

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	TWO YEAR'S AGO ACTUALS	LAST YEARS ACTUALS	Y-T-D ACTUAL	ADJUSTED BUDGET	DEPARTMENT REQUEST
655-8110-503.11-01	Regular Salaries	228,952	223,722	125,906	228,300	234,866
655-8110-503.11-02	Temporary Salaries	0	0	0	0	0
655-8110-503.12-01	Overtime	0	0	0	0	0
655-8110-503.12-02	Holiday Worked	0	0	0	0	0
655-8110-503.13-01	Termination Pay	0	0	0	0	0
655-8110-503.15-10	Employer FICA	13,558	13,574	7,610	14,155	14,563
655-8110-503.15-20	Employer Medicare	3,171	3,175	1,780	3,312	3,407
655-8110-503.16-10	Employer PERS	19,163	18,949	10,790	19,110	20,364
655-8110-503.17-10	Employer Health Ins.	26,100	27,050	15,163	27,900	28,800
655-8110-503.17-20	Unemployment Ins	573	784	568	800	1,058
655-8110-503.17-30	Workers Comp Ins	1,119	1,094	543	1,115	1,013
655-8110-503.19-10	Misc Payroll	0	0	0	0	0
*	EXPENDITURE	292,636	288,348	162,360	294,692	304,071
**	Personal Services	292,636	288,348	162,360	294,692	304,071
655-8110-503.21-10	Office Supplies	5,293	9,062	1,114	9,000	9,000
LEVEL	TEXT		TEXT	AMT		
101	OFFICE SUPPLIES			9,000		
				9,000		
655-8110-503.21-20	Minor Equipment	0	0	0	0	0
655-8110-503.23-20	Gas Oil, & Etc.	0	0	0	0	0
655-8110-503.31-20	Postage Box Rent Etc.	243	164	81	572	572
LEVEL	TEXT		TEXT	AMT		
101	POSTAGE/SHIPPING			500		
	FIXED POSTAGE RATES			72		
				572		
655-8110-503.32-10	Print Dupl Typing Binding	0	0	0	0	0
655-8110-503.33-10	Publicity Subscrip Dues	50	80	50	1,130	1,130
LEVEL	TEXT		TEXT	AMT		
101	VACANCY ADVERTISING			1,000		
	LOCAL GOVERNMENT IT GROUP (LGIT)			100		
	MAGIP-ART			30		
				1,130		
655-8110-503.33-80	Health Club Dues	375	450	300	600	600
LEVEL	TEXT		TEXT	AMT		
101	HEALTH CLUB DUES - ART			300		
	HEALTH CLUB DUES - BERNIE			300		
				600		
655-8110-503.34-50	Telephone & Answering Ser	1,080	987	604	540	660
LEVEL	TEXT		TEXT	AMT		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	TWO YEAR'S AGO ACTUALS	LAST YEARS ACTUALS	Y-T-D ACTUAL	ADJUSTED BUDGET	DEPARTMENT REQUEST
101	CELL PHONE - ART			540		
	CELL PHONE - BERNIE			120		
				660		
655-8110-503.36-20	Office Machines	480	468	0	1,200	1,200
LEVEL	TEXT			TEXT AMT		
101	COPIER MAINTENANCE			1,200		
				1,200		
655-8110-503.37-20	Out of Town Expense	970	2,355	0	13,500	13,500
LEVEL	TEXT			TEXT AMT		
101	ADMIN SECTION TRAINING			7,500		
	(ASSET MGMT, TECH CONF, PROFESSIONAL DEV)			6,000		
	ERP TRAINING - TRAVEL			13,500		
655-8110-503.37-30	Staff Local Travel	208	625	103	1,000	1,000
655-8110-503.38-10	Training	1,650	900	305	10,000	6,000
LEVEL	TEXT			TEXT AMT		
101	FY20-ADMIN STAFF PROFESSIONAL TRAINING			6,000		
				6,000		
655-8110-503.39-10	Other Purch/Contract Serv	0	4,850	43,650	48,500	0
655-8110-503.39-62	Hardware Maintenance	0	0	0	0	0
*	EXPENDITURE	10,349	19,941	46,207	86,042	33,662
**	Operations & Maintenance	10,349	19,941	46,207	86,042	33,662
655-8110-503.50-20	Insurance	1,916	1,840	910	1,822	0
655-8110-503.50-25	Deductibles	0	0	1,000	0	0
655-8110-503.50-30	Rent	26,921	26,921	13,461	26,922	27,186
LEVEL	TEXT			TEXT AMT		
101	RENT - 147 SQ FT @ 18.50			27,186		
				27,186		
*	EXPENDITURE	28,837	28,761	15,371	28,744	27,186
**	Fixed Charges	28,837	28,761	15,371	28,744	27,186
655-8110-503.80-10	Transfers to Other Funds	0	0	0	1,000	0
655-8110-503.83-00	Depreciation Expense	0	0	0	0	0
*	EXPENDITURE	0	0	0	1,000	0
**	Other financing uses	0	0	0	1,000	0
655-8110-503.90-60	Machinery & Equipment	0	0	0	0	0
655-8110-503.99-99	Contra Expense	0	0	0	0	0
*	EXPENDITURE	0	0	0	0	0
**	Capital Outlay	0	0	0	0	0
***	Administration	331,822	337,050	223,938	410,478	364,919

BUDGET PREPARATION WORKSHEET  
FOR FISCAL YEAR 2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	TWO YEAR'S AGO ACTUALS	LAST YEARS ACTUALS	Y-T-D ACTUAL	ADJUSTED BUDGET	DEPARTMENT REQUEST
****	Administration	331,822	337,050	223,938	410,478	364,919

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	TWO YEAR'S AGO ACTUALS	LAST YEARS ACTUALS	Y-T-D ACTUAL	ADJUSTED BUDGET	DEPARTMENT REQUEST
655-8310-503.11-01	Regular Salaries	389,050	403,987	229,498	421,609	435,662
655-8310-503.11-02	Temporary Salaries	0	9,682	1,936	0	0
655-8310-503.12-01	Overtime	0	0	0	0	0
655-8310-503.12-02	Holiday Worked	0	0	0	0	0
655-8310-503.13-01	Termination Pay	0	0	166	0	0
655-8310-503.15-10	Employer FICA	22,648	24,127	13,597	26,144	27,013
655-8310-503.15-20	Employer Medicare	5,297	5,643	3,180	6,118	6,321
655-8310-503.16-10	Employer PERS	32,567	34,215	19,668	35,291	37,776
655-8310-503.17-10	Employer Health Ins.	58,700	63,000	35,263	65,100	67,200
655-8310-503.17-20	Unemployment Ins	975	1,450	1,044	1,480	1,965
655-8310-503.17-30	Workers Comp Ins	1,992	2,046	1,013	2,239	2,008
655-8310-503.19-10	Misc Payroll	0	0	0	0	0
*	EXPENDITURE	511,229	544,150	305,365	557,981	577,945
**	Personal Services	511,229	544,150	305,365	557,981	577,945
655-8310-503.21-20	Minor Equipment	0	0	0	0	0
655-8310-503.22-45	Clothing & Uniforms	0	0	0	0	0
655-8310-503.31-20	Postage Box Rent Etc.	0	0	0	0	0
655-8310-503.33-80	Health Club Dues	675	650	300	1,800	1,800

LEVEL	TEXT	TEXT AMT
101	HEALTH CLUB DUES - DAN	300
	HEALTH CLUB DUES - DAVID	300
	HEALTH CLUB DUES - DAVIN	300
	HEALTH CLUB DUES - ERIC W	300
	HEALTH CLUB DUES - JEN	300
	HEALTH CLUB DUES - JULIA	300
		1,800

655-8310-503.34-50	Telephone & Answering Ser	630	780	455	780	780
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LEVEL	TEXT	TEXT AMT
101	CELL PHONE - JEN	300
	CELL PHONE - DAN	120
	CELL PHONE - DAVIN	120
	CELL PHONE - ERIC W	120
	CELL PHONE - JULIA	120
		780

655-8310-503.37-20	Out of Town Expense	0	0	0	9,000	9,000
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LEVEL	TEXT	TEXT AMT
101	TYPO 3 CONFERENCE	3,000
	CUSTOMER SERVICE TRAINING	6,000
		9,000

655-8310-503.37-30	Staff Local Travel	0	0	0	0	0
655-8310-503.38-10	Training	0	0	1,000	5,500	9,200

LEVEL	TEXT	TEXT AMT
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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	TWO YEAR'S AGO ACTUALS	LAST YEARS ACTUALS	Y-T-D ACTUAL	ADJUSTED BUDGET	DEPARTMENT REQUEST
101	TYPO 3 CONFERENCE REGISTRATION			500		
	CUSTOMER SUPPORT TRAINING			8,700		
				9,200		
655-8310-503.39-20	Recruitment Services	0	0	0	0	0
*	EXPENDITURE	1,305	1,430	1,755	17,080	20,780
**	Operations & Maintenance	1,305	1,430	1,755	17,080	20,780
655-8310-503.50-20	Insurance	5,112	4,904	2,430	4,859	0
655-8310-503.50-30	Rent	0	0	12,206	24,412	24,430
LEVEL	TEXT			TEXT AMT		
101	WEB DEVELOPER 134 @ 18.50			2,479		
	CUSTOMER SERVICES MANAGER 171 @ 18.50			3,164		
	HELPDESK/COMMON AREA 613.50@18.50			11,350		
	TRAINING ROOM 402 @ 18.5			7,437		
				24,430		
*	EXPENDITURE	5,112	4,904	14,636	29,271	24,430
**	Fixed Charges	5,112	4,904	14,636	29,271	24,430
***	Administration	517,646	550,484	321,756	604,332	623,155
655-8320-503.21-20	Minor Equipment	0	0	0	0	0
655-8320-503.21-52	Software Licenses	0	0	0	0	0
655-8320-503.33-80	Health Club Dues	0	0	0	0	0
655-8320-503.34-50	Telephone & Answering Ser	0	0	0	0	0
655-8320-503.35-10	Professional Services	0	0	0	0	0
655-8320-503.37-20	Out of Town Expense	0	0	0	0	0
655-8320-503.37-30	Staff Local Travel	0	0	0	0	0
655-8320-503.38-10	Training	50	0	0	0	0
655-8320-503.39-10	Other Purch/Contract Serv	0	0	405	0	0
655-8320-503.39-61	Software Maintenance	18,924	9,632	23,390	45,543	26,826
LEVEL	TEXT			TEXT AMT		
101	ADOBE CREATIVE STUDIO (ANNUAL)			618		
	LYNDA.COM			375		
	NOVUS AGENDA - HOSTING			1,500		
	NOVUS AGENDA - SOFTWARE MAINT			3,800		
	SURVEY MONKEY			350		
	ANNUAL DOMAIN NAME RENEWAL					
	LCCOUNTYMT.GOV & HELENAMT.GOV			900		
	DNS/SSL RENEWALS (DEPARTMENT DOMAIN NAMES)			2,000		
	SITEIMPROVE (CITY/COUNTY ANNUAL)			7,000		
	SEAMLESS DOCS (CITY/COUNTY ANNUAL)			10,283		
				26,826		
*	EXPENDITURE	18,974	9,632	23,795	45,543	26,826
**	Operations & Maintenance	18,974	9,632	23,795	45,543	26,826
655-8320-503.50-30	Rent	2,492	2,492	0	0	0



ACCOUNT NUMBER	ACCOUNT DESCRIPTION	TWO YEAR'S AGO ACTUALS	LAST YEARS ACTUALS	Y-T-D ACTUAL	ADJUSTED BUDGET	DEPARTMENT REQUEST
*	EXPENDITURE	2,492	2,492	0	0	0
**	Fixed Charges	2,492	2,492	0	0	0
655-8320-503.90-60	Machinery & Equipment	0	0	0	0	0
*	EXPENDITURE	0	0	0	0	0
**	Capital Outlay	0	0	0	0	0
***	Web Services	21,466	12,124	23,795	45,543	26,826
655-8330-503.21-10	Office Supplies	0	0	0	0	0
655-8330-503.21-20	Minor Equipment	0	0	0	0	0
655-8330-503.21-52	Software Licenses	0	0	0	0	0
655-8330-503.33-10	Publicity Subscrip Dues	390	0	0	390	390
LEVEL	TEXT		TEXT AMT			
101	SPARK DUES/2@195		390			
			390			
655-8330-503.33-80	Health Club Dues	0	0	0	0	0
655-8330-503.34-50	Telephone & Answering Ser	0	0	0	0	0
655-8330-503.37-20	Out of Town Expense	3,329	883	0	4,000	4,000
LEVEL	TEXT		TEXT AMT			
101	STAFF TRAINING TRAVEL		4,000			
			4,000			
655-8330-503.37-30	Staff Local Travel	0	0	0	0	0
655-8330-503.38-10	Training	870	400	0	900	2,000
LEVEL	TEXT		TEXT AMT			
101	STAFF TRAINING		2,000			
			2,000			
655-8330-503.39-10	Other Purch/Contract Serv	9,820	12,440	87,380	14,900	14,900
LEVEL	TEXT		TEXT AMT			
101	I SERIES DISASTER RECOVERY SERVICES (IIS CONTRACT)		7,200			
	I SERIES SUPPORT CONTRACT (IIS)		5,000			
	I SERIES IT MANAGED SERVICES - ANNUAL CONTRACT		2,700			
			14,900			
655-8330-503.39-61	Software Maintenance	93,828	92,281	3,845	114,976	118,637
LEVEL	TEXT		TEXT AMT			
101	NAVALINE MAINTENANCE		115,085			
	ACOM MAINTENANCE		3,552			
			118,637			
655-8330-503.39-62	Hardware Maintenance	330	6,843	0	1,000	1,000
LEVEL	TEXT		TEXT AMT			

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	TWO YEAR'S AGO ACTUALS	LAST YEARS ACTUALS	Y-T-D ACTUAL	ADJUSTED BUDGET	DEPARTMENT REQUEST
101	EXTERNAL TAPE DRIVE MAINTENANCE - ANNUAL NOTE:WARRANTY DUE ON IBM I SERIES FY21			1,000		
				1,000		
*	EXPENDITURE	108,567	112,847	91,225	136,166	140,927
**	Operations & Maintenance	108,567	112,847	91,225	136,166	140,927
655-8330-503.50-30	Rent	6,687	3,554	0	0	0
*	EXPENDITURE	6,687	3,554	0	0	0
**	Fixed Charges	6,687	3,554	0	0	0
655-8330-503.60-10	Principal	0	0	0	0	0
655-8330-503.60-20	Interest	0	0	0	0	0
*	EXPENDITURE	0	0	0	0	0
**	Debt Service	0	0	0	0	0
655-8330-503.90-60	Machinery & Equipment	0	0	0	0	0
655-8330-503.90-90	Capital Outlay	0	0	0	0	0
*	EXPENDITURE	0	0	0	0	0
**	Capital Outlay	0	0	0	0	0
***	Enterprise Appl Services	115,254	116,401	91,225	136,166	140,927
655-8340-503.21-20	Minor Equipment	0	0	0	0	0
655-8340-503.21-52	Software Licenses	4,455	5,198	844	0	0
655-8340-503.21-55	Telecom Devices	762	1,624	0	0	0
655-8340-503.22-45	Clothing & Uniforms	0	0	0	0	0
655-8340-503.31-70	Enterprise Long Distance	12,777	12,173	7,173	12,800	13,800
LEVEL	TEXT					
101	LONGDISTANCE CHARGES - PASS THRU					
						13,800
						13,800
655-8340-503.31-71	Enterprise Directory Prnt	8,696	8,882	4,921	13,000	13,000
LEVEL	TEXT					
101	FY20- DIRECTORY LISTINGS					12,000
	ENTERPRISE DIRECTORY PRINT					1,000
						13,000
655-8340-503.33-10	Publicity Subscrip Dues	0	0	0	0	0
655-8340-503.33-80	Health Club Dues	0	0	0	0	0
655-8340-503.34-50	Telephone & Answering Ser	48,118	46,297	24,559	48,330	47,650
LEVEL	TEXT					
101	SPECIAL LINES (ALARMS, ELEVATORS-PASS THRU)					14,000
	1/3 OF CCB 1ST FLOOR SECURITY					150
	BUSINESS LINES (FAX/CO FIRE/SKATE RINK)					2,500
	PRI CIRCUITS					31,000
						47,650
655-8340-503.35-10	Professional Services	0	0	0	0	0
655-8340-503.36-10	Repair & Maint Services	7,392	0	8,318	15,000	26,000

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LEVEL	TEXT		TEXT	AMT		
101	FY20-TELEPHONE REPAIR & REPLACEMENTS			26,000		
				26,000		
655-8340-503.37-20	Out of Town Expense	0	0	0	0	0
655-8340-503.37-30	Staff Local Travel	0	0	0	0	0
655-8340-503.38-10	Training	0	0	0	0	0
655-8340-503.39-10	Other Purch/Contract Serv	0	0	534	9,720	0
655-8340-503.39-60	Infrastructure Cabling	0	0	0	0	0
655-8340-503.39-61	Software Maintenance	23,075	27,213	32,004	34,615	36,859
LEVEL	TEXT		TEXT	AMT		
101	TELECOM-4331 VOICE GATEWAY-CLINIC/LEC/WWTF			1,650		
	TELECOM-2901 VOICE GATEWAY-CCB			270		
	TELECOM-2901 VOICE GATEWAY-DISPATCH			270		
	TELECOM-UNITY UCSS/ESW			7,125		
	TELECOM-CALL MANAGER UCSS/ESW			20,361		
	TELECOM-CALL MANAGER UCSS/ESW			1,316		
	SWSS/SERVICE MAPPING			1,000		
	ESSENTIAL USER LICESE			13		
	VARIPHY MAINTENANCE			3,950		
	INFORMACAST/SINGLEWIRE			904		
				36,859		
655-8340-503.39-62	Hardware Maintenance	795	2,189	1,087	1,865	350
LEVEL	TEXT		TEXT	AMT		
101	LINCOLN VOICE GATEWAY (4321 ROUTER)			350		
				350		
*	EXPENDITURE	106,070	103,576	79,440	135,330	137,659
**	Operations & Maintenance	106,070	103,576	79,440	135,330	137,659
655-8340-503.50-30	Rent	0	0	0	0	0
*	EXPENDITURE	0	0	0	0	0
**	Fixed Charges	0	0	0	0	0
655-8340-503.80-20	Trans to Outside Source	22,842	20,000	20,000	24,042	20,000
LEVEL	TEXT		TEXT	AMT		
101	SWITCHBOARD OPERATOR FEE TO CCB ADMIN			20,000		
				20,000		
*	EXPENDITURE	22,842	20,000	20,000	24,042	20,000
**	Other financing uses	22,842	20,000	20,000	24,042	20,000
655-8340-503.90-60	Machinery & Equipment	0	0	0	0	0
*	EXPENDITURE	0	0	0	0	0
**	Capital Outlay	0	0	0	0	0
***	Telecom Services	128,912	123,576	99,440	159,372	157,659



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655-8360-503.21-20	Minor Equipment	0	0	0	0	0
655-8360-503.21-52	Software Licenses	0	3,780	0	3,780	0
655-8360-503.22-45	Clothing & Uniforms	0	0	0	0	0
655-8360-503.33-10	Publicity Subscrip Dues	0	0	0	0	0
655-8360-503.33-80	Health Club Dues	0	0	0	0	0
655-8360-503.34-50	Telephone & Answering Ser	0	0	0	0	0
655-8360-503.37-20	Out of Town Expense	0	0	0	0	0
655-8360-503.37-30	Staff Local Travel	151	0	0	0	0
655-8360-503.38-10	Training	0	0	0	2,000	0
655-8360-503.39-10	Other Purch/Contract Serv	6,434	0	0	13,000	0
655-8360-503.39-61	Software Maintenance	0	0	0	0	0
*	EXPENDITURE	6,585	3,780	0	18,780	0
**	Operations & Maintenance	6,585	3,780	0	18,780	0
655-8360-503.50-30	Rent	8,784	19,831	7,933	20,027	0
*	EXPENDITURE	8,784	19,831	7,933	20,027	0
**	Fixed Charges	8,784	19,831	7,933	20,027	0
655-8360-503.90-60	Machinery & Equipment	0	0	0	0	0
*	EXPENDITURE	0	0	0	0	0
**	Capital Outlay	0	0	0	0	0
***	Customer Support	15,369	23,611	7,933	38,807	0
655-8370-503.21-10	Office Supplies	0	0	0	0	0
655-8370-503.21-20	Minor Equipment	0	0	0	0	0
655-8370-503.21-52	Software Licenses	3,780	0	0	0	0
655-8370-503.22-45	Clothing & Uniforms	0	0	0	0	0
655-8370-503.31-20	Postage Box Rent Etc.	0	0	0	0	0
655-8370-503.32-10	Print Dupl Typing Binding	0	0	0	0	0
655-8370-503.33-10	Publicity Subscrip Dues	0	0	0	0	0
655-8370-503.33-80	Health Club Dues	0	0	0	0	0
655-8370-503.34-50	Telephone & Answering Ser	0	0	0	0	0
655-8370-503.37-20	Out of Town Expense	0	0	0	0	0
655-8370-503.37-30	Staff Local Travel	0	0	0	0	0
655-8370-503.38-10	Training	0	0	0	0	0
655-8370-503.39-10	Other Purch/Contract Serv	0	0	0	0	0
*	EXPENDITURE	3,780	0	0	0	0
**	Operations & Maintenance	3,780	0	0	0	0
655-8370-503.50-30	Rent	11,047	0	0	0	0
*	EXPENDITURE	11,047	0	0	0	0
**	Fixed Charges	11,047	0	0	0	0
655-8370-503.90-60	Machinery & Equipment	0	0	0	0	0
*	EXPENDITURE	0	0	0	0	0
**	Capital Outlay	0	0	0	0	0
***	Training	14,827	0	0	0	0
****	Customer Services	813,474	826,196	544,149	984,220	948,567

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655-8410-503.11-01	Regular Salaries	167,698	192,798	111,406	200,784	217,028
655-8410-503.11-02	Temporary Salaries	0	0	0	0	0
655-8410-503.12-01	Overtime	0	0	0	3,053	3,291
655-8410-503.12-02	Holiday Worked	0	0	0	0	0
655-8410-503.13-01	Termination Pay	278	0	0	0	0
655-8410-503.15-10	Employer FICA	9,843	11,581	6,907	12,640	13,662
655-8410-503.15-20	Employer Medicare	2,302	2,709	1,615	2,958	3,197
655-8410-503.16-10	Employer PERS	14,060	16,330	9,547	17,063	19,104
655-8410-503.17-10	Employer Health Ins.	21,750	27,000	15,113	27,900	28,800
655-8410-503.17-20	Unemployment Ins	420	675	501	715	993
655-8410-503.17-30	Workers Comp Ins	872	913	467	1,082	1,016
655-8410-503.19-10	Misc Payroll	0	0	0	0	0
*	EXPENDITURE	217,223	252,006	145,556	266,195	287,091
**	Personal Services	217,223	252,006	145,556	266,195	287,091
655-8410-503.21-10	Office Supplies	0	0	0	0	0
655-8410-503.21-20	Minor Equipment	0	0	0	0	0
655-8410-503.31-20	Postage Box Rent Etc.	0	0	0	0	0
655-8410-503.32-10	Print Dupl Typing Binding	0	0	0	0	0
655-8410-503.33-10	Publicity Subscrip Dues	0	0	0	0	0
655-8410-503.33-80	Health Club Dues	150	0	0	600	600
LEVEL	TEXT			TEXT AMT		
101	HEALTH CLUB - JOHN			300		
	HEALTH CLUB - WENDELL			300		
				600		
655-8410-503.34-50	Telephone & Answering Ser	725	750	525	1,200	1,200
LEVEL	TEXT			TEXT AMT		
101	CELL PHONE - CHRIS			300		
	CELL PHONE - DAVID C			300		
	CELL PHONE - JOHN			300		
	CELL PHONE - MIKE			300		
				1,200		
655-8410-503.37-20	Out of Town Expense	0	0	0	3,000	5,000
LEVEL	TEXT			TEXT AMT		
101	STAFF TRAINING - TRAVEL			5,000		
				5,000		
655-8410-503.37-30	Staff Local Travel	0	0	0	0	0
655-8410-503.38-10	Training	1,250	3,795	5,970	7,500	13,500
LEVEL	TEXT			TEXT AMT		
101	STAFF TRAINING			13,500		
				13,500		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	TWO YEAR'S AGO ACTUALS	LAST YEARS ACTUALS	Y-T-D ACTUAL	ADJUSTED BUDGET	DEPARTMENT REQUEST
655-8410-503.39-20	Recruitment Services	0	0	0	0	0
655-8410-503.39-62	Hardware Maintenance	0	0	0	0	0
*	EXPENDITURE	2,125	4,545	6,495	12,300	20,300
**	Operations & Maintenance	2,125	4,545	6,495	12,300	20,300
655-8410-503.50-20	Insurance	1,280	1,228	608	1,215	0
655-8410-503.50-30	Rent	18,045	21,178	9,755	19,511	19,704

LEVEL	TEXT	TEXT AMT
101	198 SQ FT @ 18.5 - RM/213 MIKE	3,663
	179 SQ FT @ 18.5 - RM/214 JOHN	3,312
	90 SQ FT @ 18.5 - 218/DAVID C	1,443
	229 SQ FT @ 18.5 - BASEMENT/LAB	4,237
	245 SQ FT @ 18.5 - BASEMENT/SERVER ROOM	4,533
	136 SQ FT @ 18.5 - RM/216/WENDELL	2,516
		19,704

*	EXPENDITURE	19,325	22,406	10,363	20,726	19,704
**	Fixed Charges	19,325	22,406	10,363	20,726	19,704
***	Administration	238,673	278,957	162,414	299,221	327,095
655-8420-503.21-20	Minor Equipment	0	887	0	0	0
655-8420-503.21-50	Computer Equipment	74,240	82,923	41,489	155,761	100,000

LEVEL	TEXT	TEXT AMT
101	FY20 REPLACEMENT CYCLE (1/4 ASSET REPLACEMENT)	100,000
		100,000

655-8420-503.21-52	Software Licenses	225,474	89,055	35,835	119,336	323,271
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LEVEL	TEXT	TEXT AMT
101	MS OPERATING SYSTEM ENTERPRISE LICENSING	37,000
	0365/PLAN E1 ANNUAL LICENSING (EMAIL/ARCHIVING)	134,640
	DELL PASSWORD MANAGER (ONE IDENTITY)	1,100
	AD MANAGEMENT/REPORTING SOFTWARE (ZHOHO)	851
	PC SETTING MAINTENANCE SOFTWARE (DEEP FREEZE)	490
	RETAIN SOFTWARE(MICRO FOCUS)	2,000
	CIP FY20 - ESET ANTI VIRUS	5,560
	CIP FY20 - VDI SOFTWARE (UNIDESK/VMVIEW)	49,440
	CIP FY20 - MS OFFICE SUITE (REALLOCATE TO BACKUP)	92,190
		323,271

655-8420-503.21-55	Telecom Devices	0	0	0	0	0
655-8420-503.23-20	Gas Oil, & Etc.	0	0	0	0	0
655-8420-503.29-10	Supplies for Resale	0	0	0	0	0
655-8420-503.31-70	Enterprise Long Distance	0	0	0	0	0
655-8420-503.34-50	Telephone & Answering Ser	0	0	0	0	0
655-8420-503.34-80	Sanitation Services	0	0	0	1,000	1,000

LEVEL	TEXT	TEXT AMT
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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	TWO YEAR'S AGO ACTUALS	LAST YEARS ACTUALS	Y-T-D ACTUAL	ADJUSTED BUDGET	DEPARTMENT REQUEST
101	SANITATION SERVICES (SURPLUS DISPOSAL)			1,000 1,000		
655-8420-503.36-10	Repair & Maint Services	0	0	0	0	0
655-8420-503.39-61	Software Maintenance	3,596	9,855	0	20,000	1,500
LEVEL	TEXT			TEXT AMT		
101	DELL KACE SUITE MAINTENANCE (CONTRACT RENEWAL FY21)			1,500 1,500		
655-8420-503.39-62	Hardware Maintenance	0	0	0	0	0
*	EXPENDITURE	303,310	182,720	77,324	296,097	425,771
**	Operations & Maintenance	303,310	182,720	77,324	296,097	425,771
655-8420-503.90-60	Machinery & Equipment	0	0	0	0	0
*	EXPENDITURE	0	0	0	0	0
**	Capital Outlay	0	0	0	0	0
***	Customer Equipment	303,310	182,720	77,324	296,097	425,771
655-8480-503.21-20	Minor Equipment	757	488	895	10,000	5,000
LEVEL	TEXT			TEXT AMT		
101	MINOR EQUIPMENT (SWITCHES/RADIOS/ROUTERS)			5,000 5,000		
655-8480-503.21-50	Computer Equipment	0	0	0	0	0
655-8480-503.21-51	Printers	0	0	0	0	0
655-8480-503.21-52	Software Licenses	78,767	0	0	0	0
655-8480-503.23-20	Gas Oil, & Etc.	0	0	0	0	0
655-8480-503.33-80	Health Club Dues	0	0	0	0	0
655-8480-503.34-50	Telephone & Answering Ser	60	0	0	0	0
655-8480-503.34-56	Frame Relay Charges	0	0	0	0	0
655-8480-503.34-57	Internet Services	23,929	8,990	1,531	21,960	26,000
LEVEL	TEXT			TEXT AMT		
101	FY20 ENTERPRISE INTERNET SERVICES (MIC)			10,000		
	FY20 LINCOLN SHERIFF INTERNET			1,500		
	FY20 AUGUSTA SHERIFF INTERNET			1,500		
	FY20 AUGUSTA HEALTH NURSE INTERNET			1,500		
	FY20 PARKER MEDICAL TO PUREVIEW (LINCOLN TELEP T1)			2,000		
	FY20 PUREVIEW TO PARKER MEDICAL (CENTURY LINK T1)			4,500		
	FY20 PUREVIEW/EAST HELENA CLINIC (ESTIMATE)			5,000		
				26,000		
655-8480-503.36-10	Repair & Maint Services	5,679	74	0	5,000	10,000
LEVEL	TEXT			TEXT AMT		
101	FY20 - MINOR EQUIPMENT REPAIR			10,000 10,000		



ACCOUNT NUMBER	ACCOUNT DESCRIPTION	TWO YEAR'S AGO ACTUALS	LAST YEARS ACTUALS	Y-T-D ACTUAL	ADJUSTED BUDGET	DEPARTMENT REQUEST
655-8480-503.37-20	Out of Town Expense	0	0	0	0	0
655-8480-503.38-10	Training	0	0	0	0	0
655-8480-503.39-10	Other Purch/Contract Serv	35,197	6,199	89,271	265,000	31,000
LEVEL	TEXT			TEXT AMT		
101	MRM/TAPE & DISK DESTRUCTION			100		
	OFF SITE DATA STORAGE			1,600		
	IT&S SECURITY SYSTEM - FALSE ALARM FEE			50		
	IT&S SECURITY SYSTEM - CCB BASEMENT			250		
	FY20 - NETWORK CONTRACT (ITC)			12,000		
	FY20 - NETWORK TELECOM CONTRACT (COMPUNET)			12,000		
	FY20 - WIRELESS INFRASTRUCTURE SUPPORT (MIC)			5,000		
				31,000		
655-8480-503.39-60	Infrastructure Cabling	837	0	556	10,000	15,000
LEVEL	TEXT			TEXT AMT		
101	INFRASTRUCTURE CABLING COST			15,000		
				15,000		
655-8480-503.39-61	Software Maintenance	725	0	19,713	15,750	16,921
LEVEL	TEXT			TEXT AMT		
101	VARONIS SOFTWARE MAINTENANCE (REPORTING & SECURITY SOFTWARE)			16,921		
				16,921		
655-8480-503.39-62	Hardware Maintenance	29,202	61,784	2,831	96,812	8,768
LEVEL	TEXT			TEXT AMT		
101	SMARTNET-CISCO 5504 SERIES WIRLESS CONTROLLER HARDWARE/SOFTWARE MAINTENANCE			2,575		
	SMARTNET-CISCO 5508 SERIES WIRLESS CONTROLLER MT HELENA SWITCH - 3560C 12 FE POE			3,193		
	NETSURE/6509/ROUTER MAINTENANCE			1,800		
	I-NET ROUTER-C1921 MODULAR ROUTER			100		
	FIREWALL (SONIC WALL)			1,100		
				8,768		
*	EXPENDITURE	175,153	77,535	114,797	424,522	112,689
**	Operations & Maintenance	175,153	77,535	114,797	424,522	112,689
655-8480-503.50-50	Assessments	91	101	114	100	100
LEVEL	TEXT			TEXT AMT		
101	TAXES - WASTEWATER TOWER			100		
				100		



ACCOUNT NUMBER	ACCOUNT DESCRIPTION	TWO YEAR'S AGO ACTUALS	LAST YEARS ACTUALS	Y-T-D ACTUAL	ADJUSTED BUDGET	DEPARTMENT REQUEST
*	EXPENDITURE	91	101	114	100	100
**	Fixed Charges	91	101	114	100	100
655-8480-503.60-10	Principal	0	0	0	0	0
655-8480-503.60-20	Interest	0	0	0	0	0
*	EXPENDITURE	0	0	0	0	0
**	Debt Service	0	0	0	0	0
655-8480-503.90-40	Imp Other than Buildings	0	0	0	0	0
655-8480-503.90-60	Machinery & Equipment	0	0	0	0	0
655-8480-503.90-90	Capital Outlay	0	0	0	0	0
*	EXPENDITURE	0	0	0	0	0
**	Capital Outlay	0	0	0	0	0
***	Network Infrastructure	175,244	77,636	114,911	424,622	112,789
655-8490-503.21-20	Minor Equipment	0	0	0	0	0
655-8490-503.21-50	Computer Equipment	242,217	34,933	1,636	148,200	97,880
LEVEL	TEXT		TEXT	AMT		
101	CIP FY20 SERVERS			18,930		
	CIP VDI SERVERS / SAN			78,950		
				97,880		
655-8490-503.21-51	Printers	2,014	5,365	298	10,000	10,000
LEVEL	TEXT		TEXT	AMT		
101	FY20 - ENTERPRISE PRINTER REPLACEMENT			10,000		
				10,000		
655-8490-503.21-52	Software Licenses	11,768	3,689	12,259	0	0
655-8490-503.23-20	Gas Oil, & Etc.	142	55	0	0	0
655-8490-503.29-10	Supplies for Resale	322,795	215,153	143,970	120,000	250,000
LEVEL	TEXT		TEXT	AMT		
101	SUPPLIES FOR RESALE (PASS THRU)			250,000		
				250,000		
655-8490-503.31-71	Enterprise Directory Prnt	0	0	0	0	0
655-8490-503.36-10	Repair & Maint Services	5,590	8,123	3,348	10,000	10,500
LEVEL	TEXT		TEXT	AMT		
101	PRINTERS,UPS,SERVER ROOM AC,GENERATOR,REPAIR,ETC			10,000		
	FIREGUYS - FIRE SUPPRESSION SYSTEM MAINTENANCE			500		
				10,500		
655-8490-503.39-10	Other Purch/Contract Serv	1,682	23,982	1,086	0	0
655-8490-503.39-61	Software Maintenance	11,880	4,143	2,442	29,688	36,088
LEVEL	TEXT		TEXT	AMT		
101	NETWORK MANAGEMENT SOFTWARE/STATSEEKER			1,411		
	PLIXER SCRUTINIZER SOFTWARE MAINTENANCE			1,611		

BUDGET PREPARATION WORKSHEET  
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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	TWO YEAR'S AGO ACTUALS	LAST YEARS ACTUALS	Y-T-D ACTUAL	ADJUSTED BUDGET	DEPARTMENT REQUEST
	(NETFLOW ANALYZER)					
	VFOGLIGHT OPERATIONS MANAGEMENT SOFTWARE		27,710			
	CISCO PRIME MAINTENANCE		1,000			
	CISCO ISE MAINTENANCE		1,100			
	SECURE CRT		156			
	ENTERPRISE REPORTING FILE MAINT/STORAGE (QWEST)		3,100			
			36,088			
655-8490-503.39-62	Hardware Maintenance	2,601	1,258	0	0	0
*	EXPENDITURE	600,689	296,701	165,039	317,888	404,468
**	Operations & Maintenance	600,689	296,701	165,039	317,888	404,468
655-8490-503.80-20	Trans to Outside Source	0	0	0	0	0
*	EXPENDITURE	0	0	0	0	0
**	Other financing uses	0	0	0	0	0
655-8490-503.90-60	Machinery & Equipment	0	0	0	0	0
*	EXPENDITURE	0	0	0	0	0
**	Capital Outlay	0	0	0	0	0
***	Central Equipment	600,689	296,701	165,039	317,888	404,468
****	Infrastructure/Network	1,317,916	836,014	519,688	1,337,828	1,270,123

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	TWO YEAR'S AGO ACTUALS	LAST YEARS ACTUALS	Y-T-D ACTUAL	ADJUSTED BUDGET	DEPARTMENT REQUEST
655-8610-503.11-01	Regular Salaries	134,861	131,797	73,731	134,515	138,444
655-8610-503.11-02	Temporary Salaries	0	0	0	0	0
655-8610-503.12-01	Overtime	0	0	0	0	0
655-8610-503.12-02	Holiday Worked	0	0	0	0	0
655-8610-503.13-01	Termination Pay	0	0	0	0	0
655-8610-503.15-10	Employer FICA	7,888	7,822	4,450	8,341	8,585
655-8610-503.15-20	Employer Medicare	1,845	1,829	1,041	1,951	2,008
655-8610-503.16-10	Employer PERS	11,287	11,163	6,319	11,260	12,005
655-8610-503.17-10	Employer Health Ins.	17,400	18,000	10,075	18,600	19,200
655-8610-503.17-20	Unemployment Ins	337	461	332	471	624
655-8610-503.17-30	Workers Comp Ins	715	699	339	714	638
655-8610-503.19-10	Misc Payroll	0	0	0	0	0
*	EXPENDITURE	174,333	171,771	96,287	175,852	181,504
**	Personal Services	174,333	171,771	96,287	175,852	181,504
655-8610-503.21-10	Office Supplies	0	1,700	3,429	15,000	2,000
LEVEL	TEXT		TEXT AMT			
101	ADDRESSING PLAQUES		2,000			
			2,000			
655-8610-503.21-20	Minor Equipment	0	0	0	0	0
655-8610-503.21-52	Software Licenses	0	0	0	0	0
655-8610-503.31-20	Postage Box Rent Etc.	0	0	0	0	0
655-8610-503.32-10	Print Dupl Typing Binding	0	0	0	0	0
655-8610-503.33-10	Publicity Subscrip Dues	148	148	570	160	160
LEVEL	TEXT		TEXT AMT			
101	MAGIP DUES - ERIC & JASON		60			
	ADDRESSING - PUBLIC HEARING NOTICES		100			
			160			
655-8610-503.33-80	Health Club Dues	0	0	0	300	300
LEVEL	TEXT		TEXT AMT			
101	HEALTH CLUB DUES - ERIC S		300			
			300			
655-8610-503.34-50	Telephone & Answering Ser	9	106	27	0	0
655-8610-503.37-20	Out of Town Expense	0	0	0	4,000	5,000
LEVEL	TEXT		TEXT AMT			
101	INTERMOUNTAIN GIS CONFERENCE/MAGIP		2,000			
	ESRI CONFERENCE		3,000			
			5,000			
655-8610-503.37-30	Staff Local Travel	0	0	0	0	0
655-8610-503.38-10	Training	0	650	0	0	0
655-8610-503.39-10	Other Purch/Contract Serv	12,150	590	0	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	TWO YEAR'S AGO ACTUALS	LAST YEARS ACTUALS	Y-T-D ACTUAL	ADJUSTED BUDGET	DEPARTMENT REQUEST
655-8610-503.39-61	Software Maintenance	31,990	87,602	71,210	37,740	42,740
LEVEL	TEXT			TEXT AMT		
101	TRIMBLE SOFTWARE MAINTENENACE			600		
	ESRI SOFTWARE MAINTENANCE			37,000		
	LATITUDE WEB SOFTWARE MAINTENANCE			5,000		
	LEWISANDCLARKMAPS.ORG			70		
	HELENAMONTANANMAPS.ORG			70		
				42,740		
655-8610-503.39-62	Hardware Maintenance	0	0	0	0	0
*	EXPENDITURE	44,297	90,796	75,236	57,200	50,200
**	Operations & Maintenance	44,297	90,796	75,236	57,200	50,200
655-8610-503.50-20	Insurance	0	0	0	0	0
655-8610-503.50-30	Rent	12,732	12,732	0	15,866	16,021
LEVEL	TEXT			TEXT AMT		
101	RENT - 866 SQ FT @ 18.5			16,021		
				16,021		
*	EXPENDITURE	12,732	12,732	0	15,866	16,021
**	Fixed Charges	12,732	12,732	0	15,866	16,021
655-8610-503.83-00	Depreciation Expense	0	0	0	0	0
*	EXPENDITURE	0	0	0	0	0
**	Other financing uses	0	0	0	0	0
655-8610-503.90-60	Machinery & Equipment	0	0	0	0	0
655-8610-503.99-99	Contra Expense	0	0	0	0	0
*	EXPENDITURE	0	0	0	0	0
**	Capital Outlay	0	0	0	0	0
***	Administration	231,362	275,299	171,523	248,918	247,725
655-8630-503.21-10	Office Supplies	0	0	0	0	0
655-8630-503.21-20	Minor Equipment	0	0	0	0	0
655-8630-503.21-52	Software Licenses	0	0	0	0	0
655-8630-503.31-20	Postage Box Rent Etc.	0	0	0	0	0
655-8630-503.32-10	Print Dupl Typing Binding	0	0	0	0	0
655-8630-503.33-10	Publicity Subscrip Dues	0	0	0	0	0
655-8630-503.33-80	Health Club Dues	0	0	0	0	0
655-8630-503.34-50	Telephone & Answering Ser	58	0	0	0	0
655-8630-503.35-10	Professional Services	0	0	0	0	0
655-8630-503.36-10	Repair & Maint Services	0	0	0	0	0
655-8630-503.37-20	Out of Town Expense	0	0	0	0	0
655-8630-503.37-30	Staff Local Travel	0	0	0	0	0
655-8630-503.38-10	Training	0	0	0	0	0
655-8630-503.39-10	Other Purch/Contract Serv	0	0	0	0	0
655-8630-503.39-61	Software Maintenance	0	0	0	0	0
*	EXPENDITURE	58	0	0	0	0
**	Operations & Maintenance	58	0	0	0	0
655-8630-503.50-20	Insurance	1,280	1,228	608	1,215	0

BUDGET PREPARATION WORKSHEET  
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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	TWO YEAR'S AGO ACTUALS	LAST YEARS ACTUALS	Y-T-D ACTUAL	ADJUSTED BUDGET	DEPARTMENT REQUEST
655-8630-503.50-30	Rent	0	0	0	0	0
*	EXPENDITURE	1,280	1,228	608	1,215	0
**	Fixed Charges	1,280	1,228	608	1,215	0
655-8630-503.90-60	Machinery & Equipment	0	0	0	0	0
*	EXPENDITURE	0	0	0	0	0
**	Capital Outlay	0	0	0	0	0
***	GIS Services	1,338	1,228	608	1,215	0
****	GIS Center	232,700	276,527	172,131	250,133	247,725
*****	Info Technology & Service	2,695,912	2,275,787	1,459,906	2,982,659	2,831,334



BUDGET PREPARATION WORKSHEET  
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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	TWO YEAR'S AGO ACTUALS	LAST YEARS ACTUALS	Y-T-D ACTUAL	ADJUSTED BUDGET	DEPARTMENT REQUEST
		2,695,912	2,275,787	1,459,906	2,982,659	2,831,334