

**LEWIS AND CLARK CITY-COUNTY
BOARD OF HEALTH – MINUTES
316 N. PARK AVENUE, HELENA, MONTANA 59601
Lewis and Clark City-County Building
December 6, 2018**

Members Present

James Benish, chair
Justin Murgel
Kammy Johnson
Scott St. Clair
Jenny Eck (Departed @1:45 pm)

Staff Present

Drenda Niemann Frank Preskar
Jolene Helgersen Laurel Riek
Eric Merchant
Kathy Moore
Jacqueline Isaly
Gayle Shirley

Members Absent

Commissioner Andy Hunthausen, vice chair
Mayor Wilmot Collins
Dr. Adron Medley
Tyler Ream

Guests Present

None

Jim Benish, chair, called the meeting to order at 1:00 p.m. A quorum was established.

REVIEW OF AGENDA

No changes were made.

MINUTES

Mr. Benish asked if there were any corrections or additions to the October 25, 2018, minutes. The Board approved the minutes as written.

ACTION ITEMS

Hearing Officer Recommendation, Don Foos:

Kammy Johnson, Hearing Officer, gave a brief account of the Foos variance hearing held on November 20, 2018. Ms. Johnson recommended ratification of her recommendation to approve the variance. She said the request met all of the Montana Department of Environmental Quality criteria for granting a variance. In answer to a question from Mr. Benish, Frank Preskar, Sanitarian, stated that no additional conditions are required and that the conditions are consistent with other variances within the subdivision. In answer to a question from Scott St. Clair, Mr. Preskar stated that a surveyor would establish how many inches will be required for the extension of the protective barrier. Ms. Johnson moved to ratify the hearing officer recommendation for approval. Mr. St. Clair seconded the motion. The motion carried 5-0.

Request for Approval of the Cooperative Agreement between Montana DPHHS and Board of Health:

Eric Merchant, Disease Control and Prevention Division Administrator, requested approval of the Cooperative Agreement between Montana Department of Public Health and Human Services (DPHHS) and Board of Health (BOH) (pages 8-17 of the board packet). The purpose of the agreement is to establish a payment schedule for maximizing the disbursement of funds to the BOH to support inspections of licensed establishments and to determine which optional programs the BOH will conduct. The agreement is effective from January 1, 2019, through December 31, 2019. It will cover pools, spas, other water-feature inspections, and peer-to-peer retail food inspector training.

Mr. Merchant outlined the 2019 Cooperative Agreement:

Public Accommodations

- In lieu of annual inspections, the health department will provide training in prevention of public health threats.
- Participation in the training will replace an inspection for the year.
- Establishments that participate in the training will be inspected the following year.
- Complaints will generate an inspection.

Trailer Courts and Campgrounds

- Trailer courts and campgrounds will be inspected before initial license validation and upon complaint.
- In lieu of an annual inspection, an evaluation will be completed on every non-public water supply associated with trailer courts and campgrounds for compliance with sampling and water quality standards.
- All trailer courts and campgrounds will be inspected every 3 years.

In answer to a question from Ms. Johnson, Mr. Merchant stated that the opt-out option is only for public accommodations. Food establishment employees are required to attend ServSafe classes.

In answer to a question from Mr. Benish, Mr. Merchant along with Laurel Riek, Sanitarian, stated that the inspection forms are mandated by DPHHS and the intent of the Peer-to Peer support is for additional training and resources for inspectors. DPHHS will provide training per diems.

Mr. Benish recommended that board members take the time to go out on a food inspection. Ms. Riek will send out an email to set up times with board members.

Jenny Eck made a motion to approve the Cooperative Agreement between Montana DPHHS and Board of Health-Food and Consumer Safety Contract. Ms. Johnson seconded the motion. The motion carried 5-0.

BOARD MEMBER DISCUSSION

Employee Recognition and MSU Rural Health Award: Drenda Niemann, Health Officer, announced that the Employee Recognition Award was awarded to Emergency Preparedness Coordinator Brett Lloyd. Sarah Howe-Cobb, Public Health Nurse in Augusta, received the Montana State University Rural Health Award.

Board Training: Board members watched a brief University of Michigan training video titled Governance in Action for Public Health. Ms. Niemann noted that board-training modules will be chosen based on the meeting agenda.

Community Health Assessment Update: Gayle Shirley, Communications and Systems Improvement Manager, announced that the Community Health Assessment (CHA), which is an assessment of health indicators for success and change, is almost completed. The Healthy Together Steering Committee will meet to review the assessment and make any necessary changes before it is printed on December 21 and presented at the January 7 Healthy Together Task Force meeting.

Healthy Together: Community Health Improvement Planning Process: Healthy Together will kick off its community health improvement planning on January 7, 8 AM to noon, St. Peter's Health Education

Center. The Healthy Together Task Force will meet the first Monday at the same time and location through April.

Workforce Development Update: Ms. Shirley presented the 2019-2021 Systems Improvement Schedule (see Attachment “A”) and the Curricula and Training Schedule Worksheet (see Attachment “B”).

HEALTH OFFICER’S REPORT

To date, we have had 14 confirmed cases of flu within Lewis and Clark County. The first case was identified on September 16. Mr. Merchant provided the board with a current influenza activity handout (see Attachment “C”). In answer to questions from Justin Murgel, Mr. Merchant stated that more populated counties will see higher influenza activity due to their jurisdiction and ongoing testing. Mr. Merchant will discuss the difference between Influenza A and B at the next board meeting. In answer to an additional question from Mr. Murgel, Mr. Merchant stated that it is up to the individual to be tested for influenza, but if tested the results must be reported to the state. In answer to a question from Mr. Benish, Mr. Merchant stated that it is not known if a person who died of influenza in Missoula County had received a flu shot.

Ms. Niemann highlighted the 2019 Montana Legislative Public Policy Agenda (page 27 of the board packet).

There being no public comment, the meeting adjourned at 2:12 p.m.

Jim Benish, Chair

Drenda Niemann, Secretary