



## 4-H Project Plan

### Independent Study Options and Design Your Own Projects

Due by May 1<sup>st</sup> each year

**Independent Study** – Must receive approval from the Extension Agent or project leader. Example: you choose to do beef independent study, so you ask submit this plan to the Extension Agent or beef project leader.

**Design Your Own** – Must receive approval from the Extension Agent.

Approval is an important step because it gives you an opportunity to receive feedback on your plan. The completed project plan is due to your club leader along with your Record book on August 31.

Step 1: Please choose the correct record book form and complete the following.

- Name
- County
- Project Name (Ex. Independent Study – Beef or Self Determined – '55 Chevy Restoration)
- Years in the Project (How many year you've been doing it, if this is your first year, put 1)
- At least 3 project goals

Step 2: Design a Plan to Accomplish Your Goals

Planning involves looking at where you are now and where you would like to be and creating logical steps to get there. Planning before you start your project will give direction to your project work and help determine a timeline.

	Goal #1	Goal #2	Goal #3
What skills do I need?			
Where can I get help?			
What resources do I need?			

List the steps to accomplish the goal.			
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Step 3: Get this signed by the appropriate person and keep with your record book.

_____	_____	_____
4-H Member's Printed Name	4-H Member's Signature	Date
_____	_____	_____
4-H Parent's Printed Name	4-H Parent's Signature	Date
_____	_____	_____
4-H Leader/Agent's Printed Name	4-H Leader/Agent's Signature	Date

Step 4: Complete Your Record Book and Submit to Club Leader August 31

- Make sure you added a photo of you/your project
- Fill out if you reached your project goals (don't erase any goals! Instead, reflect on why you did or didn't meet your goal. It's about learning, not success or failure.)
- Fill out what you did and what you learned as you move through your project
- Keep track of any expenses in your Record Book
- If it's an animal project, keep track of health records