

**LEWIS AND CLARK CITY-COUNTY
BOARD OF HEALTH – MINUTES
316 PARK AVENUE, HELENA, MONTANA 59624
Room 330
January 26, 2017**

Members Present

Anne Weber, chair
James Benish, vice chair
Mayor Jim Smith
Commissioner Andy Hunthausen
Kammy Johnson

Members Absent

Jack Copps
Scott St. Clair
Dr. Adron Medley
Jenny Eck

Staff Present

Melanie Reynolds Marissa Johnson
Jolene Helgersen Karen Lane
Drenda Niemann Gayle Sheldon
Kathy Moore
Gayle Shirley
Eric Merchant
Brie Oliver

Guests Present

Commissioner Jim McCormick
David Shanight, CDM Smith Engineering
Joe Vranka, EPA

Anne Weber, chair, called the meeting to order at 1:15 p.m. A quorum was established.

REVIEW OF AGENDA

Melanie Reynolds, Health Officer, requested the Plan4Health Presentation to be presented before the Upper Ten Mile Superfund Site Presentation.

INTRODUCTIONS/AWARDS

Ms. Reynolds introduced Lewis and Clark County Commissioner Jim McCormick to the Board. Brie Oliver, Community Health Promotion Division Home Visiting Supervisor, introduced WIC Peer Breastfeeding Counselor Marissa Johnson. Ms. Reynolds also presented to Gayle Sheldon, Administrative Assistant, the Employee Recognition Award for FY17 second quarter.

MINUTES

Ms. Weber asked if there were any corrections or additions to the December 1, 2016, minutes. The Board approved the minutes as written.

ACTION ITEMS

Request for Approval of the Cooperative Agreement between Montana DPHHS and Board of Health-Food and Consumer Safety Contract: Mr. Merchant requested approval of the Cooperative Agreement between Montana Department of Public Health and Human Services (DPHHS) and Board of Health (BOH) (pages 8-16 of the board packet). The purpose of the agreement is to establish a payment schedule for maximizing the disbursement of funds to the BOH to support inspections of licensed establishments and to determine which optional programs the BOH will conduct. The agreement is effective from January 1, 2017, through December 31, 2017, and will cover pools, spas, other water-feature inspections, and Peer to Peer Retail food Inspector Training. Mr. Merchant noted that the Peer to Peer Retail Food Inspector Training will have health department trainers host a trainee, travel to a trainee's county, or a combination of the two, to perform routine inspections of retail food establishments. Jim Benish made a motion to approve the Cooperative Agreement between Montana DPHHS and Board of Health-Food and Consumer Safety Contract. Kammy Johnson seconded the motion. The motion carried 5-0.

PRESENTATION

Plan4Health Project: Karen Lane, Community Health Promotion Division Prevention Program Manager, gave a Plan4Health presentation (see Attachment “A”) that will incorporate an Active Living Wayfinding System to increase participation in physical activity and improve access to nutritious food programs by providing uniform signage and supporting material to enrich and enhance the experience with in the greater Helena area. In answer to a question from Commissioner Hunthausen, Ms. Reynolds stated that the City of Helena will work to incorporate new signage with what they already have. Ms. Reynolds also stated that a resolution for the Active Living Wayfinding System Plan might come before the Board for approval.

Introduction to the Upper Tenmile Superfund Site: David Shanight with CDM Smith Engineering gave a presentation on the Upper Tenmile Mining Area Superfund Site (see Attachment “B”). Mr. Shanight gave a brief history on the mining in the Upper Tenmile Creek Watershed and spoke briefly on the health implications and the site remedial actions. Kathy Moore, Environmental Services Division Administrator, spoke on the Division’s development of Institutional Controls (ICs), the establishment of a controlled groundwater area, and the consideration of the soils regulation for the Upper Tenmile Superfund Site. Ms. Moore also presented a draft action timeline, which included possible dates for hearings and action of the soil regulations. Mr. Benish requested that staff include members of the Montana Realtors as representatives during the stakeholder meetings. Ms. Weber announced that the Board would be interested in a tour of the superfund site. In answer to a question from Ms. Weber, Joe Vranka, Environmental Protection Agency (EPA), stated that the EPA works closely with state and county partners to help ensure that any additional clean up needed at designated superfund sites are funded. Ms. Moore stated that the Division has a cooperative agreement with EPA for \$71,000 for Upper Tenmile Superfund Site. In answer to question from Mayor Smith, Ms. Moore stated that after the development and adoption of the ICs, the Division will request that the Montana Department of Natural Resources oversee the operation of the controlled groundwater regulations.

BOARD MEMBER DISCUSSION

Finance Report: Norm Rostocki referenced the FY17 comparison to budget and cash flow for July 2016 through December 2016 (pages 23-24 of the board packet). Mr. Rostocki noted that the department is 50% of the way through its fiscal year. Total revenue to date is \$1,091,752, or 53% of the amount budgeted; actual expenditures are \$1,101,224 or 52% of the amount budgeted. Revenues are under expenditures by \$9,472; total ending cash is \$839,452. Mr. Rostocki highlighted the Grant Status Report (page 22 of the board packet) program’s total revenue, expenditures, and percent of budget spent. Ms. Reynolds announced that Mr. Rostocki has accepted a position at with the Department of Public Health and Human Services and that his last day will be on January 31. Mr. Rostocki will assist the health department on a part-time basis while they prepare the FY18 Budget.

Accreditation Update: Gayle Shirley, Communications and Systems Improvement Manager, gave a brief presentation on the upcoming Accreditation Site Visit. Ms. Shirley highlighted the path the health department has taken to achieve accreditation, the purpose, logistics, and what will happen after the visit. Management will work with staff at their upcoming All Staff meeting on what to expect at the site visit.

Legislative Update: Ms. Reynolds highlighted the current public health related activity at the 2017 Montana Legislative Session (see Attachment “C”).

HEALTH OFFICER’S REPORT

Ms. Reynolds announced that the health department received the Community Development Block Grant (CDBG) to assist with the remodel of the lower level of the Murray Building.

Ms. Moore presented an updated air quality report as of January 26, 2017 (see Attachment “D”). Ms. Moore stated that the number of poor days in January has pushed us over the EPA National Ambient Air Quality Standards (NAAQS) for PM 2.5 particulate pollution, which may allow for state or federal enforcement of our local air quality program. Exceeding the NAAQs is often referred to as being in non-attainment of NAAQ standards. In answer to questions from Mr. Benish, Ms. Moore stated that the Environmental Services Division will work with the Montana Department of Environmental Quality on discussions of non-attainment and notices of violations with the media. Ms. Moore stated that at this time there is no federal funding for EPA certified wood stove replacements. In answer to a question from Commissioner Hunthausen, Ms. Moore stated that EPA does not consider inversions when determining non-attainment. However, EPA does exclude forest fires when considering whether an area is meeting air quality standards because forest fires are not within an air quality program’s control. In answer to a question from Mayor Smith, Ms. Moore stated that under our current air quality regulations, the Board of Health cannot issue a no-wood burning order. It would require changing the regulations. Ms. Moore will review Montana Codes Annotated -Title 50 and consult with the county attorney to see if the Board can issue a no burn order.

Eric Merchant, Disease Control and Prevention Division Administrator, announced that in the final weeks of 2016 and into the final weeks of January 2017 have shown a definitive and significant upward trend in the number and severity of influenza or flu cases diagnosed in Lewis and Clark County. As of January 26, there have been 132 reported flu cases, 376 positive influenza cases, 24 hospitalizations, 278 reported influenza A and 97 influenza B.

There being no public comment, the meeting adjourned at 3:32 p.m.

Anne Weber, Chair

Melanie Reynolds, Secretary