



PUBLIC MEETING

June 17, 2025
MINUTES

The Lewis and Clark Board of County Commissioners Public Meeting was held on Tuesday, June 17, 2025 at 9:00 AM in Commission Chambers, Rm 330.

Roll Call

Chair Candace Payne, Commissioner Andy Hunthausen and Commissioner Tom Rolfe were present. Others attending all or a portion of the meeting included Roger Baltz, Nicho Hash, Keegan Shea, Sherri Martin, Kaleb Metzger, Fred Sargeson, Dan Karlin, and Brandi Spangler Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Consent Action Items

Resolution 2025-37 Declaring County Property Surplus Property. (Jen Garber)

Resolution 2025-38 Declaring County Property Surplus Property. (Jen Garber)

[2:18] Roger Baltz, Chief Administrative Officer, reported on consent action items 2a-b and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3- 0 vote.

Action Items

Subrecipient Agreement Between Lewis and Clark County Sheriff's Office and the City of Helena. (Sherri Martin)

[4:25] Sherri Martin, Sheriff's Office Senior Finance Coordinator, presented a subrecipient agreement with the City of Helena in the amount of \$11,574 for the Edward Byrnes Memorial Justice Assistance Grant. The agreement begins upon approval through September 30, 2027. Staff recommends approval

of the agreement.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Rolfe. The motion Passed on a 3- 0 vote.

Grant Application to the Montana Department of Public Health and Human Services. (Sarah Sandau)

[9:09] Fred Sargeson, Public Health Operations Manager, presented a grant application the Montana Department of Public Health and Human Services for the HB 118 Suicide Prevention funding in the amount of \$100,000 to fund the Safer Communities Montana and LOSS Teams suicide prevention work. The grant period is July 1, 2025 through June 30, 2026. Staff recommends approval of the grant application.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3- 0 vote.

Bid Award. 2025 Chip Seal. (Dan Karlin)

[15:23] Dan Karlin, County Engineer, presented a bid award for the 2025 Chip Seal project to the low bidder, Bullock Contracting, LLC of Boulder, Montana in the amount of \$227,351.90. Staff recommends approval of the bid award.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Rolfe. The motion Passed on a 3- 0 vote.

Contract Between Lewis and Clark County and TD&H Engineering. (Dan Karlin)

[17:42] Dan Karlin, County Engineer, presented a contract with TD&H Engineering for on -call engineering and grant administration services for general road and geotechnical projects through June 30, 2029. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3- 0 vote.

Contract Between Lewis and Clark County and Pioneer Technical Services. (Dan Karlin)

[26:11] Dan Karlin, County Engineer, presented a contract with Pioneer Technical Services for on -call engineering and grant administration services for geotechnical engineering projects through June 30, 2029. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Rolfe. The motion Passed on a 3- 0 vote.

Contract Between Lewis and Clark County and Stahly Engineering & Associates, Inc. (Dan Karlin)

[28:51] Dan Karlin, County Engineer, presented a contract with Stahly Engineering & Associates, Inc. for on-call engineering and grant administration services for general road and engineering services for projects through June 30, 2029. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3- 0 vote.

Contract Between Lewis and Clark County and Sanbell. (Dan Karlin)

[31:21] Dan Karlin, County Engineer, presented a contract with Sanbell for on-call engineering and grant administration services for general road and traffic engineering through June 30, 2029. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Rolfe. The motion Passed on a 3- 0 vote.

Contract Between Lewis and Clark County and Abelin Traffic Services, Inc. (Dan Karlin)

[33:38] Dan Karlin, County Engineer, presented a contract with Abelin Traffic Services, Inc. for on-call engineering and grant administration services for traffic engineering projects through June 30, 2029. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3- 0 vote.

Contract Between Lewis and Clark County and Triple Tree Engineering, Inc. (Dan Karlin)

[35:22] Dan Karlin, County Engineer, presented a contract with Triple Tree Engineering, Inc. for on-call engineering and grant administration services for general road engineering projects through June 30, 2029. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Rolfe. The motion Passed on a 3- 0 vote.

Contract Between Lewis and Clark County and Great West Engineering, Inc. (Dan Karlin)

[37:27] Dan Karlin, County Engineer, presented a contract with Great West Engineering, Inc. for on -call engineering and grant administration services for general road engineering through June 30, 2029. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3- 0 vote.

Contract Between Lewis and Clark County and DOWL. (Dan Karlin)

[39:53] Dan Karlin, County Engineer, presented a contract with DOWL for on-call engineering and grant administration services for geotechnical engineering projects through June 30, 2029. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Rolfe. The motion Passed on a 3- 0 vote.

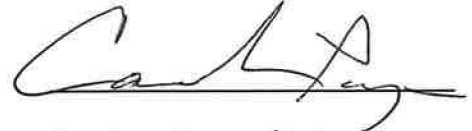
Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Adjourn

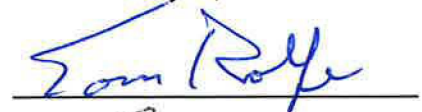
There being no further business, the meeting adjourned at 9:42 am.

LEWIS AND CLARK COUNTY

BOARD OF COMMISSIONERS

A handwritten signature in black ink, appearing to read 'Candace Payne', written over a horizontal line.

Candace Payne, Chair

A handwritten signature in blue ink, appearing to read 'Tom Rolfe', written over a horizontal line.

Tom Rolfe, Vice Chair

A handwritten signature in black ink, appearing to read 'Andy Hunthausen', written over a horizontal line.

Andy Hunthausen, Member

ATTEST:

A handwritten signature in blue ink, appearing to read 'Amy Reeves', written over a horizontal line.

Amy Reeves, Clerk of the Board