Eide Bailly. (Frank Cornwell)**

[48:19] Frank Cornwell, Chief Financial Officer, presented an amended engagement letter to Eide Bailly to add preparation assistance for the Annual Comprehensive Financial Report (ACFR) in the amount of \$16,000. Staff recommends approval of the amended engagement letter.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

**Board Appointment. (Roger Baltz)**

[54:50] Roger Baltz, Chief Administrative Officer, presented a board appointment to the Open Lands Citizens Advisory Committee and recommended the Commissioners consider the candidate to a partial term that will expire June 30, 2026.

No public comment was received.

Commissioner Rolfe made a motion to appoint Steven Heim to the Open Lands Citizens Advisory Committee to a partial term that will expire June 30, 2026. The motion was seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.**

**Adjourn**

There being no further business, the meeting adjourned at 9:56 am.

Meeting minutes approved on 11-26-24

LEWIS AND CLARK COUNTY  
BOARD OF  
COMMISSIONERS



Andy Hunthausen, Chair



Candace Payne, Vice Chair



Tom Rolfe, Member

ATTEST:

  
Amy Reeves, Clerk of the Board