

**LEWIS AND CLARK CITY-COUNTY
BOARD OF HEALTH – MINUTES
316 PARK AVENUE, HELENA, MONTANA 59624
Room 330
May 25, 2017**

Members Present

Anne Weber, chair
Commissioner Andy Hunthausen (Arrived @ 2:17 pm)
Kammy Johnson (Arrived @ 1:30 p.m.)
Jack Copps
Scott St. Clair (Departed @ 1:50 p.m.)
Mayor Jim Smith

Staff Present

Melanie Reynolds
Jolene Helgerson
Eric Merchant
Gayle Shirley
Drenda Niemann
Beth Norberg

Members Absent

James Benish, vice chair
Jenny Eck
Dr. Adron Medley

Guests Present

Trina Filan, Early Childhood Coalition

Anne Weber, chair, called the meeting to order at 1:15 p.m. A quorum was established.

REVIEW OF AGENDA

No changes were made.

MINUTES

Ms. Weber asked if there were any corrections or additions to the April 27, 2017, minutes. The Board approved the minutes as written.

ACTION ITEMS

Hearing Officer Recommendation, Mr. Jon Wood:

Ms. Weber, Acting Hearing Officer, and Beth Norberg, Sanitarian, gave a brief account of the Wood variance hearing held on May 22, 2017, along with a recommendation for approval of the variance. Ms. Weber stated that the request met all of the Montana Department of Environmental Quality criteria for granting a variance. In answer to a question from Scott St. Clair, Ms. Norberg stated that the depth of the wall surrounding the sand-mound septic system was determined by the results of the Lewis and Clark Floodplain Report issued by Disaster and Emergency Services Coordinator Paul Spengler. Ms. Norberg will provide Mr. St. Clair with a copy of the flood permit. Jack Copps moved to ratify the hearing officer recommendation for approval. Commissioner Andy Hunthausen seconded the motion. The motion carried 5-0.

Board of Health Recommendation of the Fiscal Year 2018 Department Budget: Melanie Reynolds, Health Officer, presented the proposed FY2018 Lewis and Clark Public Health Budget for recommendation to the Board of County Commissioners for approval (pages 8-10 of the board packet) along with the Capital Improvement Plan (see Attachment "A"). Ms. Reynolds gave an overview of the budget summary for each public health program along with revenues, expenditures, and FTEs. Mayor Smith made a motion to recommend to the Board of County Commissioners that it approve the FY2018 Lewis and Clark Public Health budget. Mr. Copps seconded the motion. The motion carried 6-0.

PRESENTATION

Drenda Niemann, Community Health Promotion Division Administrator, and Trina Filan, Early Childhood Coalition (ECC) Coordinator, provided an update on the Community Health Improvement Plan (CHIP) priority on Maternal and Child Health (see Attachment “B”). Ms. Niemann and Ms. Filan highlighted the Adverse Childhood Experiences (ACEs) objectives and strategies in the CHIP and in the department’s 2014-2017 Strategic Plan. Ms. Filan spoke on a community partnership involving the Connect Online Referral System and the use of the Collective Impact Model in the community. In answer to a question from Commissioner Hunthausen, Ms. Filan said the Early Childhood Coalition has seen growth at the organization level but more at the membership level. The goal is to expand the coalition to include more representation from the business community. Mr. Copps addressed the impacts of ACEs on children entering into the school system.

Ms. Niemann gave an update on activities, promotions, and challenges within her division’s programs, including WIC, Healthy Families, Home & Community Based Services, Chronic Disease Prevention, Health Community Coalition, Consented Referral, and the Early Childhood Coalition (see Attachment “C”).

HEALTH OFFICER’S REPORT

About 20 cases of pertussis, or whooping cough, have been confirmed in Helena in the past month. All involved students at local middle and high schools. Coordination efforts are being made with school nurses and through our Health Alert Notification system.

Brie Oliver, Supervisor for the Home Visiting Program, has accepted a position with Healthy Mothers Healthy Babies. We are advertising again for the finance coordinator position. The Water Quality Protection District has hired Peter Schade as its Water Quality Specialist.

Due to scheduling conflicts, Ms. Reynolds presented meeting options for the next 3 board meetings. She will send an email to the board asking members for their preference on dates and agenda items.

There being no public comment, the meeting adjourned at 2:30 p.m.

Anne Weber, Chair

Melanie Reynolds, Secretary

Action Items from May 25 BOH Meeting

- Ms. Reynolds will send an email to the Board asking for members' preference of meeting options for the June, July and August board meetings.