



PUBLIC MEETING

August 14, 2025
MINUTES

The Lewis and Clark Board of County Commissioners Public Meeting was held on Thursday, August 14, 2025 at 9:00 AM in Commission Chambers, Rm 330.

Roll Call

Chair Candace Payne, Commissioner Andy Hunthausen and Commissioner Tom Rolfe were present. Others attending all or a portion of the meeting include Roger Baltz, Marni Bentley, Jenny Chambers, Dan Karlin, Jessica Makus, Alex Lemieux, Brian Coplin, and Brandi Spangler, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Consent Action Items

- a. Vendor Claims Report for Week Ending August 15, 2025. (Marni Bentley)
- b. Traffic Evaluation and Speed Study Request. (Jenny Chambers)

[2:04] Roger Baltz, Chief Administrative Officer, reported on consent action items 2a-b and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3- 0 vote.

Action Items

Exclusive Right-of-Way Agreement and Permit Between Lewis and Clark County and the City of Helena. (Jenny Chambers)

[4:12] Jenny Chambers, Public Works and Planning Director, presented an exclusive right-of-way agreement and permit with the City of Helena to install a replacement back-up generator for the Murray Building for a fee of \$76.31 per year. Staff recommends approval of the agreement.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Rolfe. The motion Passed on a 3- 0 vote.

Grant Application to the Montana Department of Military Affairs Disaster and Emergency Services Division. (Dan Karlin)

[7:54] Dan Karlin, County Engineer, presented a grant application for the Horse Gulch Mitigation Project through the Hazard Mitigation Grant Program for \$382,349.26 with a match of \$127,449.76. Staff recommends approval of the grant application.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3- 0 vote.

Task Order No. R-100 Between Lewis and Clark County and Great West Engineering. (Dan Karlin)

[16:09] Dan Karlin, County Engineer, presented a task order with Great West Engineering for design services for stormwater drainage on Lake Helena Drive not to exceed \$33,000 with work to be completed by February 1, 2026. Staff recommends approval of the task order.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Rolfe. The motion Passed on a 3- 0 vote.

Resolution 2025-73 to Levy and Assess the 4X4 Rural Improvement District No. 2018-1. (Jessica Makus)

[20:34] Jessica Makus, Special Districts Coordinator, presented a resolution to levy and assess the 4x4 Rural Improvement District (RID) with a decrease of \$14.56 for a total assessment of \$60 per property per year. Legal notice was sent to the 121 benefitting property owners and published in the Helena Independent Record. As of August 13, 2025, no written testimony was received. Staff recommends approval of the assessment.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3- 0 vote.

Resolution 2025-74 to Levy and Assess the Fox Crossing Rural Improvement District No. 2008-6. (Jessica Makus)

[26:47] Jessica Makus, Special Districts Coordinator, presented a resolution to levy and assess the Fox Crossing Meadows Rural Improvement District (RID) with a decrease of \$40 for a total assessment of \$130 per property per year. Legal notice was sent to the 123 benefitting property owners and published in the Helena Independent Record. As of August 13, 2025, no written testimony was received. Staff recommends approval of the assessment.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Rolfe. The motion Passed on a 3- 0 vote.

Resolution 2025-75 to Levy and Assess the Fox Trot Rural Improvement District No. 2015-1. (Jessica Makus)

[31:42] Jessica Makus, Special Districts Coordinator, presented a resolution to levy and assess the Fox Trot Rural Improvement District (RID) with a decrease of \$99.87 for a total assessment of \$300 per property per year. Legal notice was sent to the 23 benefitting property owners and published in the Helena Independent Record. As of August 13, 2025, no written testimony was received. Staff recommends approval of the assessment.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3- 0 vote.

Resolution 2025-76 to Levy and Assess the Mud Springs Rural Improvement District No. 2008-1. (Jessica Makus)

[39:19] Jessica Makus, Special Districts Coordinator, presented a resolution to levy and assess the Mud Springs Rural Improvement District (RID) with a decrease of \$40 for a total assessment of \$120 per property per year. Legal notice was sent to the 30 benefitting property owners and published in the Helena Independent Record. As of August 13, 2025, no written testimony was received. Staff recommends approval of the assessment.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Rolfe. The motion Passed on a 3- 0 vote.

Resolution 2025-77 to Levy and Assess the Pimley Rural Improvement District No. 2007-4. (Jessica Makus)

[42:48] Jessica Makus, Special Districts Coordinator, presented a resolution to levy and assess the Pimley Rural Improvement District (RID) with a decrease of \$48.20 for a total assessment of \$250 per property per year. Legal notice was sent to the 9 benefitting property owners and published in the Helena Independent Record. As of August 13, 2025, no written testimony was received. Staff recommends approval of the assessment.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3- 0 vote.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Adjourn

There being no further business, the meeting adjourned at 9:48 am.

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS



Candace Payne, Chair



Tom Rolfe, Vice Chair



Andy Hunthausen, Member

ATTEST:



Amy Reeves, Clerk of the Board