



## **PUBLIC MEETING**

July 1, 2025  
MINUTES

The Lewis and Clark Board of County Commissioners Public Meeting was held on Tuesday, July 1, 2025 at 9:00 AM in Commission Chambers, Rm 330.

### **Roll Call**

Chair Candace Payne, Commissioner Andy Hunthausen and Commissioner Tom Rolfe were present. Others in attendance included: Roger Baltz, Nicho Hash, Keegan Shea, Jessica Makus, Brian Robinson, Troy Christiansen, Sarah Sandau, Lindsay Morgan, Angie Hubbard, Christal Ness, Ann McCauley, Drenda Niemann, and Nadine McCarty, Recording Secretary.

### **Pledge of Allegiance**

Everyone recited the pledge.

### **Consent Action Items**

There were no consent action items.

### **Action Items**

#### **Resolution 2025-56 Relating to a \$214,726.42 Bond for the Lewis and Clark County (Juniper Stable Road) Rural Improvement District No. 2023-03; Fixing the Form and Details and Providing For the Execution and Delivery Thereof and Security Therefor. (Jessica Makus)**

[0:02:36] Jessica Makus, Special Districts Program Coordinator, presented the resolution to authorize participation in the Board of Investments of the State of Montana INTERCAP loan program. The Commission authorized financing of improvements for the Juniper Stable Rural Improvement District (RID) No. 2023-3 on December 5, 2023 and the approval of Resolution 2023-103 to levy and assess for \$1,005 per benefiting property for a 15-year period. Ms. Makus explained the improvements with a final project cost, including the required 5% for the RID Revolving Fund of \$214,726.42. She added construction came in under budget and the assessment will lower to \$670 annually per property. Staff recommends approval of the resolution.

Ms. Makus explained financing process for RID new improvements that have to follow state statute.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

**Agreement Between Lewis and Clark County and the US Forest Service. (Brian Robinson)**

[0:10:30] Brian Robinson, Sheriff's Office Captain, presented the annual cooperative agreement with the US Forest Service to provide campground checks within Lewis and Clark County. The County Sheriff's Office reserve deputies conduct the patrols and are reimbursed by the Forest Service at \$25 per hour as well as \$.67 a mile for a total contract amount of \$13,500. The agreement would also allow for patrol during a wildland fire situation. Staff recommends approval of the long standing agreement.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

**On-Site Detention Center Healthcare Services Agreement Between Lewis and Clark County and Helena Direct Primary Care, PLLC. (Commander Troy Christensen)**

[0:14:38] Troy Christensen, Detention Center Commander, presented the agreement with Helena Direct Primary Care, LLC for clinical care that will alleviate transports to physicians. Grant funds from Montana Opioid Abatement Trust in the amount of \$115,200 will pay for the agreement at \$9,600 monthly. Provider will provide work upon approval of the agreement through June 30, 2026. Staff recommends approval of the agreement.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

**Contract Between Lewis and Clark Public Health and Trinity School District No. 4. (Sarah Sandau)**

[0:21:51] Sarah Sandau, Public Health Grants Specialist, presented the contract with Trinity School District No. 4 for Lewis and Clark Public Health to provide school nursing for the 2025/2026 school year. The District will pay Lewis and Clark Public Health \$2,898 for the school year. Ms. Sandau gave an overview of the services to be provided to the 41 students. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

**Contract Between Lewis and Clark Public Health and Wolf Creek School District No.13. (Sarah Sandau)**

[0:24:22] Sarah Sandau, Public Health Grants Specialist, presented the contract with Wolf Creek School District No. 13 for Lewis and Clark Public Health to provide school nursing for the 2025/2026 school year. Wolf Creek School District will pay Lewis and Public Health \$1,200 for the school year. Ms. Sandau gave an overview of the services to be provided to the 11 students. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

**Grant Application to the United States Environmental Protection Agency. (Sarah Sandau)**

[0:27:01] Sarah Sandau, Public Health Grants Specialist, presented the grant application to amend the cooperative agreement from the United States Environmental Protection Agency in the additional amount of \$263,000, increasing the total from \$1,372,860 to \$1,635,860. The period remains the same January 1, 2023 through December 31, 2028. This is for the East Helena Lead Education and Assistance Program Institutional Controls, a component of the Comprehensive Environmental Response, Compensation and Liability Act. Staff recommends approval of the grant application submittal.

Ms. Sandau explained the reason for the increase is they are lowering the limit on the amount of lead that can be in the soil, so there will be more cleanup and regulation that will be offered to East Helena.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

**Grant Award to Lewis and Clark County from Montana Fish, Wildlife, and Parks Trail Stewardship Grant Program. (Planners: Angie Hubbard and Lindsay Morgan)**

[0:32:28] Angie Hubbard, Planner II, presented the grant award from the Montana Fish, Wildlife and Parks' Trail Stewardship Grant Program (TSP) in the amount of \$54,235, with a \$10,000 match coming from the North Hills Park fee area, to be used for a 0.5 mile long 6-foot wide natural surface trail, six park benches and seven signs around the perimeter of the 18-acre Northstar Park located in the Northstar Subdivision. In 2023 the Planning Department received American Rescue Plan Act (ARPA) funding to prepare a park master plan the Commission approved the plan in December 2024. The TSP grant application was approved by the Commission on January 23, 2025 and the match amount approved by the City-County Consolidated Parks Board on February 5, 2025. Staff recommends acceptance of the grant award.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

**Resolution 2025-57. To Abandon an Alley in Block 13 Of Seymer Park. (Christal Ness)**

[0:39:11] Christal Ness, Development Services Supervisor, presented the resolution to abandon the alley right-of-way, a County road in block 13 of Seymer Park and the supporting documents. She explained the road abandonment process. The alley is west of Williams Street and east of Spring Street. Staff recommends approval of the resolution.

Ms. Ness explained the benefit of having the alley abandoned that was never developed.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

**Resolution 2025-58. To Declare Grand Avenue, Highland Street and Park Street, of the Rumping Addition to Marysville County Roads. (Christal Ness)**

[0:47:46] Christal Ness, Development Services Supervisor, presented the resolution to declare Grand Avenue, Highland Street and Park Street of the Rumping addition to Marysville, County Roads and the supporting documents. A road inspection was conducted for the eventual abandonment and aggregation of a bunch of the lots. The rights-of-way were created in December of 1887 when the Rumping Addition was filed, and the roads were not constructed. Trinity Road provides access to all of the lots and eventually an easement for Trinity Road will be declared. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

#### **Board Appointments. (Roger Baltz)**

[0:57:53] Roger Baltz, Chief Administrative Officer, presented the board appointments and added the candidates all meet the qualifications for consideration. He presented board appointments to the Board of Adjustment and recommended the Commissioners consider the only two applicants to terms that will expire June 30, 2027.

No public comment was received

A motion was made by Commissioner Rolfe to appoint Eric Thomas and Timothy Shankland to the Board of Adjustment to a term that will expire June 30, 2027. Commissioner Hunthausen seconded the motion. The motion Passed on a 3-0 vote.

[1:00:13] Roger Baltz, Chief Administrative Officer, presented the board appointment as the Licensed MD representative to the City-County Board of Health and recommended the Commissioners consider the only applicant to a term that will expire June 30, 2028.

No public comment was received.

A motion was made by Commissioner Hunthausen to appoint Dr. Anastasia Nash to the City-County Board of Health as the Licensed MD to a term that will expire June 30, 2028. Commissioner Rolfe seconded the motion. The motion Passed on a 3-0 vote.

[1:01:42] Roger Baltz, Chief Administrative Officer, presented the board appointment as a Consumer of Health Services to the City-County Board of Health and recommended the Commissioners consider the six applicants that applied for the one position to a term that will expire June 30, 2028.

[1:02:34] Discussion occurred regarding the six good candidates and the position being for a consumer of health position rather than a medical expert.

[1:06:56] Drenda Niemann, Public Health Officer, stated the bylaws are set up to ensure the Board of Health is broad and diverse in its representation. She gave an overview of the Board's membership.

No public comment was received.

A motion was made by Commissioner Rolfe to appoint Michael McGuire as the Consumer of Health representative to the City-County Board of Health. Commissioner Hunthausen seconded the motion. The motion Passed on a 3-0 vote.

[1:12:25] Roger Baltz, Chief Administrative Officer, presented the Compensation Board appointment and recommended the Commissioners consider the only applicant to a term that will expire June 30, 2028.

No public comment was received.

A motion was made by Commissioner Hunthausen to appoint Shauna Helfert to the Compensation Board to a term that will expire June 30, 2028. Commissioner Rolfe seconded the motion. The motion Passed on a 3-0 vote.

[1:13:45] Roger Baltz, Chief Administrative Officer, presented the Human Services Task Force appointments and recommended the Commissioners consider the only two applicants to a term that will expire June 30, 2028.

No public comment was received.

A motion was made by Commissioner Rolfe to appoint Todd Will and Connie Gates to the Human Services Task Force to a term that will expire June 30, 2028. Commissioner Hunthausen seconded the motion. The motion Passed on a 3-0 vote.

[1:16:03] Roger Baltz, Chief Administrative Officer, presented the Open Lands Citizens Advisory Committee appointments and recommended the Commissioners consider the three applicants to a term that will expire June 30, 2028.

No public comment was received.

A motion was made by Commissioner Hunthausen to appoint Tony Quirini, Jeremy Fadness and Russell Fruits to the Open Lands Citizens Advisory Committee to a term that will expire June 30, 2028. Commissioner Rolfe seconded the motion. The motion Passed on a 3-0 vote.

[1:17:37] Roger Baltz, Chief Administrative Officer, presented the Open Lands Citizens Advisory Committee vacancy appointment and recommended the Commissioners consider the only applicant to a term that will expire June 30, 2027.

No public comment was received.

A motion was made by Commissioner Rolfe to appoint Tyler Halligan to the Open Lands Citizens Advisory Committee to a term that will expire June 30, 2027. Commissioner Hunthausen seconded the motion. The motion Passed on a 3-0 vote.

[1:19:13] Roger Baltz, Chief Administrative Officer, presented the Water Quality Protection District appointment and recommended the Commissioners consider the two applicants to a term that will expire June 30, 2028.

No public comment was received.

A motion was made by Commissioner Hunthausen to appoint Edward Kerns to the Water Quality Protection District to a term that will expire June 30, 2028. Commissioner Rolfe seconded the motion. The motion Passed on a 3-0 vote.

**Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.**

**Adjourn**



There being no further business, the meeting adjourned at 10:22 am.


LEWIS AND CLARK COUNTY  
BOARD OF COMMISSIONERS

  
Candace Payne, Chair

  
Tom Rolfe, Vice Chair

  
Andy Hunthausen, Member

ATTEST:

  
Amy Reeves, Clerk of the Board