



PUBLIC MEETING

January 2, 2025
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Thursday, January 2, 2025, at 9:00 AM in Commission Chambers, Rm 330.

Roll Call

Chair Candace Payne called the meeting to order at 9 a.m.

Commissioners Tom Rolfe and Andy Hunthausen were present. Others attending all or a portion of the meeting included Roger Baltz, Keegan Shea, Ann McCauley, Marni Bentley, Amy Reeves, and Brandi Spangler, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Consent Action Items

- a. Vendor Claims Report for Week Ending January 3, 2025. (Marni Bentley)
- b. Public Meeting Minutes for December 10, 12, 17,19, 2024. (Brandi Spangler)
- c. Resolution 2025-3 Establishing the 2025 Fire Season and Related Burn Permits and Fees for Lewis and Clark County. (James Thomas)

[1:48] Roger Baltz, Chief Administrative Officer, reported on consent action items 2a-c and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Resolution 2025-4 to Self-Certify Authorizing an Increase in the Federal Micro-Purchase Threshold. (Ann McCauley)

[3:46] Ann McCauley, Grants and Purchasing Director, presented a resolution to self-certify authorizing an increase in the Federal Micro-Purchase Threshold. The Micro-Purchase Threshold for "small

purchases" are authorized at \$25,000 without needing to go through the procurement process and will remain the same for calendar year 2025. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

Resolution 2025-1 to Establish Regular Meeting Dates of the Lewis and Clark County Commission and to Describe Procedures for Public Participation. (Roger Baltz)

[8:57] Roger Baltz, Chief Administrative Officer, presented a resolution establishing regular meeting dates of the Lewis and Clark County Commission and to describe procedures for public participation. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Resolution 2025-2 Establishing Hours of Operation for all Lewis and Clark County Offices. (Roger Baltz)

[11:56] Roger Baltz, Chief Administrative Officer, presented a resolution establishing hours of operation for all Lewis and Clark County Offices. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

Board Appointments. (Roger Baltz)

[14:24] Roger Baltz, Chief Administrative Officer, presented a board appointment to the Augusta Cemetery Board and recommended the Commissioners consider the candidates for terms that will expire January 1, 2028.

No public comment was received.

Commissioner Hunthausen made a motion to appoint Barbara Buckley and Ben Arps to the Augusta Cemetery board to a term that will expire January 1, 2028. The motion was seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

[16:43] Roger Baltz, Chief Administrative Officer, presented a board appointment to the Augusta Cemetery Board and recommended the Commissioners consider the candidates for terms that will expire January 1, 2027.

No public comment was received.

Commissioner Hunthausen made a motion to appoint Ted White to the Augusta Cemetery board to a term that will expire January 1, 2027. The motion was seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

[18:35] Roger Baltz, Chief Administrative Officer, presented a board appointment to the Lincoln Cemetery Board and recommended the Commissioners consider the candidates for terms that will expire January 1, 2028.

Commissioner Rolfe made a motion to appoint Bonnie Shown and Susan Murphy to the Lincoln Cemetery board to a term that will expire January 1, 2028. The motion was seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

[24:57] Roger Baltz, Chief Administrative Officer, presented a board appointment to the Lincoln Cemetery Board and recommended the Commissioners consider the candidates for terms that will expire January 1, 2027.

No public comment was received.

Commissioner Rolfe made a motion to appoint Richard Foreman to the Lincoln Cemetery board to a term that will expire January 1, 2027. The motion was seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Adjourn


There being no further business, the meeting adjourned at 9:26 am.

Meeting minutes approved on 1-14-25

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS


Candace Payne, Chair


Tom Rolfe, Vice Chair


Andy Hunthausen, Member

ATTEST:


Amy Reeves, Clerk of the Board