

**LEWIS AND CLARK CITY-COUNTY  
BOARD OF HEALTH – MINUTES  
316 N. PARK AVENUE, HELENA, MONTANA 59601  
Lewis and Clark City-County Building  
June 27, 2019**

Members Present

James Benish, chair  
Commissioner Andy Hunthausen, vice chair  
Mayor Wilmot Collins  
Dr. Mikael Bedell  
Tyler Ream  
Justin Murgel (Arrived @ 1:09 p.m.)  
Kammy Johnson  
Jenny Eck

Staff Present

Drenda Niemann    Sarah Sandau  
Jolene Helgersen    Melissa Baker  
Eric Merchant    Nathan Wellington  
Jacqueline Isaly    Jay Plant  
Gayle Shirley  
Kathy Moore

Guests Present

Barbara Benish

Members Absent

Scott St. Clair

Jim Benish, chair, called the meeting to order at 1:03 p.m. A quorum was established.

**REVIEW OF AGENDA**

Mr. Benish tabled action item #4 Onsite Wastewater Regulation Variance Hearing for Mr. Colin Tordale. The Tordale Variance Hearing will move to the July agenda.

**MINUTES**

Mr. Benish asked if there were any corrections or additions to the May 23, 2019, minutes. The Board approved the minutes as written.

**ACTION ITEMS**

Board Appointments for Fiscal Year 2020: Ms. Niemann enumerated the board positions that needed to be filled for FY2020. The Board made the following appointments:

- Justin Murgel as board chair
- Commissioner Andy Hunthausen as vice-chair
- Kammy Johnson as board representative on the Water Quality Protection District board
- Kammy Johnson as acting hearings officer

Commissioner Hunthausen made a motion to approve the board appointments for FY2020. Mayor Wilmot Collins seconded the motion. The motion carried 8-0.

Hearing Officer Recommendation, Phillips 66:

Kammy Johnson, Hearing Officer, and Jay Plant, Sanitarian, gave a brief account of the Phillips 66 variance hearing held on June 25, 2019. Ms. Johnson recommended approval of the variance. She said the request met all of the Montana Department of Environmental Quality criteria for granting a variance. In answer to a question from Mr. Benish, Mr. Plant said that the holding tank would need to be pumped by a certified septic pumper on a regular basis and that a high-water alarm will be installed as part of the variance conditions. Ms. Johnson noted that the office building can accommodate no more than 6 employees and at this time they are not at capacity. Commissioner Hunthausen moved to ratify the

hearing officer recommendation for approval. Mayor Collins seconded the motion. The motion carried 8-0.

### **BOARD MEMBER DISCUSSION**

Jim Benish Acknowledgment: Board members and staff thanked Mr. Benish for his 6 years as a Board of Health member and for his 2 years as board chair.

Prevention Team Update: Sarah Sandau, Prevention Program Supervisor; Melissa Baker, Cancer Screening Program Coordinator; and Nathan Wellington, Tobacco Use Prevention Health Educator, gave a brief update on their program activities (see Attachment “A”). In answer to a question from Jenny Eck, Mr. Wellington said that youth under the age of 18 are accessing e-cigarettes through friends who are old enough to purchase. He is working on educating youth on the effects of using e-cigarettes. Ms. Eck requested a presentation on those effects at a future board meeting. In answer to a question from Ms. Eck, Ms. Sandau said that the Wayfinding System signage is implemented when development occurs and that future signage takes time.

### **HEALTH OFFICER’S REPORT**

The department has been working on the second part of the annual report that we are required to submit to the Public Health Accreditation Board (PHAB) by July 5. This section focuses primarily on our performance management and quality improvement. We took the opportunity to talk about the VMSG dashboard that we purchased and implemented, and how it will improve our efforts to track programmatic performance metrics, as well as the goals of our strategic plan and community health improvement plan. We also touted the activities of our Inclusiveness Work Group as an example of innovation. Drenda Niemann, Health Officer, will email a copy of the annual report to the board.

Our WIC contract has been amended to include expansion of service to Jefferson, Broadwater, and Meagher counties. Program staff will travel to Townsend monthly and White Sulphur Springs quarterly to serve families in these areas. The department has made agreements with the medical clinics in these communities to provide space for WIC services.

There being no public comment, the meeting adjourned at 1:41 p.m.

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Jim Benish, Chair

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Drenda Niemann, Secretary

*The Board held a closed session for the Health Officer’s annual job-performance appraisal.*

Action Items from June 27, 2019

- The Tobacco Use Prevention Program will give a presentation on the effects of e-cigarettes at a future board meeting.
- Drenda will email a copy of the PHAB annual report to the board.