



## **Citizen's Advisory Committee Meeting**

**January 16<sup>th</sup>, 2026 – 12:00p.m.**

**Law & Justice Center Atrium**

**Mission:** The Criminal Justice Coordinating Council, Citizen's Advisory Committee, and the Department of Criminal Justice Services exist to improve the safety of the citizens of Lewis & Clark County and ensure the equitable and efficient treatment of defendants, offenders, and victims.

### **1. Call to order and reading of the mission**

- a. Tom Cordingly called the meeting to order; Ara Babcock read the mission statement.

### **2. Introductions-All**

- a. *CAC members present:* Tom Cordingly, Karen English, Ara Babcock, Teresa Charlton, Moffie Funk, Jenifer Gursky, Mark Nay, Judge Abbott, and Mike Cotter (proxy)
- b. *CAC members absent:* John Looney, John Lytle, Mike Mahoney, Joanne Romansko, and Andy Hunthausen
- c. *CJS staff present:* Alyssa Spies, Bob Bussey, Jillian Danesi, & Emily Buehler
- d. *Public present:* Shani Henry, Ashley Fischer, Brent Colbert, Mike Sanders & Lily Clarke

### **3. Action Items-Tom Cordingly**

- a. Teresa C. and Jen G. moved to approve the December 19<sup>th</sup> meeting minutes, Mark N. seconded the motion.
- b. Jen G. offered edits to items 4 and 10 (see amended meeting notes)

### **4. Update-Kid's Camp-Alyssa Spies**

- a. Alyssa explained the camp for children with incarcerated parents and stated that the RFP has been posted and will be sent to CAC members.

### **5. Update-APPR Pathways to Pretrial Advancement Application-Tom Cordingly and Alyssa Spies**

- a. Alyssa and Tom described the APPR opportunity and provided an update. Alyssa stated that CJS would let the CAC know whether we were awarded.

## **6. Conflict of Interest Forms-Moffie Funk**

- a. Moffie described the importance of conflict-of-interest disclosures and asked for a list of those who had not yet completed their forms to be sent to her. Karen stated that any individual who has not yet submitted should follow up with staff. Tom asked if new applicants should sign a conflict-of-interest form upon acceptance, to which there was general agreement.

## **7. Attendance-Tom Cordingly**

- a. Tom outlined the importance of attendance, stating that CAC members needed to notify Tom or Kellie in writing.
- b. Moffie expressed appreciation for the attendance chart and also asked Judge Abbott if there was any movement regarding policy changes relevant to membership changes. Judge Abbott stated that the CJCC needs to make the change and plans to do so in their next meeting.

## **8. Public Comment**

- a. Ashley F. expressed interest in a public forum where community members can ask more questions about federal law enforcement.
  - i. Moffie responded that she supports this idea but is not sure if the CAC is the appropriate body to sponsor such a forum.
  - ii. Jen G. asked if we could open public comment regarding this issue today to which Judge Abbott responded that he is unsure if we can do so without the appropriate public notice period. Jen G. then discussed forming a sub-committee that would provide recommendations to the CAC regarding this issue. Judge Abbott stated that it may be problematic to take actions if the topic was not stated on an agenda within the appropriate timeframe. Jen G. asked that this topic become an agenda item in February, while Moffie queried whether we could informally discuss the issue now, to which Judge Abbott replied in the affirmative.
- b. Lily sought confirmation of whether the County Commission is working with federal law enforcement. Staff confirmed that CJS applied to a federal grant.

## **9. Upcoming Dates:**

- a. CJCC: January 27, 4:15 pm, Atrium
- b. CAC: February 20, 12:00, Law & Justice Atrium

## **10. Adjourn**