

Indoor Committee Meeting  
September 16, 2019  
Extension Office Upper Conference Room

Meeting Called to order @ 5:40pm by Overall Indoor Chair

**Project Superintendents/Jr. Superintendents Present:** Michelle Ostberg, CJ Lassila, Alicia Reber, Catherine McNeil, Dora Lindner, Trudy Moffett, Kara Tangedal, Kristin Gutowsky, Tiffany Clipper, Sam Allen, Scott Allen, Jason Armstrong

Discussion Items:

**Scheduled County Events:**

Window Displays - October 2

4H week - October 6-12

Hale Bale Contest – October 7

Open House – October 13 (starts at 4pm – be there at 3pm to set up your booth)

Awards Night – October 27 (starts at 5pm – Pirates of the Caribbean Theme)

Mini Shoot – January

Shooting Sports Invitational - January

Legislative Breakfast (Jan 2021)

Citizenship Seminar – (Jan 2021)

Winter Teen Camp - February

Grand Foods - February

Communication Day - March

Rec Lab – March

Volunteer Appreciation Night – April

Sewing Revue – April 26, 2020

Photos Show – May

Summer Camp – June

4H Congress – July

4-H Fair - July

**Superintendent Reports**

- Review of contact information for superintendent present

**Items of Business:**

Fair Review – fill out forms and turn in to the Extension office by end of September – will address at October meeting

Project Binders – were handed out to superintendents with superintendent overview forms enclosed for superintendents to fill out and return to Extension. The binders are a way to help promote a fluid hand off between superintendents in future years and trying to establish project expectations for members so all are on the same page.

Enrollment of new Volunteers – now available online to show open superintendent positions

Record Books Required for Fair entry – Extension is going to offer multiple trainings and reminders through the year to members so there are no surprises. Discussed the need to figure out ways to incorporate record books into workshops and the need to determine how to do a final check. It was discussed having a day where superintendents are available at the BHB for member to bring record books in to have reviewed. Time wise it will need to be after May 1 and prior to June 15 when fair entry forms are due. Will discuss more in depth at future meetings.

2019-2020 Budget – will be sending out an excel spreadsheet to all superintendents to fill out for the upcoming years budget. Explained that the Council is not responsible for tracking their funds in detail, and that funds unused are not lost but rather they sit in the Council account. The budget needs to be any income that will be coming in in the next year, and any expenses that will be outgoing in the next year. Reiterated that funds already deposited in the account are not to be documented as they are not coming in this next year. The goal is to ensure there are enough funds in the Council account to meet the expenses for the next year.

Nomination for overall superintendent – Catherine McNeil nominated Michelle Ostberg, Sam Allen seconded. Motion passed unanimously. This nomination will be brought to Council for affirmation.

**Next Meeting:**

October 21, 2019 @ 5:30pm in Extension Office Lower Conference Room  
Meeting Adjourned @ 6:47pm