

**LEWIS AND CLARK CITY-COUNTY
BOARD OF HEALTH – MINUTES
316 PARK AVENUE, HELENA, MONTANA 59624
Room 330
March 23, 2017**

Members Present

Anne Weber, chair
James Benish, vice chair
Commissioner Andy Hunthausen
Jack Copps
Dr. Adron Medley

Members Absent

Scott St. Clair
Kammy Johnson
Jenny Eck
Mayor Jim Smith

Staff Present

Melanie Reynolds Sarah Shapiro
Jolene Helgersson Laurel Riek
Drenda Niemann Kacie Noonan
Eric Merchant Laura Hendley
Gayle Shirley Mark Syverson
Karen Lane
Melissa Baker

Guests Present

Anne Weber, chair, called the meeting to order at 1:18 p.m. A quorum was not established.

REVIEW OF AGENDA

No changes were made.

MINUTES

Ms. Weber asked if there were any corrections or additions to the February 23, 2017, minutes. The Board approved the minutes as written.

A quorum was established at 1:27p.m.

PRESENTATION

Community Health Improvement Plan Priority: Chronic Disease: The Chronic Disease Prevention Team (Karen Lane, Melissa Baker and Sarah Shapiro) presented an overview of the Chronic Disease Community Health Improvement Plan (CHIP) Priority (pages 7-9 of the board packet). Ms. Lane briefly described how the health department is using the CHIP process to work with community members to reduce chronic diseases such as stroke, heart disease, cancer, diabetes, asthma, and arthritis. Each team member spoke in depth about the CHIP objectives, strategies, leads, and community assets and resources involving physical activity, nutrition, and tobacco use. In answer to a question from Jim Benish, Ms. Shapiro said the success of the point-of-sale campaign is to encourage businesses that sell tobacco to remove the tobacco and tobacco promotions from the eye level of youth. Ms. Shapiro also stated that she is seeing some progress with the point-of-sale campaign among businesses that sell tobacco products. In answer to a question from Jack Copps, Melanie Reynolds, Health Officer, said that the health department is working to increase education about Type I and prevention of Type II Diabetes. In answer to a question from Ms. Weber, Ms. Lane said that, during the winter, physical activity in the community is limited, but there are still ways to be active, such as indoor classes and shoe covers that aid in traction during outdoor activities.

Quality Improvement Project: Drenda Niemann, Quality Improvement Council Co-Chair, provided an update on Quality Improvement Council activities. She highlighted the council's goals, which are to assess and improve the department's culture of quality; improve council members' skills in using quality improvement tools; complete at least 2 projects each year; and tie quality improvement projects to program performance management. The council has worked to raise cultural awareness, train council members, and assess the culture of quality among council members and staff. The council's challenges include confidence in using the PDSA model and QI tools, moving culture from phase 4 (QI in specific areas) to phase 5 (QI agency-wide), and integration of QI projects into the Performance Management System. In answer to a question from Mr. Benish, Ms. Niemann said that a quality-improvement project to increase blood-lead screenings among incoming Head Start students was focused on those students because they are required to be screened under Medicaid. Staff and members of the project are working with physicians to increase the testing among all incoming preschoolers. In answer to questions from Dr. Adron Medley, Ms. Niemann provided examples of how the health department's phone quality improvement project influenced change within the department and how the department identified programmatic issues through the accreditation processes.

BOARD MEMBER DISCUSSION

Ms. Reynolds announced that the department has not yet received its accreditation site visit report.

CHIP Update:

Gayle Shirley, Communications and Systems Improvement Manager, announced that the Community Health Improvement Plan (CHIP) task force members would meet on May 15, 9:30 to 11:30 AM, at the Montana Association of Counties conference room to assess progress on strategies to address the following seven health priorities:

- Mental Health
- Substance Abuse
- Chronic Disease
- Communicable Disease
- Maternal and Child Health
- Access to Health Care
- Environmental Health and Injury

Legislative Update: Ms. Reynolds will send out an easy-to-use list of the status of public-health-related legislative bills for the Board to follow.

HEALTH OFFICER'S REPORT

Ms. Reynolds announced that the health department is in the process of conducting a second round of interviews for the half-time finance coordinator position.

Ms. Reynolds presented a Nurse-Family Partnership handout (see Attachment "A") that shows how the program has helped reduce preterm birth and improve child health outcomes.

There being no public comment, the meeting adjourned at 2:30 p.m.

Anne Weber, Chair

Melanie Reynolds, Secretary

After the adjournment of the Board of Health meeting, Board members and staff of the Licensed Establishment Program recognized 50 local food establishments for their exceptional efforts to make, serve, and sell safe food to the public and presented them with Gold and Silver Fork Awards.