IT POLICIES ACKNOWLEDGEMENT

I, ________________________________, have received and/or viewed the currently approved Information Technology & Services (IT&S) policies. I acknowledge it is my responsibility to read, understand, and adhere to them.

The 2012 Information Technology Consolidated Policy includes the following sections:

- □ Introduction
- □ General Provisions
- □ Network Policies and Procedures
- □ Computer Equipment Policies and Procedures
- □ Software Usage Policies and Procedures
- □ Email Policies and Procedures
- □ Internet Policies and Procedures
- □ References and Appendices

As the City and County adopt new IT policies, I understand my responsibility is to read and adhere to those policies as well.

Signed ____________________________________________________________________________

Department _________________________________________________________________________

Date ______________________________________________________________________________

October 26, 2012