



PUBLIC MEETING

September 16, 2025
MINUTES

The Lewis and Clark Board of County Commissioners Public Meeting was held on Tuesday, September 16, 2025 at 9:00 AM in Commission Chambers, Rm 330.

Roll Call

Chair Candace Payne, Commissioner Andy Hunthausen and Commissioner Tom Rolfe were present. Others attending all or a portion of the meeting included Roger Baltz, Nicho Hash, Dan Karlin, Sarah Sandau, Angie Hubbard, Greg McNally, Jenny Chambers, Ann McCauley, Rebecca Johnson, and Brandi Spangler, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Proclamation

Celebrating National Voter Registration Day Tuesday, September 16, 2025.

[1:19] Rebecca Johnson, League of Women's Voters, read a proclamation celebrating National Voter Registration Day Tuesday, September 16, 2025.

Consent Action Items

Fiscal Year 2026 Equitable Sharing Agreement and Certification. (Sherri Martin)

[8:06] Roger Baltz, Chief Administrative Officer, reported on consent action item 2a and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3- 0 vote.

Action Items

Grant Application to the Federal Emergency Management Agency Hazard Mitigation Program. (Dan Karlin)

[9:37] Dan Karlin, County Engineer, presented a grant application to the Federal Emergency Management Agency (FEMA) Hazard Mitigation Program for the Beartooth Road Erosion

Mitigation Project in the amount of \$400,405.71 with a match of \$133,468.57. Staff recommends approval of the grant application.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Rolfe. The motion Passed on a 3- 0 vote.

Amendment to the Cooperative Agreement Between Lewis and Clark Public Health and the United States Environmental Protection Agency. (Sarah Sandau)

[17:56] Sarah Sandau, Public Health Grants Specialist, presented an amendment to the agreement with the United States Environmental Protection Agency to increase the total amount by \$263,000 for the East Helena Lead Education and Assistance Program Institutional Controls. The budget period will remain the same. Staff recommends approval of the amendment.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3- 0 vote.

Contract Between Lewis and Clark County and Phat Trak Trail Company. (Planner: Angie Hubbard)

[22:44] Angie Hubbard, Planner II, presented a contract with Phat Trak Trail Company with funding from the Trail Stewardship Grant award for construction of Northstar Park trail not to exceed \$43,000. The performance period is through December 31, 2025. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Rolfe. The motion Passed on a 3- 0 vote.

Resolution 2025-104, Intent to Adopt a Schedule of Administrative Fees Beginning October 1, 2025 for the Lewis and Clark County Community Development and Planning Department and Public Works Department. (Planner: Greg McNally)

[27:32] Greg McNally, Planning Projects Manager, presented a resolution of intent to adopt a schedule for administrative fees for Lewis and Clark Community Development and Planning Department and the Public Works Department. Public comment will be accepted until 4pm September 29, 2025. A public hearing is scheduled for September 30, 2025. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Rolfe. The motion Passed on a 3- 0 vote.

Agreement to Extend Preliminary Subdivision Approval for the Fasbender Minor Subdivision. (Applicant: Mike Fasbender) (Planner: Greg McNally)

[49:39] Greg McNally, Planning Projects Manager, presented a preliminary extension request for Fasbender Minor Subdivision to extend the conditional approval until March 22, 2026. Staff recommends approval of the extension.

No public comment was received.

A motion to Deny was made by Chair Payne and seconded by Commissioner Rolfe. The motion Failed on a 1- 2 vote with Commissioners Hunthausen and Rolfe voting against.

Commissioner Rolfe made a motion to Approve the extension. The motion was seconded by Commissioner Hunthausen. The motion Passed on a 2-1 vote with Commission Payne voting against.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Adjourn

There being no further business, the meeting adjourned at 10:10 am.

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS


Candace Payne, Chair


Tom Rolfe, Vice Chair


Andy Hunthausen, Member

ATTEST:


Amy Reeves, Clerk of the Board