



LEWIS AND CLARK COUNTY

Public Works Department

MINUTES

Pre-Bid Meeting for

2026 Asphalt Project

Thursday, April 2, 2026, at 3:00 p.m.

Noxious Weed District Building Conference Room, 3402 Cooney Drive

1. PROJECT MANUAL

- a. Accessible online via Lewis and Clark County website, Bids Page

2. SCOPE & PROJECT DESCRIPTION

Project consists of: taper milling, milling over the bridge on Valley Forge Road, an asphalt overlay of a portion of Floweree, an asphalt overlay of a portion of McHugh, asphalt paving on a portion of Applegate Road, asphalt paving at the intersection of West Custer Avenue and Horshoe Bend Rd, an asphalt overlay of a portion of Valley forge Road, and placing temporary reflective tabs, in Lewis and Clark County as listed in Appendix A – Locations, Descriptions, & Estimated Quantities.

3. SUBMISSION OF BID

- a. Sealed bids are due by 4:00 p.m., Monday, April 13, 2026 in room 345 of the City County Building at 316 N Park Ave, Helena, MT 59623
- b. Opened and read aloud in Room 330 of the City County Building at 9 a.m. on Tuesday, April 14, 2026.
- c. Bid security not less than 10% is required.
- d. Performance and Payment Bonds are required.
- e. **The envelope containing the sealed bid must be labeled with Bidders Name and “2026 Asphalt Project, Bid Enclosed”.**
- f. If mailing in a bid, the bid must be in a separate sealed envelope inside the outer envelope. The inner envelope must be marked per 3.e.

4. CONTRACT TIME

- a. Completion date listed in Agreement Form is July 16, 2026.
 - i. Substantial Completion by July 16, 2026.
 - ii. Final Payment by August 14, 2026.
 - iii. Work to be performed during daylight hours only.

5. BID

- a. Completed Bid Submittal Package
 - i. Bid Security – minimum of 10% of bid. May be bid bond or other form of security as specified in Montana Code Annotated 18-1-203, payable to Lewis & Clark County
 - ii. Submit bid submittal package only.
 - iii. Acknowledgement of any addenda on Bid Form.
 - iv. Bid envelope sealed and properly marked in accordance with instructions.

6. SPECIAL PROVISIONS

- a. All provisions of the Montana Public Works Standard Specifications, Seventh Edition, April 2021, hereafter collectively referred to as the MPWSS, apply to the project, except where portions of the MPWSS are modified or replaced by the Contract Documents.
- b. All Bidders are strongly encouraged to visit the site of the work and conduct all field investigations at their disposal to become acquainted with the nature of the work.
- c. Easements, Construction limits, and right-of-way: Conduct construction operations within the easement, construction limits, and right-of-way limits. Obtain written permission from the adjoining private landowner prior to conducting any operations off the allowed easement. Take care to protect, preserve and/or replace objects and structures encountered within the confines of the easements and restore all disturbed areas restored to the original condition unless otherwise dictated in these specifications.
- d. Construction traffic control will be the sole responsibility of the contractor. Adhere to all traffic control requirements as set forth in the Manual on Uniform Traffic Control Devices for Streets and Highways (MUTCD), latest edition, published by the U.S. Department of Transportation, Federal Highway Administration.
 - i. The contractor shall submit a traffic control plan a minimum of two (2) days prior to commencing work. At a minimum, the traffic control plan shall include the entity proposed to perform traffic control, and sequence of the planned route. The level of anticipated traffic control expected is as follows:
 - ii. Reference the project location maps in APPENDIX B for a graphic description of the location and limits of the work. Specific limits of the work will be marked in the field by the OWNER prior to construction. Contractor shall familiarize himself with project locations and boundaries.
- e. All complaints received by the owner concerning oil on vehicles, paint on vehicles, or cracked windshields will be referred to the Contractor for remedial action.

Work By Owner: The owner will grade and compact the base in preparation for paving of Applegate Drive and the West Custer/Horseshoe Bend intersection. The Owner will also prep the sliver page section of McHugh Drive. This section will be paved by the contractor prior to placing the complete overlay. The Contractor shall coordinate with the Road Division with respect to anticipated paving schedule.
- f. Tack Oil: Shall be SS-1h or approved equal and shall meet the requirements of MPW Section 02502. Tack oil shall be applied at a rate of 0.1 gallons per square yard on roadway surfacing. Tack oil will also be applied to vertical edges and

milled areas. Sweeping before tack application will be the responsibility of the contractor.

- g. Asphalt Milling: Asphalt milling will be required to a minimum depth of the asphalt to be placed. Asphalt shall be compacted at roadway tie-in and shall be a smooth transition. It is anticipated that milling will be 2" to 1 ½" depth throughout the width of the road and approximately 10' in length. The contractor is required to cleanup all loose material prior to placing tack oil, and prior to paving operations.

Milling on Valley Forge Road will begin at the west Bridge end and continue for 785 feet to the east. The entire bridge deck will be milled to a depth of 1 ½" or 2" based on the thickness of existing asphalt. Milling east of the bridge will be taper milled from each curb face a depth of 2" and tapered over 4 feet.

- h.
- i. Asphalt Taper: The roadway edge taper shall be a minimum slope of 3:1 for roadway edges. Maintain 24' width at top surface of asphalt pavement.
- j. Roadway Infrastructure: The Contractor is recommended to familiarize themselves with water valves/shut offs, manholes, or any other utilities that may be encountered in the roadways to be paved. Any height adjustment for utilities shall take place prior to paving with proper materials and be completed by the contractor. three manholes and three water vales on Valley Forge, and one water valve at the West Custer/Horseshoe Bend intersection are expected to be encountered for this work.
- k. Asphalt Mix Design: Mix Design utilized for paving asphalt overlays shall be as specified on the Bid Form. Mix design shall have been produced not more than (2) years prior to current date. The contractor shall submit mix design and meet the requirements of The Montana Department of Transportation Standard Specifications for Road and Bridge Construction, 2025 Edition (MDTSS), Section 401.03.2 Hamburg Wheel Track (Hamburg) Testing and Acceptance.
- l. Contractor QC: The contractor will be responsible to perform any quality control necessary to comply with requirements of MPW 02510 and MDTSS 401.03.2. Any quality assurance testing, if deemed necessary, will be the responsibility of the owner.
- m. Prevailing Wages: The calculated distance from the center of the job to the nearest dispatch city is 20 miles.

7. MEASUREMENT AND PAY

- a. Payment for an item will only be made if that item is listed as a Bid Item in Section 00300: Bid Form. If an item is listed as a Bid Item, administrative and procedural requirements will be listed in Section 01275: Measurement and Payment. If an item is not listed as a Bid Item, the item is not required or is considered an incidental cost to other Bid Items.
- b. Any streets done outside of designated boundaries will not be included in project payment.

8. LIQUIDATED DAMAGES

- a. \$500 per day depending on substantial completion or remaining work.

9. GENERAL DISCUSSION

- Applegate Drive (approximately 200 ft) & W Custer Horseshoe Bend project areas will both be prepped ahead of time by the County. These will need coordinated between County and Contractor; Brent Mikula Point of Contact
- There is some milling over top of a bridge, it is short but has about 2' of asphalt Contractor will need to take off adequate amount (but not down to concrete) before laying new
- County reader boards more than likely will be available for West Custer Horseshoe Bend area and may be available for Valley Forge.
- County has Contact for Valley Forge area Homeowners Association if the Contractor would like it.
- McHugh (off Forestvale) will require a Sliver pave- the County will do the prep work which requires widening the road on the sliver area- max width is 5' – This sliver pave is included in the bid quantity)
- May or may not answer questions within 7 days of bid (as it can give unfair advantage)
- Cone of silence still in effect- Contact: Jade Wills

10. ADDENDUM

- a. Posted online by Monday, April 6, 2026.
- b. No addendum will be posted after April 6, 2026



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April 2, 2026
Sign-In Sheet

Name	Company	email	Telephone
Travis Schneiderhan	Cap Paving	Travis@cappaving.com	(406) 594-7747
Cobie Schneiderhan	Cap Paving	schneiderhancobie@outlook.com	(406) 594-1653
Brent Mikula	Lewis & Clark Co.	bmikula@lccountymt.gov	(406) 447-8040
Dan Karlin	Lewis & Clark Co.	dkarlin@lccountymt.gov	(406) 447-8034
Jade Wills	Lewis & Clark Co.	jwills@lccountymt.gov	(406) 447-8014
Chris Griffin	Montana Materials	Christopher.griffin@helenasg.com	(406) 916-0170