



**Citizens' Advisory Committee
Meeting June 21, 2024 – 12:00pm
Law & Justice Center
Atrium**

Mission: The Criminal Justice Coordinating Council, Citizen's Advisory Committee, and the Department of Criminal Justice Services exist to improve the safety of the citizens of Lewis and Clark County and ensure the equitable and efficient treatment of defendants, offenders, and victims.

1. Call to Order & Reading of the Mission

Tom Cordingly called the meeting to order.

Teresa Charlton read the Mission Statement.

2. Introductions

Members present: Mike Mahoney, Teresa Charlton, John Lytle, Clair Swain, Tom Cordingly, Joanne Romasko, Karen English

Members absent: Moffie Funk, Jen Gursky, Mark Nay

Staff in attendance: Kellie McBride, Keaton Welch, Zoe McBride

Others in attendance: Andy Hunthausen, Brad Bragg

3. Action Items – Tom Cordingly

Review of May 17, 2024 meeting minutes.

Minutes moved and seconded – approved.

4. CJS Update – Kellie McBride

a. Pretrial is fully staffed with officers. Keaton Welch is the newest officers.

b. There is an opening for Pretrial Court Services Assistant. Zoe McBride is currently temping.

c. CJS is still looking for a Data Analyst.

d. AmeriCorps Vista application was accepted. Unknown if fully passed yet – looks positive.

e. New contract with Tyler Technology for Data and Case Management system.

f. Open House for new CJS Office was on 6/20/2024.

5. Areas of Focus for 2024

Communications Workgroup – Joanne Romasko

- Meeting planned with Allie Mandell to come up with a communications strategy campaign.

Survey Workgroup – Karen English for Moffie Funk

- Kellie proposed to coordinate a meeting between the Survey Workgroup, Communications Workgroup, herself, and Ally Mandell.

Strategic Planning Workgroup – Tom Cordingley

- Redefined the Strategic Planning Workgroup: There is currently one major goal on the docket, the Strategic Planning Workgroup will select a third goal—from the previously created list of nine goals.
- Budgeting for a facilitated strategic planning session in the fall.

6. NNCJCC Annual Meeting – CAC Panel Presentation – Tom Cordingley

- a. Kellie heard back from Aimee Wickman (Coordinator of NNCJCC). The highest rated presentation at the NNCJCC meeting was by the C.A.C.
- b. Takeaways from the NNCJCC—impressed with the confluence between departments (CJS, Judges, community).

7. Non-Agenda Items

- a. Brad Bragg: Detention Center is extremely short-staffed. Issue stems from the “shift work” nature of Detention staffing.
 - i. Detention Center is half-staffed but still full. Outside Detention officers are being pulled off duty to help in the DC.
 - ii. Karen English asked what a potential fix could be. Brad suggested that the DC will be rebuilt to hold more people with less staff. They are asking the voters to pay for the new DC around 2026.
 - iii. Kellie brings up that the community was promised fewer individuals in the jail. Many interred individuals can be diverted from the DC.
 - iv. Mike suggests more diversion techniques and a need for the public to understand diversion rather than incarceration.

8. Public Comment

- Andy: need more strategic planning on how to utilize the system to be as efficient as possible.

9. Upcoming Dates

- a. Next CAC Meeting: July 19, 2024, Law and Justice Center Atrium
- b. Next CJCC Meeting: July 23, 2024, 1615, Law and Justice Center Atrium

10. Adjourn

Tom Cordingley adjourns the meeting.