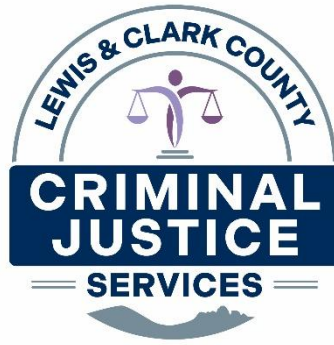


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Lewis and Clark County

Department of Criminal Justice Services
Criminal Justice Coordinating Council

Date: May 26, 2026
To: CJCC
From: CJCC Executive Committee
Re: Strategic Plan

Regarding the Limited Solicitation for facilitation services to support the development of a multi-year strategic plan for the Criminal Justice Coordinating Council (CJCC), the review panel consisting of Suzanne Seburn, Bob Bussey, and Kellie Goodwin McBride recommended selection of Justice Management Institute (JMI).

The panel determined JMI's offer was significantly stronger across the evaluation criteria, particularly in CJCC-specific experience, facilitation methodology, and project structure. Following review and discussion of the scoring, evaluation criteria, and selection narrative, the CJCC Executive Committee concurred with the panel's recommendation.

Selection Narrative – CJCC Strategic Planning Facilitation

Lewis and Clark County issued a Limited Solicitation for facilitation services to support development of a multi-year strategic plan for the CJCC. Two offers were received and evaluated by the three-member review panel.

Offers were evaluated using established criteria including CJCC experience, understanding of criminal justice systems, facilitation approach, project methodology, team qualifications, and cost/value.

Based on the scoring and qualitative review, JMI was selected as the highest-ranked offeror with an average score of 97 out of 100, compared to 70 out of 100 for the additional offer.

Justice Management Institute

JMI's offer ranked strongest across nearly all evaluation categories, particularly CJCC-specific experience, project methodology, and facilitation approach.

Criminal Justice Coordinating Council Mission:

To improve the safety of the citizens of Lewis and Clark County and ensure the equitable and efficient treatment of defendants, offenders, and victims.

JMI brings more than 30 years of national criminal justice system consulting experience, including work on more than 400 projects. JMI also played a foundational role in development of the National Network of Criminal Justice Coordinating Councils (NCCJCC), National Standards for CJCCs, and CJCC Essential Elements. The panel found this experience demonstrated a comprehensive understanding of CJCC governance, stakeholder coordination, and strategic planning processes.

The offered project methodology was detailed, collaborative, and well-aligned with the complexity of Lewis and Clark County's 15-member, multi-agency CJCC. JMI's offer included stakeholder interviews, surveys, workgroups, facilitated retreats, and iterative review processes designed to build broad stakeholder ownership of the final strategic plan. The offer also included a clearly structured nine-month project timeline.

JMI's team demonstrated extensive CJCC and county-level criminal justice experience, and JMI provided multiple examples of similar strategic planning projects completed for coordinating councils nationwide.

Consideration of the Additional Offeror

The additional offer was responsive with demonstrated strengths in facilitation, behavioral health systems, and Sequential Intercept Mapping (SIM) processes. However, the panel found the offer lacked demonstrated experience working specifically with Criminal Justice Coordinating Councils.

While the additional offeror described a collaborative facilitation style, the offer provided less detail regarding facilitation structure, stakeholder coordination, and implementation methodology for a large multidisciplinary council. The offer also relied on a single-consultant model, which the panel viewed as a potential limitation given the scope and complexity of the project.

Cost and Best Value Determination

The additional offeror's cost of \$27,950 was substantially lower than JMI's cost of \$62,073. However, cost was one of several evaluation criteria and both offers received similar scores in the cost/value category.

The panel concluded JMI's substantially stronger qualifications, CJCC-specific expertise, and structured facilitation methodology represented the best overall value to the County. Given the importance of this strategic planning process in guiding future CJCC priorities, coordination efforts, and policy development, the panel determined JMI's experience and approach significantly reduced project risk and increased the likelihood of a successful outcome.

Conclusion

Based on the evaluation scores and qualitative assessment, the review panel determined Justice Management Institute represents the best value to Lewis and Clark County for CJCC strategic planning facilitation services. The CJCC Executive Committee reviewed the recommendation and concurs with selection of JMI.