



PUBLIC MEETING
September 14, 2023
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Thursday, September 14, 2023, at 9:00 AM in Commission Chambers, Room 330.

Roll Call

Chair Tom Rolfe called the meeting to order at 9 a.m.

Commissioner Andy Hunthausen and Commissioner Candace Payne were present. Others attending all or a portion of the meeting included Pam Attardo, Roger Baltz, Marni Bentley, Jenny Chambers, Nicho Hash, Dan Karlin, Ann McCauley, Keegan Shea, Linda Rossi, Greg McNally, Anna Baker, and Nadine McCarty, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Consent Action Items

- a. Vendor Claims Report for Week Ending September 15, 2023. (Marni Bentley)
- b. General Information Notification Letters for Barnes Lane Residents. (Ann McCauley)

[0:01:09] Roger Baltz, Chief Administrative Officer, reported on consent action items 2a-b and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Contract Between Lewis and Clark County and Great West Engineering, Inc. (Dan Karlin)

[0:02:18] Dan Karlin, County Engineer, presented the contract with Great West Engineering, Inc. for culvert and bridge on-call engineering services. In May of 2023, a request for statements of qualifications was sent out with the intent to select three engineering firms and Great West Engineering was one of the selected three. The on-call contract is for five years with the contractor submitting a task order for each phase requested by the County that includes costs, scope of work, completion schedule and other details. Each task order will be budgeted and approved separately. Staff recommends approval.

Mr. Karlin stated three contractors were selected and they are still in contract negotiation with the other two consultants; of which are DCI Engineering and TD&H Engineering. He explained why Great West Engineering was a quicker negotiation.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Grant Application to the Montana Department of Transportation. (Dan Karlin)

[0:06:23] Dan Karlin, County Engineer, presented the grant application and the letter of request to the Montana Department of Transportation (MDT) for SB 536 discretionary funds in the amount of \$379,930. If received, the funds would provide the 50% match for the recently awarded Head Lane Montana Coal Endowment Program (MCEP) bridge replacement project. Staff recommends approval of the grant application submittal.

Mr. Karlin described the current bridge and gave an overview of the Head Lane Bridge replacement project available grant funding. He added the project timeline will not change.

Jenny Chambers, Public Works Director, clarified the match funds currently are part of the capital improvement plan, long-term construction for bridge projects moving forward.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Resolution 2023-87 Levying an Assessment Upon Customers of the Scratchgravel Solid Waste Management District Owning Real Property in the District and Owing a Pay-As-You-Throw Program Charge After August 31, 2023. (Jenny Chambers)

[0:17:08] Jenny Chambers, Public Works Director, presented the resolution to levy and assess customers of the Scratchgravel Solid Waste District that own real property and owe Pay-As-You-Throw (PAYT) charges after August 31, 2023. Per policy, statements were mailed to permit holders owing \$6.00 or more that exceeded the 3,000-pound limit for July 1, 2022 through June 30, 2023, with payment due by September 8, 2023. If approved, charges will be placed on the property owner's tax bill. Staff recommends approval of the resolution.

Ms. Chambers added this has been the process for several years.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Resolution 2023-88 Levying an Assessment Upon Customers of the Scratchgravel Solid Waste Management District Owning Personal Property in the District and Owing a Pay-As-You-Throw Program Charge After August 31, 2023. (Jenny Chambers)

[0:22:59] Jenny Chambers, Public Works Director, presented the resolution to levy and assess customers of the Scratchgravel Solid Waste District that own mobile homes and owe Pay-As-You-Throw (PAYT) charges after August 31, 2023. Per policy, statements were mailed to permit holders owing \$6.00 or more that exceeded the 3,000-pound limit for July 1, 2022 through June 30, 2023, with payment due by September 8, 2023. If approved, charges will be placed on mobile homeowner's tax bill. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Memorandum of Understanding Between Lewis and Clark County, Montana Disaster and Emergency Services, and City of Helena. (Ann McCauley)

[0:25:35] Ann McCauley, Grants and Purchasing Director, presented the memorandum of understanding (MOU) with Montana Disaster and Emergency Services, and the City of Helena for the purpose to authorize the Helena Regional Airport Authority to directly apply for Hazardous Materials Emergency Preparedness grants. Ms. McCauley provided some background on the MOU. The MOU begins upon signature by all parties for two years. Staff recommends approval.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Contract Between Lewis and Clark County and Matrix Construction LLC. (Pam Attardo)

[0:31:24] Pam Attardo, Historic Preservation Officer, presented the contract with Matrix Construction, LLC in the amount of \$21,400 to pour a concrete foundation for the Unionville School project. The contract begins upon approval by both parties through November 30, 2023. Staff recommends approval.

Ms. Attardo gave a brief overview of the Unionville School re-roofing, painting, other repairs, and grants received for the project.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Contract Between Lewis and Clark County and Kalispell Structural Moving Inc. (Pam Attardo)

[0:37:28] Pam Attardo, Historic Preservation Officer, presented the contract with Kalispell Structural Moving, Inc. in the amount of \$25,000 for temporarily moving the Unionville School to allow for excavation and new foundation. The contract begins upon approval by both parties through November 30, 2023. Staff recommends approval.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Contract Between Lewis and Clark County and Preserve Montana. (Pam Attardo)

[0:42:09] Pam Attardo, Historic Preservation Officer, presented the contract with Preserve Montana in the amount of \$2,315 for restoration of three grave fences at the Old Lincoln Cemetery. She gave a brief history of the cemetery. The contract begins October 16, 2023 through October 31, 2023. Staff recommends approval.

Ms. Attardo explained the current fences and the bollards that were installed in 2022.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Anna Baker, Unionville resident, thanked the Commission for helping save the Unionville School. She added it would be good if a sense of community could be built into new subdivisions.

Adjourn

There being no further business, the meeting adjourned at 9:55 am.

Meeting minutes approved on 6-27-24

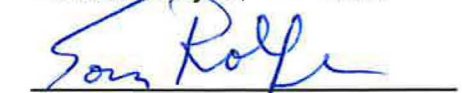
LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS



Andy Hunthausen, Chair



Candace Payne, Vice Chair



Tom Rolfe, Member

ATTEST:



Amy Reeves, Clerk of the Board