

**LEWIS AND CLARK CITY-COUNTY  
BOARD OF HEALTH – MINUTES  
1930 9<sup>th</sup> AVE, HELENA, MONTANA 59601  
Zoom Meeting, 1:00 p.m.  
February 24, 2022**

Members Present

Justin Murgel, chair  
Mayor Kelly Harris  
Lisa Kaufman  
Brie MacLaurin  
Katherine Weber

Staff Present

Drenda Niemann	Heather Parmer
Laurel Riek	Jay Plant
A.C. Rothenbuecher	Madeline McKeefry
Kathy Moore	Nina Hienzinger
Dorota Carpenedo	
Jennifer McBroom	
Jolene Helgerson	

Members Absent

Dr. Mikael Bedell, vice chair  
Commissioner Jim McCormick  
Mayor Wilmot Collins  
Rex Weltz

Guests Present

Charles Lane, Deputy County Attorney  
Representative Mary Ann Dunwell

Justin Murgel, Chair, called the meeting to order at 1:00 p.m. A quorum was established.

**REVIEW OF AGENDA**

No changes were made. No public comment was given.

**MINUTES**

Mr. Murgel asked if there were any corrections or additions to the January 27, 2022, minutes. There being none, the Board approved the minutes as written. No public comment was given.

**INTRODUCTION**

Jennifer McBroom, Water Quality Protection District Supervisor, introduced new staff member Water Quality Specialist, Madeline McKeefry. Drenda Niemann, Health Officer, announced that the Public Health Employee of the Quarter was awarded to WIC Administrative Assistant, Vianka Tyler. No public comment was given.

**ACTION ITEMS**

Water Quality Protection District (WQPD) Board Representative: Mr. Murgel nominated Lisa Kaufman as the representative to the WQPD Board. There being no other nominations, Brie McLaurin made a motion to approve the nomination. Mayor Harris second the motion. There being no public comment, the motion carried 5-0.

**BOARD MEMBER DISCUSSION**

2<sup>nd</sup> Quarter FY22 Finance Report: Heather Parmer, Finance Coordinator, referenced the FY22 comparison to budget and cash flow for July through December 2021 (on pages 9-10 of the board packet). Ms. Parmer noted that the department is 50% through the fiscal year. Total revenue to date is \$1,558,608 or 58% of the amount budgeted; actual expenditures are \$1,381,463 or 53% of the amount budgeted.

Revenues are over expenditures by \$177,145; total ending cash is \$830,199. Ms. Niemann announced that staff will be working on the FY23 budget for board review and recommendation in May. Staff will present the recommended budget to the Board of County Commissioners for final approval in June. In answer to a question from Ms. McLaurin, Ms. Niemann said that Lewis and Clark County and Public Health both received American Rescue Plan Act (ARPA) funding for COVID-19 response. Each entity is monitoring the spending of those funds in accordance to ARPA guidelines. The ARPA funding will expire for both entities in 2023. No public comment was given.

Air Quality Update: Jay Plant, Sanitarian, gave an update on air quality (on pages 11-17 of the board packet) in which he discussed ambient air particulate matter (PM), air quality ratings, and emissions for the air quality monitoring season of November - February.

Communicable Disease Report for CY21: Laurel Riek, Communicable Disease and Prevention Division Administrator along with Nina Heinzinger, Licensed Establishment Program Supervisor, presented the Communicable Disease Report for CY21 and a performance management overview (see page 18 of the board packet and Attachment “A”) in which they discussed the reportable communicable diseases for the year along with strategic vs. pandemic collaboration, inclusiveness, effectiveness, integrity, successes, challenges, and recommendations.

COVID-19 Update: Ms. Niemann highlighted the decision making dashboard and the COVID-19 HUB map of current numbers of confirmed, active, break through and recovered cases, daily new case incidences, weekly case incidences, test positivity rates, wastewater surveillance testing, and vaccine rates for the county.

Interlocal Agreement Update: Ms. Niemann announced that Interlocal Agreement negotiations are complete. The local governing body will consist of 2 County Commissioners, 2 Helena City Commissioners, and the Mayor of East Helena. Ms. Niemann noted that the non-signed Interlocal Agreement was added to the board packet for reference. The next steps will be to update the Board of Health By-Laws to reflect the changes and to write a standard operating procedure.

Mr. Murgel asked if there was any public comment to agenda item 5. Representative Mary Ann Dunwell thanked the Board and public health staff for all that they have done to help the community during this pandemic.

There being no public comment on items not mentioned above, the meeting adjourned at 2:03 p.m.

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Justin Murgel, Chairman

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Drenda Niemann, Secretary