

“Draft”
IT&S Steering Committee
September 23, 2015
Room 326, City-County Building
Chair ~ Sean Logan

Members Present:

Nancy Everson, County Administration Services
Glenn Jorgenson, City Administrative Services
Melanie Reynolds, Health Department
Sean Logan, Fire Department
Curt Stinson, Public Safety
Sharon Haugen, City Community Development

Absent:

George Theborge, County Community Development
Audra Zacherl, County Public Works
Randall Camp, City Public Works
Nancy Sweeney, Clerk of Court
Scott O’Connell, Frontline Member

Others in Attendance:

Brett Petty, Public Safety
Jill-Marie Steeley, PureView Health Center
Art Pembroke, IT&S
Bernie Miles, IT&S

- ❖ **Roll Call** - Sean Logan opened the meeting asking each member or representative to introduce themselves as there were new members to the committee.

- ❖ **Approval of the Minutes** - Nancy Everson made a motion to approve the minutes of June 24, 2015. Curt Stinson seconded the motion, motion passed.

- ❖ **Cost Recovery discussion** – Nancy Everson reported she and Glenn Jorgenson have been working on the cost allocation. She said change will not come easy and they do not want to make any significant cost allocation changes at this time. There is set amount of dollars allocated between the city and the county; the same allocation process has been done since 2002 based on computer and FTE. To change the allocation in any significant way is difficult without effecting a fund or department. There will be a 2% rate increase this year and most likely next year along with an added charge for mobile devices.

Glenn said the charge for mobile devices (MDTs) would be about the same as a printer connecting to the network; \$300 each. At this time the MDT charge would affect law enforcement, the fire department, and possibly the public works divisions. Sean Logan said his inspector uses a tablet, but their RMS is a Cloud based system. It

is handy to have the capability out in the field, whether you are going to the Cloud or the network, he added, over time we will see more and more of that. Sharon Haugen agreed. Curt said technology is becoming more complicated, the new mobile software services from Logisys is developing an android based RMS Server CAD application. You will be able to do the things being done on an MDT in the field with a smart phone. Art said there is a lot to it, and the levels of security will need to be reviewed.

Nancy said another charge being considered is for data storage. Art said it would be easy to figure as there are set costs for storage; i.e. backup, storage area network, the CIP and entities associated with storage. Storage costs can be figured by the gigabyte and associated to a department. Melanie Reynolds asks if there were any services being replaced with the newer technology that could be done away with? Art replied, each year when the costs and set services are discussed, we add services and do not cut any. Nancy said costs are shifted, implementation is the hard part, she and Glenn would continue to work on the cost recovery. Sean noted the next meeting will be budgetary. He said if there was no more discussion at this time he would like to meander onto the project updates.

❖ **Project Updates**

- **Sungard** - Art said if Sungard is unable to fulfill its contract by January 1st the search will begin for a new vendor.
- **Virtual Desktop** - Currently there are 69 virtual desktops rolled out. Staff is reviewing all software, across all departments, and has not found anything that will not work with Virtual desktop as long as all the drivers are selected and the correct layers are built. This technology allows a user to log in where ever they are and have access to their desktop. Operating systems are updated and patched in one place allowing everyone to get the updates. Art said it is really a great technology. Sharon inquired as to the timeline for all to be using the virtual desktop. Art said he hoped most everyone would be onboard in 4 years.
- **Dell Kase** is a new software product allowing staff to manage and coordinate everything from patches to images. It provides service desk ticketing which will replace GroupLink. Law Enforcement will also be able to use the service desk for service tickets.
- **Move from Novell to Microsoft** – A plan is being put into place to move the enterprise from Novell to Microsoft. This will be done in stages. The enterprise will continue to use GroupWise e-mail until the migration is completed, and then MicroSoft Exchange will be considered.

The next IT Steering Committee meeting will be on December 2, 2015. The FY17 Base Budget will be discussed along with the election of a new Chair from the County side.