

"Draft"
IT Board Meeting
November 10, 2011
3:00 PM
Room 326 City/County Building

Roll Call

Attending: Ron Alles, Eric Bryson, Dan Ellison, Andy Hunthausen, Paul Cartwright, Dick Thweat, Mike Murray, Kelly Blake, Art Pembroke, and Bernie Miles.

Absent: Scott Buswell

Dan Ellison made a motion to approve the minutes of the April 14, 2011 meeting, Andy Hunthausen seconded the motion; the motion passed.

Director's Report:

Fiscal Year 2013 Budget Schedule

Art made note of the January 26th Board meeting date on the budget schedule. He said it was later in January to accommodate the appointments of elected officials.

Utilize State of Montana Telephone Circuit Contract - Phone Coordinator, Tony Manicke is proposing the move of enterprise telephone circuits to the state contract. The move would bring a savings of \$500 a month, or \$6,000 a year. *Dan Ellison made a motion to proceed with the change over, Ron Alles seconded the motion; the motion passed.*

Change URL Names for the City and County - The city and county web committees have requested changing/shortening, the city and county URL names. The suggestions are; helenamt.gov and lc.gov or lccounty.gov. Art said mt.gov was also suggested, however that change would involve the transfer of all the enterprise DNS over to the state. He does not recommend it. Art said in order to make the change, it would require one-two months staff time. It would require staff to physically touch each pc, router, and server in order to change the URL. Also, an alias would be added and run concurrent with the new URL. The change is not without cost and impact, it is substantial. Art said he would have to add budget for a temp or an Intern to assist with the project. Commissioner Ellison asked if e-mail would also change. Art said yes, the commissioner's address would be dellison@helenamt.gov. Kelly Blake stated of the 10 Steering Committee Members he polled, six of them were in favor. Eric Bryson asked how long both URLs would run concurrent. Art replied as long as needed. Eric Bryson added, it will take time to update business cards, letterhead, etc. Ron Alles said this topic has come up several times over the past decade. If the transition is going to be made, a plan and budget will need to be put into place. Eric Bryson agreed with Ron, a completion date should be put into place. He added Lewis & Clark would be lost, the address is shorter, but our name will be lost. Dan Ellison said the name would be lost, but just in the address, the web page itself would still be Lewis & Clark. Andy Hunthausen said the change is for convenience, but it is not necessary. He added if the change is going to be done, he liked the idea of doing it over time and as economical as possible. Dan Ellison said he was at the state when their domain name changed, the alias was in place for a long time, it didn't seem like a hassle. *Dan Ellison made the motion to adopt the recommendation of the director to change the URLs for the city and county, he would like to see the city's become helenamt.gov. Andy Hunthausen seconded the motion; motion passed.* Eric Bryson directed Art to come back to the board with projected time frame for the implementation. Art said he would present a plan at the January IT Board meeting.

Email Options and Costs - At the April IT Board meeting Art presented a few different options for email (web access) and the associated costs. He said Scott Buswell had recommended Citrix. IT&S staff researched the product and found it to be cost prohibitive. Web access has been an issue for a long time, and it particularly impacts the city commissioners. IT&S now has an alternative to web access giving users a full GroupWise client on their home computers (or by web access). The cost would be approximately \$2000 and a week's work. This is the most promising solution staff has come up with to this point. Ron Alles asked if the same issues with speed at home still apply. Art said Internet bandwidth/speed will not be the same at home as the network here at work. Commissioner Ellison asked if the change would give him the ability to set up folders. Art said no, but he could use the net-storage option. The Commissioner then offered to participate or to test the product. Commissioner Cartwright liked the idea of having access to email calendaring, he asked if the client would run on a MAC. Art said he didn't know, but would find out. Ron Alles said while it may be only the city commissioner who will benefit, it is important they have better access. Ron also requested IT staff assistance if the commissioners needed help with setting up their email @ home. Art suggested adding the client on the checkout laptops as well. The board gave Art permission to move forward.

Building Wireless Project - City-County Building rooms 426,326,226,309, and the commission chambers will all be wireless enabled in the January time frame. Paul Cartwright suggested policy be put into place for commissioners regarding the use of wireless during commission meetings. Ron and Eric agreed, but it would not be done at the IT level. Ron noted the county is paying for the wireless project and the city plans to reimburse for their half later in the budget year or the beginning of next fiscal year.

Social Networking - Art shared an internet usage graph. He stated prior to September, about 12% of the internet usage was social network sites. Time limits have been installed and the usage has dropped to 2.5%. Ron Alles requested the time limits for usage be changed from 5 - 2 minute intervals to 1 - 10 minute session. He said the request came from HCC Staff. The change would allow people a bit more time when working on work related posts, and staff could use it once a day during their breaks. The board agreed to the change.

IT&S Function and Cost Presentation - Art proceeded with his presentation.

Dan Ellison made a motion to adjourn, Andy Hunthausen seconded the motion; the motion passed.

The next scheduled meeting is January 26, 2012.