



PUBLIC MEETING

July 22, 2025

MINUTES

The Lewis and Clark Board of County Commissioners Public Meeting was held on Tuesday, July 22, 2025 at 9:00 AM in Commission Chambers, Rm 330.

Roll Call

Chair Candace Payne, Commissioner Andy Hunthausen and Commissioner Tom Rolfe were present. Others attending all or a portion of the meeting include Dan Karlin, Greg McNally, Frank Cornwell, Pam Attardo, Chris Brink, and Brandi Spangler, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Consent Action Items

- a. Resolution 2025-60 Declaring County Property Surplus Property. (Audra Zacherl)

[2:13] Roger Baltz, Chief Administrative Officer, reported on consent action item 2a and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3- 0 vote.

Action Items

Bid Award. Holmberg Drive Resurfacing. (Dan Karlin)

[3:50] Dan Karlin, County Engineer, presented a bid award for the Holmberg Drive Resurfacing Project to the low bidder Montana Materials & Construction of Helena, Montana in the amount of \$116,965. Staff recommends approval of the bid award.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Rolfe.

The motion Passed on a 3- 0 vote.

Interlocal Agreement Between Lewis and Clark County and the City of Helena. (Greg McNally)

[6:02] Greg McNally, Planning Projects Manager, presented in Interlocal Agreement with the City of Helena establishing roles, responsibilities, and duties of the Heritage Preservation and Cultural Tourism Development Council. The Interlocal Agreement updates were approved by the City Commissioners and Mayor. Staff recommends approval of the agreement.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3- 0 vote.

Resolution 2025-61 Adopting the Final Operating Budget and Setting Appropriation Authority for the Fiscal Year Beginning July 1, 2025 and Ending June 30, 2026. (Frank Cornwell)

[10:51] Frank Cornwell, Chief Financial Officer, presented a resolution adopting the final operating budget and setting appropriation authority for fiscal year 2026. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Rolfe. The motion Passed on a 3- 0 vote.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Adjourn

There being no further business, the meeting adjourned at 9:21am.

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS

A handwritten signature in blue ink, appearing to read "Candace Payne", written over a horizontal line.

Candace Payne, Chair

A handwritten signature in blue ink, appearing to read "Tom Rolfe", written over a horizontal line.

Tom Rolfe, Vice Chair

A handwritten signature in blue ink, appearing to read "Andy Hunthausen", written over a horizontal line.

Andy Hunthausen, Member

ATTEST:



Amy Reeves, Clerk of the Board