

**AGENDA**  
**December 13th, 2017**  
8:30 – 10:30 a.m.  
Room 326 – City/County Building

**INFORMATION TECHNOLOGY & SERVICES STEERING COMMITTEE**  
Sharon Haugen, Chairperson

- ❖ *Roll Call*
- ❖ *Approval of Minutes*
  - *October 4, 2017*
- ❖ *IT Board Meeting Results*
  - *IT Policies*
    - *Passphrase and timeouts coming*
  - *Cost Allocation Adoption*
  - *IT Assessment Project*
- ❖ *Fiscal year 2019 Budget*
  - *Base Budget (Art)*
  - *Capital Improvement Plan (Art)*
  - *Cash Flow (Nancy)*
  - *New Requests to be covered in the January 10<sup>th</sup> meeting*
- ❖ *IT&S Updates*
  - *PC Rollouts*
  - *Microsoft Office Upgrade*
- ❖ *New Business*
  - *Election of New Chairperson (Sharon)*
- ❖ *Adjourn*

*Next IT Steering Committee Meeting – January 10, 2018*