

**"DRAFT"**  
IT&S Steering Committee  
December 22,2010  
Room 326, City-County Building

**Members Present:**

Kelly Blake, County Community Development  
Curt Stinson, Public Safety  
Nancy Everson, County Administration Services  
Melanie Reynolds, Health Department  
Steve Larson, Fire Department  
Kyle Thomas, County Public Works

**Absent:**

Tim Magee, City Finance  
Sharon Haugen, City Community Development  
John Rundquist, City Public Works

Nancy Sweeney, Clerk of Court  
Kim Sell, Frontline Representative

**Others in Attendance:**

Art Pembroke, IT&S  
Bernie Miles, IT&S

Steve Larson called the meeting to order.

Kelly Blake made a motion to accept the minutes of the December 8, 2010 minutes. Kyle Thomas seconded the motion, motion passed.

Art gave a summary of the December 8<sup>th</sup> meeting making note the base budget was approved by the committee. He then quickly reviewed each New IT&S Request saying two of the requests had been pulled. They are the Nob Hill Wireless Expansion and E-mail Archiving Software. Nancy Everson said she and Tim Magee agreed not to support any of the New IT Requests for 2011. Art also added if the Enterprise Wireless System was approved rates would be increased. Art asked the committee for approval to purchase e-Learning, Vertigo, and Call Reporting with year-end savings. Kyle Thomas made a motion to approve e-Learning and Vertigo. Curt Stinson seconded the motion. Motion passed.

After a lengthy discussion regarding Enterprise Wireless System it was decided that Steve Larson as Chair, would bring the discussion to the Board Meeting. If the Board is in support Steve would submit a letter of request to the Commissions for project funds; \$20,000 from both the city and county.

The committee elected Kelly Blake as the 2011 Steering Committee Chair.

Please note - I have no digital minutes as there was a malfunction. If you would like to add to these minutes, please send the additions to me. Before the next meeting I will send what I have along with any submissions for your review.

Thank you ~ Bernie Miles

12/27/10