



Citizens Advisory Committee
Meeting March 13, 2024 – 12:00pm
Law & Justice Center
Atrium

Mission: The Criminal Justice Coordinating Council, Citizen’s Advisory Committee, and the Department of Criminal Justice Services exist to improve the safety of the citizens of Lewis and Clark County and ensure the equitable and efficient treatment of defendants, offenders, and victims.

1. Call to Order & Reading of the Mission

Tom Cordingley, Chair, called the meeting to order.
The Mission Statement was read by Moffie Funk.

2. Introductions

Members present: Tom Cordingley, Karen English, Mark Nay, Moffie Funk, Clair Swain, Jen Gursky

Members absent: Joanne Romasko, John Lytle, Mike Mahoney, Teresa Charlton

Staff in attendance: Kellie McBride, Jillian Danesi, Bri Lake, and Brandi Spangler

Others in attendance: Andy Hunthausen, Brent Colbert

3. Action Items – Tom Cordingley

Review of February 16, 2024 meeting minutes:

Mark Nay made a motion to accept and approve the minutes. Moffie Funk seconded the motion. The motion Passed unanimously.

4. Areas of focus for 2024 – Tom Cordingley

The CJCC has prioritized Pretrial, Diversion, and Communication. A list of possible priorities for the CAC was reviewed and discussed.

The CAC identified three possible priorities from the list: **#6:** *Support the professionals working in the criminal justice system, including but not limited to courts and law enforcement, through cross agency collaboration;* **#2:** *Continue to improve diversion practices across the criminal justice system spectrum;* **#8:** *Improve communications with the public to keep the public aware of the system’s progress.*

- Application in progress for an AmeriCorps VISTA to assist in development of a low-level diversion program and culminate with Judge Peterson for Community Court. Moffie Funk read the Executive Summary of application. Jenn Gursky made a motion to endorse the AmeriCorps application the CJS Director has written to hire a VISTA to provide capacity in the areas of research, community outreach, and eventual proposal(s) to the Director regarding fulfilling the CJCC and CAC endorsed strategic plan to develop a response of the criminal justice diversion and ask that the endorsement would be recorded in the minutes and shared with the CJCC. Clair Swain seconded the motion. The motion passed unanimously.
- Application in progress for a second AmeriCorps VISTA and described funds that became

available for Early Childhood intervention. The AmeriCorps VISTA will explore potential avenues to better serve parents with young children or support programs that are already in place that work with young children. Kellie read the Executive Summary of application. Jenn Gursky made a motion to endorse the AmeriCorps application the CJS Director has written to hire a VISTA to provide capacity in the areas of research, community outreach, and eventual proposal(s) to the Director regarding fulfilling the CJCC and CAC endorsed strategic plan to develop a response of the criminal justice diversion and ask that the endorsement would be recorded in the minutes and shared with the CJCC. Mark Nay seconded the motion. The motion passed unanimously.

- Focus was narrowed down. Action taken today touches several points on the priority list. More discussion of preliminary strategies is warranted at the next meeting.

5. Non-Agenda Items

- Bri Lake handed out an example of a community survey to draw ideas from. She reviewed pricing and discussed a few options to get the survey out to the community.

6. Public Comment

No Public Comment

7. Upcoming Dates:

Next CAC Meeting – April 19, 2024, 12:00pm, Law and Justice Center Atrium

Next CJCC Meeting – May 26, 2024, 4:15pm, Law and Justice Center Atrium

8. Adjourn