

**LEWIS AND CLARK CITY-COUNTY
BOARD OF HEALTH – MINUTES
316 PARK AVENUE, HELENA, MONTANA 59624
Room 330
October 27, 2016**

Members Present

Anne Weber, chair
Mayor Jim Smith
Commissioner Susan Good Geise
Kammy Johnson
Scott St. Clair
Dr. Adron Medley
Jack Copps

Staff Present

Melanie Reynolds Laura Hendley
Jolene Helgersen Mark Syverson
Drenda Niemann Kate McCombs
Gayle Shirley Sherry Winchell
Norman Rostocki Kacie Noonan
Eric Merchant
Laurel Riek

Members Absent

James Benish, vice chair
Jenny Eck

Guests Present

Buoy Award Winners

Anne Weber, chair, called the meeting to order at 1:17 p.m. A quorum was established.

REVIEW OF AGENDA

No additions were made.

INTRODUCTION

Drenda Niemann, Administrator of the Community Health Promotion Division, introduced new Public Health employees Sherry Winchell, a registered dietician with the WIC Program, and Kate McCombs, a social worker with the Home Visiting Program. Melanie Reynolds, Health Officer, announced that a third new employee, Marissa Cover, was unable to attend today's meeting but will be introduced at the next board meeting.

MINUTES

Ms. Weber asked if there were any corrections or additions to the September 22, 2016, minutes. The Board approved the minutes as written.

BOARD MEMBER DISCUSSION

Finance Report: Norm Rostocki referenced the FY17 comparison to budget and cash flow for July 2016 through September 2016 (pages 9-12 of the board packet). Mr. Rostocki announced that if the board approved, he would continue to present a summary mill finance sheet in addition to the comparison and cash flow budget sheets. He also added for review a public health grant status report. Mr. Rostocki noted that the department is 25% of the way through its fiscal year. Total revenue to date is \$230,806, or 11% of the amount budgeted; actual expenditures are \$523,714 or 25% of the amount budgeted. Revenues are under expenditures by \$292,907; total ending cash is \$554,200. In answer to a question from Ms. Reynolds, the Board agreed to hold board finance committee meetings in January and March or April.

Accreditation Update: Gayle Shirley, Communications and Systems Improvement Manager, announced that the Public Health Accreditation Board (PHAB) has scheduled the site visit for the health department for February 8-9, 2017. The site visit will take two days and will include tours of one or more LCPH locations, as well as interviews with governance members and community partners. On December 8, staff will conduct a mock site visit in preparation for the visit.

HEALTH OFFICER'S REPORT

Ms. Reynolds announced that the health department did not receive in the first round the Community Development Block Grant (CDBG) to assist with the remodel of the lower level of the Murray Building. We still have an opportunity to meet with CDBG program staff to help with our application work to improve the project or assure that it meets CDBG threshold requirements, or both.

The Alliance for a Healthy Montana Legislative Breakfast will be held on November 18 at the Montana Association of Counties (MACo) conference room. Ms. Reynolds will send an official invitation to the board.

Ms. Reynolds announced two retirements from the health department: After 33 years, Jeanne Underhill, Public Health Nurse with the Medicaid Waiver Program, will retire on November 30, and after 25 years James Wilbur, Coordinator of the Water Quality Protection District, will retire on December 31.

The Local Mental Health Advisory Council has established a subcommittee for suicide prevention in Lewis and Clark County. The subcommittee consists of members from Veterans Administration (VA), Helena School District 1, East Helena School District, mental health advocates, and Carroll College. At the first subcommittee meeting, members identified these key action items: early screening, public education and safety campaign, and primary care screening.

The Immunization Program has confirmed the first case of influenza in Lewis and Clark County. The program continues to hold flu clinics throughout Helena and Lewis and Clark County. The public can also receive a flu shot at the health department on Mondays, Wednesdays, and Thursdays from 11:30 a.m. to 4:30 p.m.

LEWIS AND CLARK PUBLIC HEALTH GOLD AND SILVER BUOY AWARDS

Laurel Riek, Sanitarian with the Public Health Licensed Establishment Program, presented the 2015 and 2016 Gold and Silver Buoy Awards to facilities in Lewis and Clark County that have demonstrated a safe, healthy, and consistent pool and spa operation.

The winners of the Gold Buoy Awards were:

- Cross Road Fitness (spas)
- City of East Helena (Kennedy Park swimming pool)
- Last Chance Splash Park (splash deck)
- Leisure Village Mobile Home Park (pool and spa)

The winners of the Silver Buoy Awards were:

- Baymont Inn and Suites (spa)
- Capital City Health Club (spa, lap pool, and recreational pool)
- Crossroads Fitness (pool)
- Green Meadow Country Club (pool)
- Helena Family YMCA (pool)

- Holiday Inn Express (pool and spa)
- Holiday Inn Downtown (pool and spa)
- Last Chance Splash Park (50-meter pool, leisure pool)

There being no public comment, the meeting adjourned at 2:30 p.m.

Anne Weber, Chair

Melanie Reynolds, Secretary