

**LEWIS AND CLARK CITY-COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH –MINUTES
316 N. Park, Room 309, HELENA, MONTANA 59601
February 27, 2014**

Members Present

Kelly Parsley, chair
Commissioner Andy Hunthausen, vice-chair
Mayor Jim Smith
Anne Weber
Kent Kultgen (arrived at 1:39 p.m.)
Jennifer Lowell
Scott St. Clair

Members Absent

Dr. Maria Braman
James Benish

Staff Present

Melanie Reynolds
Jolene Helgerson
Norman Rostocki
Beth Norberg
Gayle Shirley
Karen Lane
Ben Brouwer

Guests Present

Kelly Parsley, chair, called the meeting to order at 1:30 p.m. A quorum was established.

BOARD MEMBER INTRODUCTION

Introduction of new board member, Scott St.Clair, representative of the East Helena City Council, was made.

REVIEW OF AGENDA

Melanie Reynolds, Health Officer, stated that the update on the food and safety regulations and HB 630 will be given at the March board meeting.

MINUTES

Ms. Parsley asked if there were any corrections or additions to the January 23, 2014, minutes. The Board approved the minutes as written.

ACTION ITEMS

Hearing Officer Recommendation, Mr. Rick J. Liles: Anne Weber, hearing officer, gave a brief explanation of the Liles variance hearing held on February 26, 2014, (see Attachment “A”) along with her recommendation for approval. Ms. Weber stated that the request has met all of the state Department of Environmental Quality criteria for granting a variance. Commissioner Hunthausen moved to ratify the hearing officer recommendation for approval. Mayor Smith seconded the motion. The motion carried 7-0.

PRESENTATION

Karen Lane, Prevention Programs Manager, gave a PowerPoint presentation on the connection between health and the built environment. She highlighted the risk factors of obesity among adults and children nationwide and how the community can reduce these rates by increasing adult and child physical activity through biking, walking, sports, and play. Ms. Lane also shared a few of her program’s involvements within the community to help promote physical activity and help raise awareness of adult and childhood obesity. Ms. Lane also highlighted the programs’ promotional flyer for an active community on pages 10-11 of the board packet.

Ben Brouwer, Health Educator, spoke on the built environment's connection to health in communities. Mr. Brouwer discussed safety and access for all, a network of facilities for active transportation, inviting and functional site design, and compact and varied neighborhoods. Commissioner Hunthausen recommended that staff give this presentation at a planning board meeting. Kent Kultgen recommended giving it to the school district also. Jennifer Lowell requested that the Board hear the growth policy presentation by George Theborge, director of Community Development and Planning, at a future board meeting.

BOARD MEMBER DISCUSSION

Finance Reports: Norman Rostocki, Finance Coordinator, referenced the FY14 comparison to budget and cash flow for July 2013 through January 31, 2014, on page 13 of the board packet. Mr. Rostocki noted that the Department is 58% of the way through its fiscal year. Total revenue to date is \$965,045, or 52% of the amount budgeted; actual expenditures are \$1,046,174, or 51% of the amount budgeted. Revenues are under expenditures by \$81,129; total ending cash is \$725,387. Melanie Reynolds, Health Officer, stated that she and the division administrators will meet to begin work on the FY 2015 budget. Staff will bring a draft budget before the board finance committee in March or April. The board will approve the budget for Board of County Commissioner (BoCC) approval in mid-May. Staff will then go before the BoCC for final budget approval in June.

Update on East Helena Groundwater Team Meeting: As part of the East Helena Groundwater team, Ms. Weber gave an update on the team's activity (see Attachment "B").

Semiannual Review of Health Department Performance Measures: Ms. Reynolds gave an update on the health department performance measures on pages 15-38 of the board packet. In answer to a question from Jennifer Lowell, Ms. Reynolds said she will talk with Mike Henderson, Disease Control and Prevention Administrator, about the differences in flu case numbers between calendar years and get back to the board with an explanation.

HEALTH OFFICER REPORT

The health department will go before the BoCC on March 4 for contract approval to hire SMA Architects to provide the department with long-term space plans. Staff will present the results to the board in June.

The health department is in the process of applying for two grants: the Public Health Associates Program grant through the CDC and a Maternal Infant Early Childhood Home Visiting Infrastructure Development (MICHV- ID) grant.

The Communicable Disease and Prevention Division staff have created a Silver Buoy Award for pools in Lewis and Clark County. The award is fashioned after the Gold and Silver Fork Awards and is intended to provide an incentive to make pool health and safety a high priority.

The H1N1 flu vaccine for the 2013 flu season was effective, but those 65 and younger were hit the hardest.

The immunization modular unit will be delivered at the beginning of March. The immunization clinic will be run from the modular unit while construction is ongoing.

Kathy Moore, Administrator of the Environmental Services Division, stated that staff is working with the state Department of Environmental Quality (DEQ) to determine the health risks to the community of dry-cleaning chemicals that have leaked into the ground near the intersection of Montana, Lyndale, and

Helena avenues. DEQ has been testing in the area for several years and plans to do additional tests further to the northwest this spring.

There being no public comment, the meeting adjourned at 3:20 p.m.

Kelly Parsley, Chair

Melanie Reynolds, Secretary

Action Items from February 27 BOH Meeting

- Melanie will get back to the Board by email on why there are differences in flu case numbers between calendar years.
- Staff will set up a time with George Thebarg, director of Community Development and Planning, for a growth policy presentation at a future board meeting.
- Karen Lane will work with the Planning Board and the School District on a time to present Connection between Health and the Built Environment presentation.