

Scratch Gravel Solid Waste Management District

Meeting Minutes

Board of Directors

October 26, 2017 3:00 p.m.

City County Building, Room 309

316 North Park, Helena, Montana

Members Present

Jim McCormick
Loran Frazier
David Knoepke
Melanie Reynolds

Staff Present

Audra Zacherl
Eric Griffin
Jade Huckins
Pete Anderson
Jacki Pierson

Guests

Dawn Reynolds
John McDonald

Call to Order

Melanie Reynolds called the meeting to order at 3:03 p.m.

Approval of Minutes

The minutes from April 6, 2017 were approved unanimously after the change was made showing in fact David Knoepke was present at the meeting April 6, 2017.

Comments From the Public:

There were no comments from the public.

Action Items:

There were no action items.

Staff Reports:

Landfill Manager Report- Pete Anderson (Solid Waste Superintendent) asked for questions from the board. Loran Frazier (Board Member) asked (Item #7) where the location of the new Junk Vehicle building is. Mr. Anderson responds that it is located 25 feet south of the shop and office at the Landfill which is located at 4075 Deal Lane. This building was funded by the Junk Vehicle Program (Health Department) and the Lewis & Clark County Landfill. The lowest bid was accepted to construct this building.

Mr. Anderson updated that the structure is completed however the ventilation system still needs to be installed. Those quotes will come in next week for the ventilation

system which needs to be installed to comply with code on cold storage; it will be completed this winter.

Melanie Reynolds (Board Member) brings up the possibility of getting a progress report next meeting regarding the progress since the Efficiency Study. Mr. Anderson will give one at the next meeting as we have implemented many positive things since the 2014 Efficiency Study.

The bid opening for the new Landfill Compactor will be Thursday November 9, 2017. It was asked roughly how much a piece of equipment like this will cost to which Ms. Zacherl (Lewis and Clark County, Assistant Public Works Director) responds that it will be over \$700,000.00. The new compactor has been budgeted at \$740,000.00. Mr. McCormick (Lewis & Clark County Commissioner) asks Mr. Anderson about a backup plan/ reserve compactor. The plan is to purchase the new compactor and the existing compactor will be moved to a backup roll, we have never had a backup. The Class IV C & D pit will utilize the backup compactor and the new compactor will go to the Class II cell. In doing this it will lower the hours on the new compactor which is projected to run approximately 1000 hours per year. Our current machine has approximately 13,500 hours, which will need some maintenance. The L&C County Landfill is the only Landfill in Montana to only have one compactor, most have 2-3 some have even more. The backup compactor is targeted to run 300-400 hours per year.

Mr. Griffin would like to add that we are in the 2nd year of working with Pete, Jacki, and the City of Helena and it has been great and working very well.

Budget Review- Audra Zacherl said it is early in the year still so there is no rhythm or reason to the current budget reflections included in the memo. Included in the packet was the FY17 Budget to Actual Report as well as FY18 Budget to Fiscal Year to Date. There were no questions.

It is pointed out that in FY17 for Marysville, Bobs (Marysville Attendant) tonnage estimated volume vs actual tonnage was within 19lbs each load. Last Year's Marysville budget approval was a \$58 assessment.

Discussion:

Items for next meeting: Update on Efficiency Study.

Next meeting will be our budget meeting in April. There was discussion on getting meeting schedule together, date and time designation. Melanie requested to hold a meeting at the Landfill at least once per year. Mr. Griffin also offers if anyone would like a tour to give a call and we can go out there.

Mr. Michaelson retired; we have been recruiting new board members in the Independent Record, Reader Board in the City-County Building and on the Lewis and Clark County website with no interest/applications at this point.

Ms. Zacherl asks to set meeting date in April. It has been decided we will meet Thursday afternoons at 3 as this seems to work well. Next meeting will be held April 19th (budget meeting), 2018 and then regularly every 4 months. If there is a need to hold a meeting sooner than April we will then call a special meeting to order. After our meeting in April, the next meeting in August will be held at the Lewis & Clark County Landfill.

Mr. Anderson points out that on the Landfill Managers Report there is a new item which is the DEQ transport and recover of the Augusta Solid Waste Freon. There is the ability to do it at Transfer Station so we are taking that on between L & C County and the City of Helena; it is more efficient for Augusta.

Melanie asks for any more questions/ questions from guests, there are none.

Adjournment:

A motion was given to adjourn and was seconded. The motion passed.

The meeting adjourned at 3:38 p.m.