



## **PUBLIC MEETING**

June 24, 2025

### **MINUTES**

The Lewis and Clark Board of County Commissioners Public Meeting was held on Tuesday, June 24, 2025 at 9:00 AM in Commission Chambers, Rm 330.

### **Roll Call**

Chair Candace Payne and Commissioner Tom Rolfe were present. Others attending all or a portion of the meeting included Roger Baltz, Nicho Hash, Karie Frydenlund, Audra Zacherl, Autumn Ashdale, Kellie McBride, Dawn Temple, Larymie Rada, Sarah Woods, Jessica McDonald, Victoria, Amy Reeves, Misty Edwards, Stephanie Wallace, and Brandi Spangler Recording Secretary. Absent: Commissioner Andy Hunthausen.

### **Pledge of Allegiance**

Everyone recited the pledge.

### **Consent Action Items**

- a. Agreement Renewal Between Lewis and Clark County and Helena Television Coalition. (Misty Edwards)
- b. Resolution 2025-45 Ordering a Refund of Taxes/Fees/Assessments Paid by Stephen A & Lori A Wieteki in the Amount of \$14.53. (Karie Frydenlund)
- c. Resolution 2025-46 Ordering a Refund of Taxes/Fees/Assessments Paid by R & D Partners in the Amount of \$27,395.44. (Karie Frydenlund)
- d. Records Disposal Request. (Amy Reeves)

[2:25] Roger Baltz, Chief Administrative Officer, reported on consent action items 2a-d and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Chair Payne. The motion Passed on a 2- 0 vote.

## **Action Items**

### **Resolution 2025-47 Ordering the Cancellation of Personal Property Taxes That Have Been Delinquent for 5 Years or More. (Karie Frydenlund)**

[5:13] Amy Reeves, Treasurer, Clerk/Recorder, presented a resolution ordering the cancellation of person property taxes that have been delinquent for five years or more. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Chair Payne. The motion Passed on a 2- 0 vote.

### **Resolution 2025-48 Ordering the Cancellation of Real Property Taxes That Have Been Delinquent for 5 Years or More. (Karie Frydenlund)**

[9:40] Amy Reeves, Treasurer, Clerk/Recorder, presented a resolution ordering the cancellation of real property taxes that have been delinquent for five years or more. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Chair Payne. The motion Passed on a 2- 0 vote.

### **Resolution 2025-39 Establishing the Lewis and Clark County Landfill Fee Rates Beginning July 1, 2025. (Audra Zacherl)**

[13:19] Audra Zacherl, Public Works Assistant Director, presented a resolution to establish the Lewis and Clark County landfill rates. The Municipal Solid Waste Tipping Fee will decrease to \$22 per ton and will add "plus tipping" to the \$25 per animal fee for dead animals. Legal ads were published in the Helena Independent Record and written comment was accepted until 4pm June 23, 2025. Staff recommends approval of the resolution and the comment period to be opened.

No public comment was received.

Commissioner Rolfe made a motion to approve the resolution. Commissioner Payne seconded the motion.

Commissioner Rolfe amended the motion to include an amendment to the resolution to read "Whereas the Lewis and Clark landfill serves customers including but not limited to...". Commissioner Payne seconded the motion. The motion Passed on a 2-0 vote.

### **Cooperative Fire Support Agreement Between Lewis and Clark County and the State of Montana Department of Natural Resources and Conservation. (Autumn Ashdale)**

[27:32] Autumn Ashdale, Disaster and Emergency Services Coordinator, presented a cooperative fire support agreement with the Montana Department of Natural Resources and Conservation for reimbursement and deployment of the Lewis and Clark County Emergency Management staff to work on wildland fire incidents including rental and reimbursement of county vehicles. The agreement is effective June 1, 2025 through May 31, 2026. Staff recommends approval of the agreement.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Chair Payne. The motion Passed on a 2- 0 vote.

**Contract Between Lewis and Clark County and Tyler Technologies, Inc. (Kellie Goodwin McBride)**

[32:39] Kellie McBride, Criminal Justice Services Director, presented a contract with Tyler Technologies, Inc. for Client Success Management and Consulting in the amount of \$9,000. The contract period is June 24, 2025 through February 28, 2027. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Chair Payne. The motion Passed on a 2- 0 vote.

**Contract Between Lewis and Clark County and Data Link Networks. (Dawn Temple)**

[45:49] Dawn Temple, Information and Technology Operations Manager, presented a contract with Data Link Networks for Microsoft licensing in the amount of \$271,379.51. The contract period is July 1, 2025 through June 30, 2026. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Chair Payne. The motion Passed on a 2- 0 vote.

**Resolution 2025-41 Canceling Uncalled Warrants Drawn on US Bank of Helena with a Date of Issuance Between July 1, 2023 and June 30, 2024 from the County Clerk's Office. (Larymie Rada)**

[50:04] Larymie Rada, Accounting Clerk II, presented a resolution cancelling uncalled warrants drawn on US Bank of Helena with a issuance date between July 1, 2023 and June 30, 2024 from the County Clerk's Office for \$6,445.72. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Chair Payne. The motion Passed on a 2- 0 vote.

**Resolution 2025-42 Canceling Uncalled Warrants Drawn on US Bank of Helena with a Date of Issuance Between July 1, 2023 and June 30, 2024 from the Clerk of District Court Fund #716 Pursuant to Section 7-6-2607. (Larymie Rada)**

[54:04] Larymie Rada, Accounting Clerk II, presented a resolution cancelling uncalled warrants drawn on US Bank of Helena with a issuance date between July 1, 2023 and June 30, 2024 from the Clerk of District Court Fund #716 for \$70. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Chair Payne. The motion Passed on a 2- 0 vote.

**Resolution 2025-43 Canceling Uncalled Warrants Drawn on US Bank of Helena with a Date of Issuance Between July 1, 2023 and June 30, 2024 from the Justice Court. (Larymie Rada)**

[59:35] Larymie Rada, Accounting Clerk II, presented a resolution cancelling uncalled warrants drawn on US Bank of Helena with a issuance date between July 1, 2023 and June 30, 2024 from the Justice Court for \$2,805. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Chair Payne. The motion Passed on a 2- 0 vote.

**Resolution 2025-44 Canceling Uncalled Warrants Drawn on US Bank of Helena with a Date of Issuance Between July 1, 2023 and June 30, 2024 From the Treasurer's Office Accounting Department. (Larymie Rada)**

[1:01:23] Larymie Rada, Accounting Clerk II, presented a resolution cancelling uncalled warrants drawn on US Bank of Helena with a issuance date between July 1, 2023 and June 30, 2024 from the Treasurer's Office Accounting Department for \$4,328.65. Staff recommends approval of the resolution.

No public comment was received.

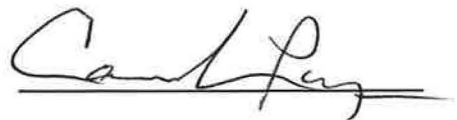
A motion to Approve was made by Commissioner Rolfe and seconded by Chair Payne. The motion Passed on a 2- 0 vote.

**Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.**

**Adjourn**

There being no further business, the meeting adjourned at 10:03 am.

LEWIS AND CLARK COUNTY  
BOARD OF COMMISSIONERS

A handwritten signature in black ink, appearing to read 'Candace Payne', written over a horizontal line.

Candace Payne, Chair

A handwritten signature in blue ink, appearing to read 'Tom Rolfe', written over a horizontal line.

Tom Rolfe, Vice Chair

A handwritten signature in black ink, appearing to read 'Andy Hunthausen', written over a horizontal line.

Andy Hunthausen, Member

ATTEST:



Amy Reeves, Clerk of the Board