



LOCAL EMERGENCY PLANNING COMMITTEE AGENDA March 17th, 2026 | 3:00 p.m. Physical Location:
Rocky Mountain Emergency Training Center, 3425 Skyway Dr.

1. Introductions

- a. LEPC Board Members:
 - i. *Chairperson* – William Kussman, Retired Present
 - ii. *Vice Chairperson* – Rocky Infanger, Wolf Creek FD Absent
 - iii. *Secretary* – Mike Chambers, Helena Fire Present
 - iv. *Member At-Large* – Sue Hawthorne, Red Cross Present
- b. County Disaster and Emergency Services:
 - i. *Coordinator* – Kyle Sturgill-Simon Present
 - ii. *Deputy Coordinator* – Autumn Ashdale Present
- c. County Communications:
 - i. *Coordinator* – Betsy Kirkeby Online

2. Old Business

- a. Approval of Minutes – Will Kussman
 - i. Motion – Autumn
 - ii. 2nd – Greg Holmlund
 - iii. All in favor

3. Presentation

- a. Presentation Name – Justin Webster Montana DES
 - i. Works for Montana DES as a coordinator, does admin. work for the SERC, Helps with creating understanding for LEPCs
 - ii. Illustrates many of the disasters that led up to needs for LEPC starting in 1980
 - iii. Covered EPCRA - Emergency Planning and Right to know Act
 - iv. Main purpose is SARA Title II – First responder and citizens concerns for accidental chemical release.
 - v. Increase community knowledge of hazardous chemicals
 - vi. This begins at the community level and works up from there
 - vii. Individuals and communities plan an prepare at the household and community level.
 - viii. Private Industry plays a big role. Community has a need to know what products are stored and used specific to their hazard level.
 - ix. Most hazardous materials and handled at the local level.
 - x. Primary responsibilities for LEPC are Planning and community preparedness.
 - xi. LEPCs develop emergency response plans, and review them annually, exercise plans, establish procedures for receiving and processing requests for public information.
 - xii. Might be a good idea to create a word document for Tier II reporting and requesting of information.
 - xiii. Hazardous materials is the focus but the LEPC is and all hazardous organizations.
 - xiv. Members to the LEPC should be as inclusive as possible
 - xv. Review and address the 9 planning elements for hazardous materials.
 - xvi. Currently 8 standing member for the SERC

4. New Business

- a. Hazardous Materials update – E-Plan
- b. Conversation about accessing bigger members in the community to attend the LEPC including the state and national guard.
- c. Recent HAZMAT incident in Wolf Creek, Rocky will present down the road.
- d. Officer Elections
 - i. Motion to maintain current Officers (Chairperson Will Kussman, Vice Chair Rocky Infanger, Secretary Mike Chambers, Member at large Sue Hawthorne)
 1. Motion by - Greg Holmlund
 2. 2nd – Kyle Sturgil Simon
 3. All in favor

5. Training

6. Upcoming Events

7. Attendance

- a. **In Person:**
 - i. Jayson Zander
 - ii. Greg Holmlund
 - iii. Ed Greiberus
 - iv. Kevin Horne
 - v. Michael Higgins
 - vi. Justin Webster
 - vii. Nancy Lightner
- b. **Virtual:**
 - i. James Thomas
 - ii. Neal Murray
 - iii. Roy Tanniehill
 - iv. Chanel Waples

8. Adjournment

- a. Motion By: Autumn
- b. 2nd By: Greg Holmlund
- c. All in favor