

**LEWIS AND CLARK CITY-COUNTY
BOARD OF HEALTH –MINUTES
1930 9th AVENUE, HELENA, MONTANA 59601
Lower Level Conference Room
June 25, 2015**

Members Present

Anne Weber, chair
Dr. Maria Braman, vice-chair
Mayor Jim Smith
Commissioner Susan Good Geise, departed at 2:30
p.m.
Jennifer Lowell
Kelly Parsley
Scott St. Clair

Members Absent

James Benish
Kent Kultgen

Staff Present

Melanie Reynolds
Jolene Helgerson
Norman Rostocki
Gayle Shirley
Mike Henderson
Stan Schell

Guests Present

Jill-Marie Steeley, Cooperative Health Center

Anne Weber, chair, called the meeting to order at 1:34 p.m. A quorum was established.

BOARD MEMBER DISCUSSION

Commissioner Good Geise announced that she would be hosting a social gathering at her home during the Augusta Rodeo weekend. Melanie Reynolds, Health Officer, announced that board members Kelly Parsley and Jennifer Lowell will not be renewing their terms on the Board of Health. The Board of County Commissioners (BoCC) has begun the application process for their replacements.

REVIEW OF AGENDA

No changes were made.

MINUTES

Ms. Weber asked if there were any corrections or additions to the June 25, 2015, minutes. The Board approved the minutes as written.

INTRODUCTIONS

Ms. Reynolds introduced the new Executive Director of the Cooperative Health Center, Jill-Marie Steeley. Ms. Steeley announced that the rebranding of the Cooperative Health Center (CHC) to PureView will officially occur in September. The CHC is in the process of recruiting a physician, medical director and physician's assistant. Dr. Heather McRee is acting as medical director in the interim.

The CHC received an Integrative Behavioral Health Grant and has hired a part-time psychiatric nurse practitioner. In answer to a question from Commissioner Good Geise about CHC rebranding, Ms. Steeley stated that they conducted a series of public surveys to measure baseline data. This will be used to evaluate the success of their rebranding.

ACTION ITEMS

Request for approval of the Lewis and Clark County Communicable Disease Response Plan: Mike Henderson, Administrator for the Disease Control & Prevention Division, requested board approval of the Lewis and Clark County Communicable Disease Response Plan (pages 8-27 of the board packet). Mr. Henderson highlighted the changes made to the plan on page 25 of the board packet. After board member discussion, Commissioner Good Geise made a motion to approve the Lewis and Clark County Communicable Disease Response Plan. Jennifer Lowell seconded the motion. The motion carried 5-0.

Request for approval of the Lewis and Clark Hazardous Sample Transport Plan: Mr. Henderson requested board approval of the Lewis and Clark County Hazardous Sample Transport Plan (pages 29-33 of the board packet). Mr. Henderson highlighted the changes made to the plan on page 32 of the board packet. After board member discussion, Commissioner Good Geise made a motion to approve the Lewis and Clark County Hazardous Sample Transport Plan. Ms. Lowell seconded the motion. The motion carried 5-0.

Mr. Henderson briefly introduced Stan Schell, part-time Emergency Preparedness Coordinator and Sanitarian for the Licensed Establishment Program.

BOARD MEMBER DISCUSSION *continued*

Finance Report: Norman Rostocki, Finance Coordinator, referenced the FY15 comparison to budget and cash flow for July 2014 through May 2015 (pages 35-36 of the board packet). Mr. Rostocki noted that the Department is 92% of the way through its fiscal year. Total revenue to date is \$1,710,791, or 91% of the amount budgeted; actual expenditures are \$1,657,985, or 81% of the amount budgeted. Revenues are over expenditures by \$52,806; total ending cash is \$748,389.

Public Health Accreditation Update: Accreditation Coordinator Gayle Shirley announced that the Community Health Assessment (CHA) is near completion. Ms. Shirley continues to collaborate with St. Peter's Hospital on the CHA as part of the accreditation process. A draft CHA should be available for the board to review in July. The hospital and Lewis and Clark Public Health expect to begin the next Community Health Improvement Planning process in October. The Accreditation Work Group is in the process of uploading their assigned domains into the Public Health Accreditation Board (PHAB) online system.

HEALTH OFFICER REPORT

The Board of County Commission has received applications for the Board of Health position currently held by Kelly Parsley and Jennifer Lowell. The positions are for a citizen residing in the City of Helena and for the position of a professional with experience in the field of environmental, biological, chemical, or engineering sciences.

The August 27 Board of Health meeting has been canceled. The board will meet for its scheduled July 23 meeting.

Ms. Reynolds presented the new design of the Tobacco-Free Park sign.

The public health department's Buoy Awards for pool safety will be presented at the July board meeting.

There being no public comment, the meeting adjourned at 2:47 p.m.

Anne Weber, Chair

Melanie Reynolds, Secretary