Roll Call

Attending: Ron Alles, Scott Buswell, Dan Ellison, Andy Hunthausen, Art Pembroke, and Bernie Miles.
Absent: Eric Bryson

Scott Buswell made a motion to approve the minutes of the January 13, 2011 meeting, Ron Alles seconded the motion; the motion passed.

Blackberry – The Steering Committee recommends transferring the Blackberry service to the Sheriff for management. They also discussed reducing the license count to 20.   There are only seven people using Blackberries and the enterprise pays maintenance on 50 licenses.   Ron agreed with reducing the number of licenses if they are not being used. *Scott Buswell made a motion to move the function back to the Sheriff in fiscal year 2013. Commissioner Ellison seconded the motion requesting the Sheriff reduce the licenses from 50 to 20.*

Internet Filtering/Usage – Art said he has received a number of requests to have Personal Network storage sites unblocked. An example site would be Google Docs. The Steering Committee recommends at the authorization of a department head, a user could request to have "Personal Network Storage" unblocked. Steve Utick will recommend how to best set groups up. The Internet Policy would need to be amended on both the city and county level.   Art added, the requests would come from the department director to him, and he would forward them to Ron and Eric for final approval. *Scott Buswell made a motion to accept the recommendation as stated, Commissioner Ellison seconded; the motion passed.*

Internet Usage – The Board reviewed and briefly discussed the report provided by Art. The board would like to continue to receive reports on a quarterly basis.

Conference Rooms – The Steering Committee recommends conference phones be charged out by department, or as directed by Nancy Everson and Tim Magee. *Scott Buswell made the motion to accept the recommendation of the Steering Committee and pass it along to Tim and Nancy. Commissioner Ellison seconded; motion passed.*

FY12 PC Replacement - Art reported he had asked the Steering Committee for approval to accelerate the FY12 PC rollout to May. He said more and more equipment problems are being reported. Also, Carroll College Intern, Nick, will be available through May to assist in the roll out. The committee gave approval for early roll out.   The board agreed. *Commissioner Ellison made the motion to proceed with early roll out, beginning in May. Scott Buswell seconded the motion; motion passed.*

E-Mail System Options - Art reported, at the request of Commissioner Ellison, he and staff have gathered information for an alternative e-mail system to Novell GroupWise along with the cost. He mentioned Cloud, Google, and Exchange. To convert to a system like the state's (Exchange), it would cost $225,000 for equipment and licensing, and an additional 20-30% for annual maintenance. Another option would be to have the state host the enterprise at additional cost of $38,000 a year over what is paid now, plus the purchase

of equipment. The state has a 50 mg mailbox limit and e-mail would be stored on their system, ours is currently 100mg and stored onsite. Google Docs which is gmail, would be an additional $29,000 over what we pay now. GroupWise licenses are part of the Netware bundle and there is no additional cost. Scott Buswell suggested using a product such as Citrix. He said the state uses it and it works well. Discussion followed. Art said he would look into Citrix as an option.

Director's Report

Database Analyst Position – Art said the position is ready for recruitment and asked the board's permission to proceed. *Commissioner Hunthausen made the motion to approve the position recruitment, Commissioner Ellison seconded the motion; motion passed.*

Customer Service Survey - The results were mixed, unfortunately the negative comments stand out. IT Staff is working to improve operations and customer services.   Commissioner Ellison asked for a copy of the survey results. Ron said personal comments should be edited out. Art said he had edited the survey and would provide the board a copy.

Summit - Art will be putting together a detailed presentation of all IT&S Services, functions, and staff responsible for them. All city and county directors will be invited. More information to follow. Ron would like to see the presentation biannually, if not annually. Commissioner Hunthausen said he liked the idea of inviting the budget staff.

Novus Agenda – Commissioner Hunthausen inquired about Novus Agenda Software. He wanted to know how it was working for the city. Ron said the city is live and the software is working well, but the preparation process does take time. Commissioner Ellison said he really likes having the information available electronically, he also likes the community having access to the information.

Bylaws changes – Art reminded the board the changes to the IT Board Bylaws still need to be presented to the commissions for approval.   Art asked Ron if he and Eric would present those changes to the respective committees, Ron agreed.

Next meeting scheduled for July 14, 2011.