

LEWIS AND CLARK COUNTY
Public Works Department
REQUEST FOR PROPOSALS
Solid Waste Transfer Site Design
Questions and Responses
Issued September 12, 2025

1. The Integrated Solid Waste Master Plan provides a z-wall design concept which can house up to four 40-yard containers. Will this design concept be sufficient to house the waste streams and commodities listed in the scope?
 - a. *The Integrated Solid Waste Master Plan (ISWMP) is a concept and was provided as a reference. The scope lists the types of waste streams and commodities that are intended to be collected. Current operations use 48-foot-walking-floor transfer trailers and 40-yard containers. This information is irrelevant to determine consultants' qualifications for this RFP.*
2. How will commodities (mentioned specifically: green waste, scrap metal, lithium batteries) be handled? When a container/receptacle reaches capacity and is ready to be hauled out of the transfer site will the material be weighed out at the landfill scale house?
 - a. *Customers will unload green waste and scrap metal into 40-yard containers – green waste will be hauled and stockpiled, onsite, in the landfill composting area. There the green waste will be chipped and used in the composting process and made available for purchase. Scrap metal will be hauled to Pacific Steel and Recycling in Helena. Lithium batteries will be collected in gaylord boxes and hauled offsite by a contracted vendor to be recycled.*

All the waste items and recyclables, other than lithium batteries, will be weighed out at the landfill scale house prior to being hauled to its respective destination, whether on or offsite.
3. Does the scope list all the waste streams and commodities that will be offered? Will hazardous waste be collected at the site, as indicated in the ISWMP?
 - a. *Yes, the scope lists all the waste streams and commodities that are expected to be collected.*

Hazardous waste, requiring special storing/handling/collection, such as pesticides, insecticides, herbicides, oil-based paint, etc., will not be offered however collection will be offered for Freon units, used oil/antifreeze, and lithium batteries.

4. How will the transfer site be staffed?
 - a. *The scope includes design for both the transfer site as well as a scale house. Hours of operation for the transfer site have not been determined. Usage will determine staffing. This information is irrelevant to determine consultants' qualifications for this RFP.*
5. Will video surveillance be installed? Will system be wireless?
 - a. *Yes, transfer site video surveillance will be installed and added to the existing landfill surveillance system by Verkada which is a cloud based wireless system.*
6. How will transactions (customer usage, weight and/or payments) be handled and tracked?
 - a. *All customers will cross the landfill scale and transactions will be recorded and tracked using WasteWorks.*
7. What is the projected timeline for the overall project?
 - a. *Staff projects finalizing the design by June 30, 2026, whether one complete design or a design plan that approaches construction in phases, and budgeting for construction in FY27.*
8. What is the vehicle counts and types of material currently being accepted at the landfill?
 - a. *The five-year annual average number of vehicles across the landfill scale is 8,294.*

Material currently accepted includes construction and demolition waste, special waste and municipal solid waste.

This information is irrelevant to determine consultants' qualifications for this RFP.
9. How is the city waste hauled into the landfill?
 - a. *City waste is hauled into the landfill primarily using 48-foot-walking-floor transfer trailers.*
10. The transfer site location includes a powerline, running north to south, through the proposed transfer site location. Can the easement/right-of-way for this powerline be made available? Can a site survey or aerial image of the proposed transfer site location be provided as well?
 - a. *Detailed aerial imagery is available on the Lewis and Clark County GIS site and can be found at this link:*
<https://helenamtmaps.maps.arcgis.com/apps/webappviewer/index.html?id=f3a1e1b758ca4bd0b62e9cf3e1f49b3a>

Staff is unable to gather the requested documents for both the powerline easement/right-of-way and the survey/areal information.

11. The scale house will more than likely have bathroom facilities. Can drain field information be provided?
- a. Please contact the Lewis and Clark County Public Health Department at (406) 457-8900 for questions concerning the septic system. Staff is unable to gather the requested documents.*
- This information is irrelevant to determine consultants' qualifications for this RFP.*
12. Would improvements/upgrades to the landfill entrance be considered in the design plan?
- a. All elements submitted with the transfer site design plan will be considered. Traffic flow and accessibility should be priorities in all aspects of design to include the main gate, scale house and the transfer site.*
13. Have there been any addenda or additional information released since the site visit?
- a. All addenda and any additional information being released can be found on the RFP procurement page found here:*
<https://www.lccountymt.gov/Government/Grants-and-Procurement/Bids-and-Proposals-Current/Request-for-Proposals-Solid-Waste-Transfer-Site-Design>
14. Is it allowed for resumes to use a font smaller than 12-point?
- a. Font size for resumes is not specified. 12-point font is preferred.*
15. If the successful Consultant is a design-build firm, will they be permitted to participate in the public bid process for the construction phase of the facilities?
- a. No.*
16. How would construction administration be structured and managed if the successful bidder was the same design-build firm who prepared the construction documents?
- a. Not applicable. See question and response number 14.*
17. Please confirm that a fee proposal is not part of the RFP?
- a. That is correct. Fee will be negotiated with the successful consultant.*
18. Would a Conceptual Site Plan that helped to clarify the consultant's approach to satisfying the requirements of Section II C be part of the ten-page proposal limit or can it be an appendix?
- a. It would be acceptable for one double sided page to be submitted as an appendix.*

19. Would a critical path method schedule that helped to clarify the consultant's approach to satisfying the requirements of Section II D be part of the ten-page proposal limit or can it be an appendix?
- a. It would be part of the ten-page proposal limit.*
20. Is there any preliminary topographic data currently available that can be distributed during the RFP preparation period that would help the offerors to discuss "the role terrain will play" in the design as required by Section II C?
- a. Detailed aerial imagery is available on the Lewis and Clark County GIS site and can be found at this link:*
- <https://helenamtmaps.maps.arcgis.com/apps/webappviewer/index.html?id=f3a1e1b758ca4bd0b62e9cf3e1f49b3a>*
21. Is there any existing geotechnical data available that can be distributed during the RFP preparation period?
- a. No.*
22. Can the offerors be provided with the existing CAD drawings prepared by Great West Engineering/Burns McDonald?
- a. None are known to exist.*