



## **PUBLIC MEETING**

April 3, 2018  
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Tuesday, April 3, 2018, at 9:00 AM in Commission Chambers Room 330.

### **Roll Call**

Chairman Andy Hunthausen called the meeting to order at 9 a.m.

Commissioner Susan Good Geise was present. Commissioner Jim McCormick was out of the office. Others attending all or a portion of the meeting included Roger Baltz, Ken Frost, Matt Heimel, Peter Italiano, Charles Lane, Doug Nisbet, Eric Schindler, Jill Steeley, Jesse Whitford, Audra Zacherl, and Nadine McCarty, Recording Secretary.

### **Pledge of Allegiance**

Everyone recited the pledge.

### **Consent Action Items**

There were no consent action items.

### **Bid Opening. 2018 Chip Seal Surfacing. (Audra Zacherl).**

Audra Zacherl, Assistant Director of Public Works opened the bids for the 2018 chip seal surfacing project. Five bids were received. The first bid is from Pavement Maintenance Solutions, Inc. of Columbia Falls, Montana for a total bid amount of \$ 331,511.20. The second bid is from Riverside Contracting, Inc. of Missoula, Montana for a total bid amount of \$403,013.82. The third bid is from Bullock Construction Services, Inc. of Boulder, Montana for a total bid amount of \$388,514.37. The fourth bid is from Helena Sand & Gravel, Inc. of Helena, Montana for a total bid amount of \$305,348.95. The last bid is from Hardrives Construction, Inc. of Billings, Montana for a total bid amount of \$387,925.64.

Commissioner Hunthausen referenced the unidentified package that was received related to one of the two bid openings on the agenda. The package was opened and it was found to be clear that it is a bid for the paint striping of the roads, the next item on the agenda.

Ms. Zacherl explained that most of the decision is based on the bid as long as all specifications are met. The bid specifications have more to do with the type of material that they want used and the timeline that they need the work completed by.

A motion was made by Commissioner Good Geise for staff to take the bids under advisement and make a recommendation to the Commission on April 12, 2018. The motion was seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

### **Bid Opening. 2018 Paint Striping. (Audra Zacherl)**

Audra Zacherl, Assistant Director of Public Works opened the bids for the 2018 paint striping project. Three bids were received. The first bid is from Highmark Traffic Services, Inc. of Billings, MT with the unit price per applied gallon of \$20.50, mobilization is \$3,500 for a total bid of an estimated 4,030 gallons in the amount of \$83,115. The second bid is from Streamline Markings, Inc. of Billings, Montana with the unit price per applied gallon of \$24.50, mobilization is \$1,250 for total bid of an estimated 4,030 gallons in the amount of \$99,985. The last bid is from Highway Specialties, Inc. of Black Eagle, Montana with the unit price per applied gallon of \$28.50, mobilization is \$5,000 for a total bid of an estimated 4,030 gallons in the amount of \$119,855.

A motion was made by Commissioner Good Geise for staff to take the bids under advisement and make a recommendation to the Commission on April 10, 2018. The motion was seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

### **Amended Co-Applicant Agreement Between Lewis & Clark County and PureView. (Jill Steeley)**

Jill Steeley, Executive Director of PureView presented the amended co-applicant agreement with PureView. In 1994 when the grant was applied for to be a community health center, the application was through Lewis and Clark County and continues to do so with PureView as the department that is managing the grant. The Human Health Resources Administration (HRSA) requires if the health center applies through a public entity there be a co-applicant agreement stating the responsibilities of each party as well as the health center's Board of Directors.

There is a site visit in May from HRSA and the agreement is reviewed thoroughly along with the bylaws for the Board of Directors. The co-applicant agreement and the bylaws were reviewed to make sure they are up-to-date. Most of the changes are that the actual verbage from the federal law that governs the health center into the agreement as part of the Board of Directors rules and responsibilities. There were some small grammatical edits. The coordinating council section was removed as it had been put in the agreement when there was the understanding that the grant was through the Health Department.

Commissioner Good Geise asked if legal had been able to review the changes to the agreement. Mr. Lane stated he had not yet reviewed. Commissioner Good Geise referenced Section 4 the county duty and authority where it appears that it has been added that the County will be responsible for adopting, evaluating and approving updates to policies and procedures in the financial management and account systems areas at least once every three years and as needed. Ms. Steeley explained the verbage is from the federal law because the health center follows the accounting policies of the county. The accounting directors from each entity have spoken regarding this and Mr. Nordahl from the county confirmed the review is done at least every three years.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

### **Petition to Discontinue Two Alley Segments in Blocks 196 and 202 of the Ames Addition to Helena. (Applicant: Jeff Tichenor) (Planner: Matt Heimel)**

Matt Heimel, Special Districts Planner presented the petition and requested that the item be tabled to a date to be determined as it will be re-noticed and a legal opinion is being sought as to whether additional information is needed on the petition. It is being presented today due to the posted notice of the April 3, 2018 hearing. Upon rescheduling the public hearing notice will be published in the

Helena Independent Record, posted at the site, and mailed to property owners on or near the subject alleys. He spoke with the applicant and he is in agreement with the reschedule of the hearing, but a certain date was not discussed.

Mr. Heimel stated the standing notice does not entirely describe one side of the alleys and they want the notice to be as accurate as possible.


Commissioner Hunthausen noted a public hearing is not necessary today as there is no public in attendance. Because there is no public comment the hearing and comment period is closed. At this time there is no action to take as a date will be confirmed with the applicant and the new hearing will be advertised and scheduled.

**Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.**


**Adjourn**

There being no further business, the meeting adjourned at 9:27 am.

LEWIS AND CLARK COUNTY  
BOARD OF COMMISSIONERS

  
Andy Hunthausen, Chair

  
Jim McCormick, Vice Chair

  
Susan Good Geise, Member

ATTEST:



Paulette DeHart, Clerk of the Board