

**LEWIS AND CLARK CITY-COUNTY
BOARD OF HEALTH – MINUTES
316 PARK AVENUE, HELENA, MONTANA 59624
Room 330
July 28, 2016**

Members Present

Anne Weber, chair
James Benish, vice chair
Commissioner Susan Good Geise
Mayor Jim Smith (arrived @ 1:27 p.m.)
Jenny Eck
Dr. Adron Medley
Jack Copps

Staff Present

Melanie Reynolds
Jolene Helgerson
Drenda Niemann
Kathy Moore
Gayle Shirley
Sarah Shapiro

Members Absent

Kammy Johnson
Scott St. Clair

Guests Present

None

Anne Weber, chair, called the meeting to order at 1:17 p.m. A quorum was established.

REVIEW OF AGENDA

No changes were made.

MINUTES

Ms. Weber asked if there were any corrections or additions to the June 23, 2016, minutes. The Board approved the minutes as written.

INTRODUCTION

Drenda Niemann, Administrator of the Community Health Promotion Division, introduced Tobacco Prevention Specialist Sarah Shapiro. Melanie Reynolds, Health Officer, announced that Ms. Shapiro has begun a tobacco-free promotion mailing to local businesses and schools in our community.

PRESENTATION

Kathy Moore, Administrator of the Environmental Services Division, gave a division update (see Attachment “A”) in which she highlighted program budget and mill fund details; projects completed in Fiscal Year (FY) 2016; individual program updates for the Onsite Wastewater Program, Septic Maintenance Program, Air Quality Program and East Helena Lead Education and Assistance Program; upcoming FY2017 division projects, such as review of the East Helena Soil Regulations, Outdoor Air Quality Regulations, Upper Tenmile Institutional Controls, and Septic Maintenance Program. Commissioner Susan Good Geise announced that community decay cleanup has begun in Augusta and Lincoln. She also noted that the Spirit of Service (SOS), a volunteer community cleanup program, will be expanding to the Augusta and Lincoln areas, dates to be set. In answer to a question from Commissioner Good Geise, Ms. Moore stated that when a property has a failing septic system and is within 200 feet of a municipal wastewater system, the property owner is required to connect. If not able to right away, then the property owner must install a holding tank until they are able to connect. In answer to a question from Jim Benish, Ms. Moore stated that she has not received any updates regarding the impacts on air quality from coal trains passing through the City of Helena. Mr. Benish commended the Environmental staff on

their customer service to the public. In answer to a question from Jenny Eck, Ms. Moore stated that there are about 230 homes in the Helena Valley, and many of them require variances because of drainfield replacements due to failure or recent revisions to floodplain regulations. Ms. Reynolds said that she will have staff provide an assessment of variances in the September board packet.

BOARD MEMBER DISCUSSION

Finance Report: Ms. Reynolds referenced the FY16 comparison to budget and cash flow for July 2015 through June 2016 (pages 9-10 of the board packet). Ms. Reynolds noted that the department is 100% of the way through its fiscal year. Total revenue to date is \$2,102,812, or 107% of the amount budgeted; actual expenditures are \$2,143,726, or 106% of the amount budgeted. Revenues are under expenditures by \$40,913; total ending cash is \$847,108. Ms. Reynolds noted that Norm Rostocki, Finance Coordinator, will be giving the finance report on a quarterly basis in the future.

Board Appointments Fiscal Year 2017: Ms. Reynolds enumerated the board positions that needed to be filled for FY2017. She asked that the Board hold off on selecting a representative to the PureView Health Center Board until after an upcoming HRSA audit of PureView and an update of the Co-applicant Agreement between the County and PureView. The Board made the following appointments for FY2017:

- Anne Weber as chair of the BOH
- Jim Benish as vice-chair of the BOH
- Kammy Johnson as BOH representative to the Water Quality Protection District board
- Jim Benish as hearings officer

Commission Good Geise made a motion to approve the Board of Health appointments for FY 2017. Ms. Eck seconded the motion. The motion carried 7-0.

HEALTH OFFICER'S REPORT

Karen Wandel, public health nurse supervisor in the Disease Control and Prevention Division, is leaving to work for the Jefferson County Health Department. Her last official day is August 10.

No date has been set for the accreditation site review. The Public Health Accreditation Board (PHAB) is still reviewing the health department's submission of documentation.

Lewis and Clark Public Health's online restaurant inspection database saw 300 hits in one day.

Lewis and Clark Public Health announced the first confirmed case of Zika virus infection in the county on July 22. Ms. Reynolds highlighted the Zika brochure (pages 17-18 of the board packet). She also stated that staff had a planning meeting and a formalized tabletop exercise on a potential outbreak of the Zika virus in Lewis and Clark County.

The August BOH meeting is canceled. If any variance hearings are held in August, the board will vote on the hearing officer's recommendations by email.

There being no public comment, the meeting adjourned at 2:43 p.m.

Anne Weber, Chair

Melanie Reynolds, Secretary