

Licensed Establishment Public Accommodation Fees

Plan Review

For New or Remodeled Public Accommodation Establishments

Base Rate for Services is \$80 per hour.

If your facility serves food - including breakfast bars, mini-markets, or other food requiring refrigeration - a separate retail food license is required (excluding bed and breakfast facilities). Complete a retail food plan review application and submit with your Public Accommodation Application. If your facility has a pool or spa, it requires a separate license and plan review.

Operation Description	Fee
Basic Plan Review Fee – for all new and remodeled facility types	\$320
Hotels / Motels with over 50 Units	\$320
Operation Review for Change of Ownership	\$120
Non-Public * Water and Wastewater Review	\$160
Pre-Operational Inspection for all plan reviews	\$160

* Non-public: any water or wastewater system that serves less than 25 people per day, 60 days per year, and doesn't fall under public water supply rules.

Annual State Licensing Fees	
Small (1-10 Rooms)	\$100
Medium (11-25 Rooms)	\$175
Large (26+ Rooms)	\$250

Licenses expire annually on December 31st

License fees will be collected after approval