

**LEWIS AND CLARK CITY-COUNTY
BOARD OF HEALTH – MINUTES
316 PARK AVENUE, HELENA, MONTANA 59624
Room 330
September 22, 2016**

Members Present

Anne Weber, chair
James Benish, vice chair
Jenny Eck (arrived @ 1:50 p.m.)
Jack Copps

Members Absent

Commissioner Susan Good Geise
Kammy Johnson
Scott St. Clair
Dr. Adron Medley
Mayor Jim Smith

Staff Present

Melanie Reynolds Jeanne Underhill
Jolene Helgersen Sarah Crowley
Drenda Niemann
Kathy Moore
Gayle Shirley
Shelly Maag
Frank Preskar

Guests Present

None

Anne Weber, chair, called the meeting to order at 1:17 p.m. A quorum was not established.

REVIEW OF AGENDA

Since a quorum was not established, the Hearing Officer Recommendation and Findings of Fact for the Kenneth Rosenbaum Variance will be sent to Board members via email for a vote on whether to ratify or disapprove the recommendation.

The accreditation update was moved to the first discussion under Board Member Discussion.

MINUTES

Ms. Weber asked if there were any corrections or additions to the July 28, 2016, minutes. The Board approved the minutes as written.

INTRODUCTION AND AWARDS

Melanie Reynolds, Health Officer, introduced Shelly Maag as the new Public Health Nurse Supervisor for the Immunization and Communicable Disease Programs. Ms. Maag fills the position previously held by Karen Wandel. Ms. Reynolds announced that another new employee, Kate McCombs, would be introduced at the October board meeting.

Ms. Reynolds presented the first Lewis and Clark Public Health Employee Recognition Award to Sarah Crowley, Asthma and First Breath Tobacco Cessation Home Visitor with the Community Health Promotion Division.

Ms. Crowley will also receive an Early Impact Award from the Montana Public Health Association (MPHA) at its annual conference in Billings, for her proposal to address lung health, collaborate with primary-care providers, and support pregnant women in their attempts to quit tobacco. Her efforts resulted in a \$40,000 pilot project funded by the Montana Tobacco Use Prevention Program.

Jeanne Underhill, Supervisor of the Medicaid Waiver Programs, has been selected to receive a Career Achievement Award from MPHA for her 32 years of service in public health.

The Healthy Communities Coalition, spearheaded by Karen Lane, Chronic Disease Prevention Programs Manager, was selected to receive the MPHA President's Award in honor of its ongoing work in policy, research, programs, and projects that have had a significant impact on public health statewide.

BOARD MEMBER DISCUSSION

Accreditation Update: Gayle Shirley, Communications and Systems Improvement Manager, announced that the Public Health Accreditation Board (PHAB) has done an initial review of the documents submitted by Lewis and Clark Public Health in its effort to achieve national accreditation. PHAB asked the department to revisit three of 100 measures and supply additional documentation within 30 days. LCPH was encouraged by the very limited number of additional document and expects to submit them well before the deadline. The next step in the accreditation process will be scheduling a visit from PHAB site visitors to our offices here in Helena. The site visit will take 2-3 days and will include tours of one or more LCPH locations, as well as interviews with governance members and community partners.

Outdoor Air Quality Regulations Update: Frank Preskar, Sanitarian with the Environmental Services Division, reported that he presented the Outdoor Air Quality Regulations memo (pages 8-9 of the board packet) to the Lewis and Clark County Commission. The memo informed the commission of the required review of the regulation by the Environmental Services Division. Mr. Preskar announced that there have been no changes to the Environmental Protection Agency's (EPA) National Ambient Air Quality Standard (NAAQS) PM 2.5 standard since November 2011. Therefore, no revisions of the current regulations are necessary.

On-Site Wastewater Variance Summary: Mr. Preskar presented a summary of the On-Site Wastewater Variances (pages 10-11 of the board packet). Mr. Preskar noted that staff will present such a summary to the board on a regular basis.

Fiscal Year End Performance Measures and Workload Indicators: Ms. Reynolds presented the Performance Measures and Workload Indicators (pages 12-35 of the board packet) for the board to review. Ms. Reynolds stated that each program meets twice a year to review and update the measures and to discuss the following questions:

- Are we on track with what we planned?
- Are the measures getting better, worse, staying the same?
- Are there any changes?
- Would a quality improvement project be appropriate?

In answer to a question from Jenny Eck, Ms. Reynolds stated that she will work with Ms. Shirley on how to promote to the public the data gathered from these measures.

ACTION

Hearing Officer Recommendation, Kenneth Rosenbaum: Since there was no quorum established, Jim Benish, Hearing Officer, wanted the record to show that he recommended approval of the Rosenbaum Variance that was heard on September 20, 2016. The Board will receive an email from staff asking them to ratify or disapprove the decision made by the hearing officer. Board members will need to respond individually within 48 hours of receiving the email.

HEALTH OFFICER'S REPORT

The next Access to Justice Commission Forum listening session will be on October 19. Ms. Reynolds will send an email reminder to the board.

The Alliance for Healthy Montana Legislative Breakfast will be held on November 18 at St. Paul's Methodist Church. Ms. Reynolds will send an email reminder to the board.

The Mental Health Crisis Advisory Council subcommittee on suicide prevention will have a meeting regarding suicide in Montana and Lewis and Clark County. Members will look at what is currently being done, what still needs to be done, and what suicide prevention programs (such as Mental Health First Aid) are available in the community. Ms. Reynolds asked if there were any board members interested in being part of the subcommittee. Mr. Benish and Jenny Eck volunteered. In answer to a question from Ms. Eck, Mr. Capps stated that low turnout for the Youth Aware of Mental Health (YAM) presentation on suicide prevention may have been a hesitation on their part. The response from the students regarding the YAM classes that are to be held at the schools has been high. Mr. Benish stated that what he has seen in the past is that until a suicide happens then community engages in a response.

The Buoy Pool Awards will be presented at the October board meeting. The date of the Gold and Silver Fork Awards presentation will be announced when a date has been chosen.

Lewis and Clark County and the City of Helena are implementing new land management software called TRAKiT. The TRAKiT system will work with the permitting, enforcement and tracking function for Environmental Services and Permitting.

Linda Gleason, RN, will now work full-time for the Immunization Program.

Ms. Reynolds, along with Ms. Shirley, met with the local field representative for U.S. Senator Steve Daines to discuss public health funding as part of an American Public Health Association national campaign. During the meeting, Ms. Reynolds highlighted the need to move Zika funding forward.

Public Health has received several donations to help with flu clinics during school open houses and parent-teacher conferences. The public can also receive a flu shot at the health department on Mondays, Wednesdays, and Thursdays from 11:30 a.m. to 4:30 p.m.

There being no public comment, the meeting adjourned at 2:30 p.m.

Anne Weber, Chair

Melanie Reynolds, Secretary

Action Items from September 22 BOH Meeting

- The Board will receive an email from staff requesting ratification or denial of the hearing officer recommendation on the Kenneth Rosenbaum Variance.
- Ms. Reynolds will send an email to the board regarding the following events:
 - Access to Justice Commission Forum listening session on October 19
 - Alliance for Healthy Montana Legislative Breakfast on November 18
 - Suicide Prevention Meeting date (to be announced)
 - Gold and Silver Fork Awards date (to be announced)