

Licensed Establishment Public Accommodation Fees

Plan Review

For New or Remodeled Public Accommodation Establishments

Base Rate for Services is \$80 per hour.

If your facility serves food - including breakfast bars, mini-markets, or other food requiring refrigeration - a separate retail food license is required (excluding bed and breakfast facilities). Complete a retail food plan review application and submit with your Public Accommodation Application. If your facility has a pool or spa, it requires a separate license and plan review.

Operation Description	Fee
Basic Plan Review Fee – for all new and remodeled facility types	\$320
Hotels / Motels with over 50 Units	\$320
Operation Review for Change of Ownership	\$120
Non-Public * Water and Wastewater Review	\$160
Pre-Operational Inspection for all plan reviews	\$160

* Non-public: any water or wastewater system that serves less than 25 people per day, 60 days per year, and doesn't fall under public water supply rules.

Annual State Licensing Fees*	
Small (1-10 Rooms)	\$100
Medium (11-25 Rooms)	\$175
Large (26+ Rooms)	\$250

***Starting October 1st, 2025**

Licenses expire annually on December 31st

License fees will be collected after approval