

APPENDIX H:

LEWIS AND CLARK COUNTY ADDRESSING CONVENTIONS

The County addressing maps are based on the road centerline data collected by Montana State University (MSU) using the Global Positioning System (GPS) at 1-5 meter resolution. The following are the general conventions for addressing that are being used for this project. The primary goal is to create an effective system that provides efficient address locations, requiring minimum resources for maintenance. These conventions shall cover all unincorporated areas of Lewis and Clark County.

ADDRESSING CONVENTIONS

1. Addressing is based on a numerical grid beginning at the designated townsites: Helena, East Helena, Wolf Creek, Lincoln, and Augusta.
2. The grid in the eastern portion of the Helena Valley is based on 400 numbers per mile of a section of land.
3. The grid system in the western portion of the Helena Valley is based on 1000 numbers per mile of a section of land.
4. The grid in the Wolf Creek area (outside the townsites of Wolf Creek and Craig) is based on 400 numbers per mile of a section of land.
5. The grids in the Lincoln and Augusta areas are based on 100 numbers per block within the townsites and are grid systems outside the townsite with approximately 1000 numbers per mile.
6. Numbers shall be assigned to all structures that are inhabited or that are used for business purposes.
7. Generally, the south and east sides of a road will be given odd numbers, and the west and north sides will be given even numbers (based on the general direction of the road at its point of beginning).
8. For looped roads or circles, the exterior lots will have even numbers and the interior lots will have odd numbers.

9. Apartments, and spaces for mobile homes and recreational vehicles within parks shall receive a separate number for each unit. Duplexes, condominiums and townhomes shall receive a separate address for each unit.
10. Corner lots should be assigned a number according to the direction the front door faces. There may be instances when a corner lot might be numbered based on driveway location, if this enhances emergency service provision (i.e. front door obscured).
11. There will be no fractional addresses, alphanumeric addresses or hyphenated addresses.

Helena Valley Grid

- Zero point for the north-south grid is Broadway within the City of Helena; rural addressing starts at Custer Avenue at 3100 with 400 numbers per mile east of I-15 and 1000 numbers per mile west of I-15
- Zero point for the east-west grid is Green Meadow Drive for most of the Valley; however; along Custer Avenue the zero point is at the center of the City of Helena's Bill Roberts Golf Course.
- Extend rural grid in all directions
- Extent of coverage: North -- top of North Hill; East -- County line; South -- County line (some addresses have been assigned to property in Jefferson County for postal delivery); West -- County line

Wolf Creek/Craig Townsite Grid

- Zero point for the north-south grid in Wolf Creek townsite is Wolf Creek Main Street
- Zero point for the east-west grid in Wolf Creek townsite is the east edge of town
- Zero point for the north-south grid in Craig townsite is the north edge of town
- Zero point for the east-west grid in Craig townsite is Craig Main Street
- Rural addressing starts with 1000 at the Section line between Section 35 and Section 2 just outside Wolf Creek, with 400 numbers per mile of land (except the town of Craig)
- Extend rural grid in all directions
- Extent of coverage: North -- County line; East -- County line; South -- Gates of the Mountains interchange; West -- Highway 200

Augusta Townsite Grid

- Zero point for the north-south grid is the north edge of town
- Zero point for the east-west grid is the east edge of town
- The urban addressing grid is based upon the platted blocks with 100 numbers per block
- Rural addressing starts at the Section line for Section 17, outside the town with 1000 numbers per mile of land
- Extend rural grid in all directions
- Extent of coverage: North -- County line; East -- County line; South -- Highway 200 and the continental divide; West -- County line (taking in any no title cabins on Forest Service land)

Lincoln Townsite Grid

- Zero point for the north-south grid is Highway 200
- Zero point for the east-west grid is First Avenue (also shown as the section line between Section 24 and Section 23)
- The urban addressing grid is based upon the platted blocks with 100 numbers per block
- Rural addressing starts at the Section line for Section 24, outside the town with 1000 numbers per mile of land
- Extend rural grid in all directions
- Extent of coverage: North -- continental divide; East -- continental divide; South -- County line; West -- County line

Canyon Creek

- Numbering for this area will be an extension of the grid from the Helena Valley

Marysville Townsite Grid

- The urban addressing grid is based upon the platted blocks with 100 numbers per block

Canyon Ferry and York

- Numbering for these areas will be an extension of the grid from the Helena Valley

ADDRESS NUMBERS AND PLAQUES

1. It is important that address numbers are clearly visible for the efficient provision of delivery and emergency services. The installation and maintenance of address numbers shall be the responsibility of the landowner.
2. Address plaques shall be installed prior to final plat, or bonded for through a subdivision improvements agreement.
3. Address plaques shall be posted at the entrance to a property when the structure's address number is not visible from the road.
4. Address plaques shall conform to the design standards for street identification signs except for color (blue background, white reflective letters).
5. Address plaques shall be installed in a horizontal or vertical orientation. If installed vertically, the address numbering sequence shall begin at the top.
6. Procurement of address plaques shall be made through the Planning Department.
7. Only subdivisions that have lots that are two acres or larger shall be required to have address plaques.