



## COUNTY ADDRESS APPLICATION FORM

**FEE: \$25.00 INCLUDES ADDRESS PLAQUE**

Please make checks payable to Lewis and Clark County

**PLEASE COMPLETE ENTIRE FORM**

**This space for departmental use:**

ASSIGNED ADDRESS: \_\_\_\_\_ DATE: \_\_\_\_\_

Emergency Service Number: \_\_\_\_\_ Fire District: \_\_\_\_\_

Signature of Address Coordinator: \_\_\_\_\_

Name of Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, and ZIP: \_\_\_\_\_

E-Mail: \_\_\_\_\_

### ADDRESS TYPE:

1. NEW CONSTRUCTION \_\_\_\_\_ CHANGE OF ADDRESS \* \_\_\_\_\_ ADDITIONAL ADDRESS \_\_\_\_\_

*\* Fee may be waived for change of address request – please contact the Addressing Office ([addressing@lccountymt.gov](mailto:addressing@lccountymt.gov) or 447-8367)*

2. RESIDENTIAL \_\_\_\_\_ MULTI-FAMILY \_\_\_\_\_ (# OF UNITS \_\_\_\_\_) COMMERCIAL \_\_\_\_\_ (# OF UNITS \_\_\_\_\_)

3. ADDRESS PLAQUE\*: VERTICAL \_\_\_\_\_ HORIZONTAL \_\_\_\_\_

*\* Plaque will only be created upon request – details will be provided in the notification letter*

GEOCODE: \_\_\_\_\_

### LEGAL DESCRIPTION:

Subdivision Name or Certificate of Survey Number \_\_\_\_\_

Block Number \_\_\_\_\_ Lot Number \_\_\_\_\_ Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

### LOCATION OF STRUCTURE:

Please describe the existing or anticipated location of your structure in relation to the parcel (Example – southwest corner of parcel, accessed by driveway off of Lincoln Rd W). Please provide a drawing if necessary.

**\* PLEASE PROVIDE A COPY OF THE FILED CERTIFICATE OF SURVEY OR DEED \***

Community Development and Planning Office

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