



City of Helena  
Lewis & Clark County

MEMO

**To:** IT Steering Committee

**CC:** file

**From:** Art Pembroke

**Date:** 11/24/2010

**Re:** Fiscal Year 2012 Base Budget and Capital Improvement Plan

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Presented for your review is the proposed base budget for fiscal year 2012. Personnel Services have not been entered at this time. Rent and Insurance have been included using a 3% rate increase. The proposed base budget is approximately \$94,000 lower this year as compared to FY11. The reasons for the reduction are as follows:

- Enterprise Servers and Printers have been moved onto the IT&S CIP
  - 82,600 base budget reduction
- Balance (approximately \$12,000) is due to software licensing and minor equipment line item reductions.

Also included is the updated Capital Improvement Plan (CIP) for FY12. The CIP budget amount for FY12 is \$560,491. The CIP items for FY12 are:

- Storage Area Network approved in the FY11 CIP (\$260,150)
- GIS Ortho Imagery Update (\$126,971)
- Server Replacements (\$46,000)
- Printer Replacements using new replacement program (\$7,600)
- Helpdesk Software upgrade/replacement
- Network Routers Replacements (\$12,240)
- Network Wireless Radios/Equip replacements (\$82,960)

We will be doing enterprise computer replacements again in FY12 per the approved replacement plan (4 year replacement program). Please note that we will actually be one year behind for the next 4 years due to the freeze in FY11.

Please be prepared to discuss and take action on the base budget at our December 8<sup>th</sup> meeting. If you have any questions or concerns please feel free to contact me directly.