

**LEWIS AND CLARK CITY-COUNTY
BOARD OF HEALTH –MINUTES
316 PARK AVENUE, HELENA, MONTANA 59624
Room 330
April 23, 2015**

Members Present

Commissioner Susan Good Geise
James Benish
Kent Kultgen
Jennifer Lowell
Kelly Parsley

Members Absent

Anne Weber, chair
Dr. Maria Braman-vice-chair
Mayor Jim Smith
Scott St. Clair

Staff Present

Melanie Reynolds Stan Schell
Jolene Helgersen
Norman Rostocki
Gayle Shirley
Mike Henderson
Laurel Riek
Karen Wandel

Guests Present

Kelly Parsley, acting chair, called the meeting to order at 1:30 p.m. A quorum was established.

REVIEW OF AGENDA

No changes were made.

MINUTES

Ms. Parsley asked if there were any corrections or additions to the March 26, 2015, minutes. The Board approved the minutes as written.

PRESENTATION

Mike Henderson, Administrator for the Disease Control & Prevention Division, introduced Stan Schell as the new Public Health Emergency Preparedness (PHEP) Coordinator. In answer to a question from Commissioner Good Geise, Mr. Schell said that he will work collaboratively with Paul Spengler, Disaster & Emergency Services (DES) Coordinator, on the Local Emergency Planning Committee. Mr. Henderson stated that Mr. Spengler produces the county's emergency disaster plan, and during a county emergency Public Health would act as a supporting agency to the DES.

Laurel Riek, Environmental Health Supervisor for the Disease Control and Prevention Division, gave an update on the Licensed Establishment Program and its work in the community involving communicable disease, licensed food facilities, emergency preparedness, and plan reviews.

Karen Wandel, Public Health Nurse Supervisor the Disease Control and Prevention Division, gave an update on immunization and communicable disease activities and year-to-date statistics.

BOARD MEMBER DISCUSSION

Finance Report: Norman Rostocki, Finance Coordinator, referenced the FY15 comparison to budget and cash flow for July 2014 through March 2015 (page 8 of the board packet). Mr. Rostocki noted that the Department is 75% of the way through its fiscal year. Total revenue to date is \$1,346,856 or 71% of the

amount budgeted; actual expenditures are \$1,389,088 or 68% of the amount budgeted. Revenues are under expenditures by \$42,232; total ending cash is \$653,350. Ms. Reynolds detailed the timeline for the Fiscal Year 2016 budget process.

Mr. Rostocki presented the Public Health Preliminary FY16 Budget for board review (see Attachment "A"). The Board of Health Finance Committee will meet on April 27 to review and discuss the budget further.

Health Department Rebranding Update: Gayle Shirley, Communications Manager, announced that the Health Department officially changed its name to Lewis and Clark Public Health (LCPH) on April 16. Ms. Shirley presented the new public health logo created by local graphic designer Luke Duran (see Attachment "B").

Legislative Update: Ms. Reynolds highlighted current public-health-related activities at the Montana Legislative Session (see Attachment "C").

HEALTH OFFICER REPORT

Melanie Reynolds, Health Officer, advised the Board that the Montana Association of Counties (MACo) won its court case between an employee of the county vs. MACo and Montana Public Employee Association (MPEA).

Ms. Reynolds and Ms. Shirley will attend the Public Health Accreditation Board (PHAB) training in Alexandria, VA on May 19-20.

LCPH received a 2-year, \$40,000 grant from the Montana Health Care Foundation to work on chronic disease strategies identified in the Community Health Improvement Plan (CHIP). LCPH will also focus on increasing its work with the Healthy Communities Coalition and increasing efforts to encourage workplace wellness projects in the community.

There being no public comment, the meeting adjourned at 2:53 p.m.

Kelly Parsley, Acting-Chair

Melanie Reynolds, Secretary