



PUBLIC MEETING

June 25, 2026
MINUTES

The Lewis and Clark Board of County Commissioners Public Meeting was held on Thursday, June 25, 2026 at 9:00 AM in Commission Chambers, Rm 330.

Roll Call

Chair Tom Rolfe, Commissioner Andy Hunthausen and Commissioner Candace Payne were present. Others attending all or a portion of the meeting included Roger Baltz, Misty Edwards, Jeromy Ashcraft, Kevin Tenney, Troy Christensen, Pam Attardo, Dan Karlin, Audra Zacherl, Jessica Makus, Jenny Chambers, Greg McNally, Anna Baker, Katherin Waters, Michael Jacobson, Connie Jacobson, Chere Jiusto, Walter Jester, and Brandi Grande, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Proclamation

Consent Action Items

- a. Vendor Claims Report for Week Ending June 26, 2026. (Misty Edwards)
- b. Resolution 2026-56 Declaring County Property Surplus Property. (Larymie Rada)

[2:04] Roger Baltz, Chief Administrative Officer, reported on consent action items 2a-b and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3- 0 vote.

Action Items

Contract Between Lewis and Clark County Fairgrounds and Spieker Sprinkler. (Kevin Tenney)

[3:59] Kevin Tenney, Fairgrounds Manager, presented a contract with Spieker Sprinkler in the amount of \$19,423.61 with work to be completed by August 31, 2026. Staff recommend approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Hunthausen. The motion Passed on a 3- 0 vote.

On-Site Detention Center Healthcare Services Agreement Between Lewis and Clark County and Helena Direct Primary Care, PLLC. (Commander Troy Christensen)

[9:40] Troy Christensen, Detention Center Commander, presented an agreement with Helena Direct Primary Care, PLLC, in the amount of \$115,200 to provide on-site healthcare to inmates at the detention center with funding provided through the Montana Opioid Abatement Trust Grant (MOAT). Work begins upon approval and continues through June 30, 2027. Staff recommend approval of the agreement.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3- 0 vote.

Donation Deed and Property Transfer Agreement Between Lewis and Clark County and The Unionville Community Collaborative. (Pam Attardo)

[17:23] Pam Attardo, Historic Preservation Officer, presented a donation deed and property transfer agreement for the Unionville School with the Unionville Community Collaborative. Staff recommends approval of the agreement.

[24:13] Anna Baker, Unionville resident, shared her experience through the process.

[27:09] Wally Jester, Unionville resident, brought this project to light and began the process.

[29:09] Katherine Waters, Unionville resident, introduced herself and thanked Jeny Chambers, Planning and Public Works Director, and Pam Attardo, Historic Preservation Officer.

[29:40] Michael Jacobson, Unionville resident, expressed his gratitude for the project and all the hard work of everyone.

[30:30] Chere Jiusto, Unionville resident, spoke about events that are held at the schoolhouse.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Hunthausen. The motion Passed on a 3- 0 vote.

Resolution 2026-53 Establishing the Forestvale Cemetery Fee Rates Beginning July 1, 2026. (Dan Karlin)

[36:15] Dan Karlin, County Engineer, presented a resolution establishing the Forestvale Cemetery Fee rates beginning July 1, 2026. Legal notice was posted in the Helena Independent Record and written public comment was accepted until 4pm on June 24th, no comments were received. Staff recommend approval of the resolution.

[38:40] Wendell Richards, Forestvale Cemetery Manager, stated the prices have been unchanged since at least 1985.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3- 0 vote.

Grant Agreement Between Lewis and Clark County and the Montana Department of Commerce. (Dan Karlin)

[43:03] Dan Karlin, County Engineer, presented a grant award with the Montana Department of Commerce for the Montana Coal Endowment Program Planning Grant in the amount of \$30,000 for infrastructure planning with an \$8,000 match for a total project cost of \$38,000. Staff recommends approval of the grant award.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Hunthausen. The motion Passed on a 3- 0 vote.

Resolution 2026 -54 Intent to Decrease the Solid Waste Operation and Maintenance Fee of the Marysville Solid Waste Subservice Area Established by the Scratch Gravel Solid Waste District Board Beginning July 1, 2026. (Audra Zacherl)

[47:35] Audra Zacherl, Public Work Assistant Director, presented a resolution of intent to decrease the Marysville solid waste operations and maintenance fee for the Marysville Solid Waste Subservice Area beginning July 1, 2026 as established by the Scratch Gravel Solid Waste District Board. Legal notice will be published in the Helena Independent Record and written comment will be accepted until July 8, 2026 at 4pm at the Clerk and Records office, and a public hearing is scheduled for July 9, 2026. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3- 0 vote.

Resolution 2026-55 Intent to Increase the Solid Waste Disposal Fee Established by the Scratch Gravel Solid Waste District Board Beginning July 1, 2026. (Audra Zacherl)

[52:28] Audra Zacherl, Public Works Assistant Director, presented a resolution of intent to increase the solid waste disposal fee beginning July 1, 2026 as established by the Scratch Gravel Solid Waste District Board. Legal notice will be published in the Helena Independent Record and written comment will be accepted until July 8, 2026 at 4pm at the Clerk and Records office, and a public hearing is scheduled for July 9, 2026. Staff recommend approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Hunthausen. The motion Passed on a 3- 0 vote.

Resolution 2026 -49 to Levy and Assess the Maynard Subdivision Rural Improvement District No. 2005-1. (Jessica Makus)

[1:01:09] Jessica Makus, Special Districts Coordinator, presented a resolution to levy and assess the Maynard Subdivision Rural Improvement District (RID) for a maintenance assessment of \$190 per property per year to each 19 property owners. This is an amendment to expand the boundary of the existing boundary, which changes the assessment amount. Legal notice was mailed to all property owners and published in the Helena Independent Record. Public comment closed May 6, 2026 and no protest or comments were received. Staff recommend approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3- 0 vote.

Resolution 2026-50 to Levy and Assess the 4x4 Rural Improvement District No. 2018-1.
(Jessica Makus)

[1:04:57] Jessica Makus, Special Districts Coordinator, presented a resolution to levy and assess the 4x4 Rural Improvement District (RID) for a maintenance assessment of \$50 per property per year to each 121 property owners, a decrease of \$10. Legal notice was mailed to all property owners and published in the Helena Independent Record. As of June 24, 2026, no written testimony was received. Staff recommend approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Hunthausen. The motion Passed on a 3- 0 vote.

Resolution 2026-51 to Levy and Assess the Kamp Rural Improvement District No. 2017-11. (Jessica Makus)

[1:08:42] Jessica Makus, Special Districts Coordinator, presented a resolution to levy and assess the Kamp Rural Improvement District (RID) for a maintenance assessment of \$290 per property per year to each 20 property owners, a decrease of \$64.38. Legal notice was mailed to all property owners and published in the Helena Independent Record. As of June 24, 2026, no written testimony was received. Staff recommend approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3- 0 vote.

Resolution 2026-52 to Levy and Assess the Rimini Rural Improvement District No. 2021-3. (Jessica Makus)

[1:11:16] Jessica Makus, Special Districts Coordinator, presented a resolution to levy and assess the Rimini Rural Improvement District (RID) for a maintenance assessment of \$ 60 per property per year to each 59 property owners, a decrease of \$27. Legal notice was mailed to all property owners and published in the Helena Independent Record. As of June 24, 2026, no written testimony was received. Staff recommend approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Hunthausen. The motion Passed on a 3- 0 vote.

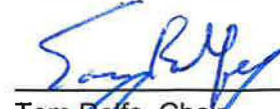
Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Adjourn

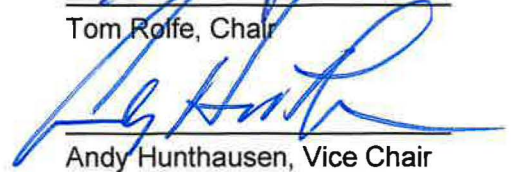
There being no further business, the meeting adjourned at 10:15 am.

Meeting minutes approved on 8-18-26

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS



Tom Rolfe, Chair



Andy Hunthausen, Vice Chair



Candace Payne, Member

ATTEST:



Amy Reeves, Clerk of the Board