

LEWIS AND CLARK COUNTY
WATER QUALITY PROTECTION DISTRICT
BOARD MEETING
Helena, MT 59601
316 N. Park, Room 226
January 28, 2014

Members Present

Stan Frasier, chair
Mayor Jamie Schell, vice-chair
Eric Regensburger
Randall Camp arrived at 5:38
Kammy Johnson
David Donohue

Staff

Kathy Moore
Jim Wilbur
James Swierc
Jennifer McBroom
Jolene Helgerson
Norman Rostocki
Melanie Reynolds

Members Absent

Commissioner Susan Good Geise
Jennifer Lowell

Guests Present

Karen Filipovich, Facilitator

Stan Frasier, chair, called the 195th meeting of the Lewis and Clark County Water Quality Protection District (WQPD) Board of Directors to order at 5:31 p.m. A quorum was established.

MINUTES

Stan Frasier asked if there were any corrections or additions to the minutes October 22, 2013. Mayor Schell noted an error in the board member discussion on page 3 of the board packet. He requested that “building” be removed and replaced with “using”. James Wilbur, Water Quality District Coordinator, noted a spelling error in the first sentence on page 2 of the board packet. Mayor Schell made a motion to approve the minutes as amended. Mr. Frasier seconded the motion. The motion carried 6-0.

REVIEW OF AGENDA

No additions were made.

PUBLIC COMMENT

There was no public comment.

FINANCE MANAGER’S REPORT

Norman Rostocki, Finance Coordinator, presented the WQPD 2013 fiscal year end cash flow statement and comparison to budget and cash flow analysis on pages 7-8 of the board packet. As of December 31, 2013, we are 50% through the fiscal year, beginning cash is \$119,680; total revenues received are \$158,627 or 52% amount budgeted; total expenditures are \$146,668 or 45% amount budgeted; revenues are over expenditures by \$11,959; ending cash balance is \$131,639. In answer to questions by Kathy Moore, division administrator for the Environmental Services Division, Mr. Rostocki stated that the possibility of why that the revenue looks flat is due to the economy and/or the change in the community. He also stated that the health insurance credit is based on the number of employee’s hours and not on the budget. In answer to a question from Eric Regensburger, Mr. Wilbur stated that the sampling fund amount hasn’t been used since August because staff plans to use it to supplement grant funding for the groundwater project and surface water monitoring in the

spring. In answer to questions from Dave Donohue, Jim stated that an expenditure of \$2,214 in the District budget was for the Beaver Deceiver workshop and that amount was reimbursed by funding from DEQ and the Lake Helena Watershed Group. Jim also stated that he would have to get back to the board to let them know what the \$3,500 in the Community Projects fund was spent on. Melanie Reynolds, Health Officer, stated that she will have Mr. Rostocki add in reference numbers to the cash flow statement to help with board review.

DISTRICT STRATEGIC PLANNING REVIEW

Karen Filipovich, facilitator, presented the draft WQPD strategic plan (see Attachment “A”) for board review. The Board reviewed and made changes to the objectives and strategies in the plan. Ms. Filipovich will make the changes to the draft and present a second draft via email to the Board for review. The Board will vote on the final plan at the February board meeting.

UPDATES AND ANNOUNCEMENTS

METG 2014 Interim Measures Plan Comment: The Board tabled the discussion on the comments made by the District on pages 21-22 of the board packet to the Montana Environmental Trust Group (METG) regarding the former ASARCO East Helena Facility Interim Measures Work Plan 2014 (IM Work Plan 2014) until the February board meeting. The Board requested to have Mayor Schell’s comments about the IM Work Plan 2014 in the February board packet.

FY13 WQPD Annual Report: Staff presented the Lewis and Clark WQPD 2013 Annual Report (see Attachment “B”).

2013 Prickly Pear Creek Re-watering Project: The Board tabled the 2013 Prickly Pear Creek Re-watering Project discussion until the February board meeting.

There being no board member discussion, the meeting adjourned at 7:45 p.m.

Stan Frasier, chair