



LOCAL EMERGENCY PLANNING COMMITTEE AGENDA
December 19th, 2023 | 3:00 p.m.

Physical Location: Rocky Mountain Emergency Services Training Center,
23425 Skyway Drive Helena, MT 59602

1. Introductions

- a. LEPC Board Members:
 - i. *Chairperson* – William Kussman, St Peters Present
 - ii. *Vice Chairperson* – Rocky Infanger, Wolf Creek FD Present
 - iii. *Secretary* – Mike Chambers, Helena Fire Present
 - iv. *Member At-Large* – Doug Wheeler, BSA Present
- b. County Disaster and Emergency Services:
 - i. *Coordinator* – Kyle Sturgill-Simon Present
 - ii. *Deputy Coordinator* – Autumn Ashdale Absent
- c. County Communications:
 - i. *Coordinator* – Betsy Kirkeby Absent

2. Old Business

- a. Approval of Minutes – Will Kussman
 - i. Motion to approve – Al Simons
 - ii. Second – Lysa Mikes
 - 1. All in favor
- b. EOP Update – Will Kussman/Kyle
 - i. Where we are now with the update process.
 - ii. Still getting updates from folks
- c. Homeland security grant is coming up as well so be prepared to submit your requests.

3. Presentation

- a. Presentation Name – Exercise “Micro Table Top” (kyle)
 - i. 1/23/24 in the City of Helena incident at a hotel with Ammonia leak.
 - ii. Call comes in at 0700 Smell in building with Coughing, irritated eyes, and Headaches.
 - iii. Utilize COAD and Red Cross to assist.
 - iv. Identify a shelter location.
 - v. Mostly operational initially with HFD, HPD, SPAS and other associated agencies.
 - vi. HFD is well prepared of this incident type and has necessary equipment on the apparatus.
 - vii. Emergency planning for the occupancy is important and should be accessed.
 - viii. Mitigation of the hazard while addressing life safety is the priority.

4. New Business

- a. Looking at alternative locations over the early summer since RMETC is not available. Looking at Carroll College, Law and Justice center, and County.

- b. Will – Update on his responsibilities as the LEPC chair. Met with Doug Dodge to get more informed. Still learning and finding the direction to go and what needs to be accomplished.
- c. Will is going to make an effort to go to other county meetings.
- d. Michael James and Chris Martin from PAR could not make it.
- e. Sue Hawthorne is unable to attend but sends her best.

5. Training

6. Upcoming Events

- a. **James Thomas** – IT will have an outage and major upgrade. On the 21st of December @ 3 am.

7. Attendance

a. In Person:

- i. Jason Grimmis
- ii. Al Simons
- iii. Lysa Mikes
- iv. Jenny Chambers
- v. Kevin Horne
- vi. Mike Gunderson
- vii. Jayson Zander
- viii. James Thomas
- ix. Candace Payne
- x. Dan Karlin

b. Virtual:

- i. Zach Slattery
- ii. Chanel Waples
- iii. Laurel Riek
- iv. Kevin Wright
- v. Amy Geiger

8. Adjournment

- a. Motion to Close – Mike Gunderson
- b. 2nd – Lysa Mikes
 - i. All in favor